

Action Taken Report of Feedback/Suggestion/Grievances

Nature of Concern/Problem	Feedback/suggestion/grievances	Action Taken Report
Infrastructure (Infrastructure related building, lawns, canteen, seating area in campus etc.)	Canteen foods have no variety and are expensive.	Complaint has been forwarded to the Canteen Committee.
Academic (Issues related with timetable, classes, teaching methods, behavior etc.)	Fee concession and Scholarship committee requires IC(income certificate) where parents are working from home. How do they provide that?	ITR latest needs to be provided. We need proof. We want deserving students to be given scholarships.
Academic Facilities (Issues related with facilities related with classroom/labs eg. Board, projectors, fan, chalk, notices, cyber center, library, etc.)	Room 32 & 34 no board and no projector. Room no. 14 black board not working.	Class will be shifted to another room. Madam is trying to rectify the problem.
	Cyber center keys are not working (RO) cathode ring, communication lab and Acs are not working.	According to madam, an order has been placed.
	No proper sitting arrangement in the Library. Library fans not working	Complaint has been forwarded to the Library Committee.
Physical facilities/amenities (washroom, common room, photocopy, canteen and refreshment facilities, bank, internet etc.)	Unhygienic washrooms, empty water coolers.	Proper cleaning of washrooms is being done and water coolers are also being filled.
	Unavailability of sanitary pads.	The pads are available in a sanitary machine.
	Only two water coolers are working.	Efforts will be made to fix the rest of the water coolers as well.
Administrative office (Issues related to admin office and dealing staff behavior)	Some want to improve the administration office management.	Efforts will be made to improve the administration office management.
Account Section (Account related issues like fee submission, scholarship, reimbursements, concessions and behavior of dealing staff etc.)	No comments.	
Any other (other related matter, Appraisal and	Teachers are superb.	
	Some students were fully satisfied.	

appreciations can also be included)	Academically the college is very good.	
	Some students don't want any change in academic.	