



KALINDI COLLEGE
(University of Delhi)

कालिन्दीमहाविद्यालय
(दिल्लीविश्वविद्यालय)

NAAC ACCREDITED 'A+' GRADE COLLEGE



KC/A-5...

Date: 21st March, 2024

Subject : To Call quotations for the requirement of Tent / Shamiyana and other related items for the "Lehren" Fest, 2024 to be held in the College premises on 03rd and 04th April, 2024.

Kalindi College invites quotations in sealed cover for arrangement of **Tent / Shamiyana and other related items** for the "**Lehren**" Fest, 2024 to be held on **03rd and 04th April, 2024** in the College premises. The requirement / scope of work is enclosed as **Annexure-I**. The vendor shall submit an undertaking that he has visited the site before submitting the quotation. The site may be visited on any working day from Monday to Friday between 10:00 AM to 4:00 PM.

It may be specifically be noted that the quotation should include all the expenses in respect of the above work. No additional amount will be payable on this account.

Canvassing in any manner will lead summarily rejection of the quotation.

The quotation **in sealed cover** should reach to the undersigned by **1st April, 2024 (upto 01.00 PM)** superscripting "**quotations for arrangement of Tent / Shamiyana and other related items for the "Lehren" Fest, 2024**"

Encl: Annexure-I (scope of work)

(Prof. Meena Charanda)

Officiating Principa
PRINCIPAL
KALINDI COLLEGE
(UNIVERSITY OF DELHI)
EAST PATEL NAGAR
NEW DELHI-110006

Annexure-I

List of Item for Lehren 2024 to be held on 3rd and 4th April,2024

Sangam Parisar

1. Stage backdrop
2. Draping on the stage backdrop + side wings and scalloping
3. Draping on the front of the stage + frill + Scalloping
4. Cover on the doors of the Sangam Parisar and at the back side
5. Draping on the entrance gates of Sangam Parisar
6. 200 Banquet Chairs with cover
7. 2 rows of Sofas with cover
8. Carpet front of sofas + runner between the chairs + runner on Parapet
9. (5+2+1+2) Tables with cover and frill for stage, to place Memento, for welcome song and for music sound system.
10. 2 Carpet and 1 Big Carpet +3 white sheets
11. Masking the windows of Sangam Parisar with black colour cloth

Amphitheatre

1. Backdrop for banner & drapes on the side wings of the stage
2. 200 Banquet Chairs
3. 1 row of sofas with cover + carpet in front of sofas
4. 4 centre tables with cover and frill in front of sofas
5. Runner between the chairs and in front of sofas
6. Ceiling to cover the seating area
7. 1 Console stage in front of amphitheatre stage with water proofing and with all four sides steps + runner and masking + 3 Tables with cover and frill
8. Ramp in front of stage (Professional Ramp).
9. Masking surrounding the stage from Sangam Parisar to amphitheatre (Double Masking) + Masking from TRI Block to food stalls
10. Barricading with fabricating and draping in front of the Stage
11. White sheet on both sides wherever is required

In front of Science Block

1. 2 tables with cover and frill for Sound system

Registration (Main Gate Area)

1. 2 Tables with cover and frill for Sound system
2. 5 Tables with cover and frill + 12 Banquet Chairs with cover

1/2

August Kranti Lawn

- 2 -

1. 2 Tables with cover and frill for Sound system
2. 4 Tables with cover and frill+ 30 Banquet Chairs with cover + 4 Carpet+ 12 Coloured Drapes
3. Half lawn to be covered with Shamiana

Triangular Park

1. 2 Tables with cover and frill for Sound system

Refreshment/Coupon Distribution and Certificate Stalls (In front of Sangam Parisar)

1. 3 Tables with cover and frill +06 Banquet Chairs with cover + Shamiyana over it
2. 4 Tables with cover and frill+ 08 Banquet Chairs with cover + conopy

Stalls

1. 30 Tables with cover and frill with partition cover between two canopy (for 10 Stalls) at Parking shed
2. 15 Tables with cover and frill with partition cover between two canopy (5 Stalls) from canteen to library
3. 15 Tables with cover and frill with partition cover between two canopy (5 stalls) at TRI Block

TRI Block

1. 5 Green Room (3 on Ground floor+ 2 on first floor) with long mirror
2. TRI- 1,2,3,.....,8 and 12 mirrors in each room and windows to be covered with back sheets

Saraswati Park Lawn

1. 2 Tables with cover and frill for Sound system
2. 5 tables with cover and frill+20 Banquet Chairs with cover + Stage (6x8 ft) with backdrops
3. Carpets on Stage
4. Half lawn to be covered with Shamiyana

General Requirements

1. Runner from principal office to Sangam Parisar+ Runner from TRI Block to Amphitheatre
2. Decoration of Ganesh Murti and round about Murti
3. LED Lighting in the Campus, hanging lights for trees.

2/2

Any other item in case of emergent situation.