SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

KALINDI COLLEGE

EAST PATEL NAGAR, NEW DELHI
110008
www.kalindi.du.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

June 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Kalindi College was established in 1967 as a constituent college of the University of Delhi with the vision to empower young women, especially those belonging to the weaker sections of the society, through higher education and opportunities for their holistic development. A nourishing environment, supported by a combination of enabling infrastructure, a dedicated teaching faculty, and competent staff, helps our students achieve the highest accolades in Academics, Sports, and other Extra-Curricular activities. Students & alumni have reached great heights and achieved national and international recognition.

Kalindi College is known for academic excellence and high standards. Besides various courses in Humanities, Commerce and Science, the college also offers professional degree courses in Computer Science, Journalism, Contemporary Certificate and Add-on courses. At present, the college offers 18 undergraduate and 3 postgraduate programmes in addition to 1 vocational course. Kalindi was ranked 118 in the NIRF rankings in 2019 by the MHRD, Government of India. The college has received Green Campus Award, funds and grants from NAAC, UGC, ICSSR, DST etc.

College lays great emphasis on encouraging co-curricular and extra-curricular activities through its various clubs and societies. The college provides a space for emancipation of the intellect and a spirit that stimulates both critical thinking and imagination.

Year 2021 posed unprecedented challenges due to COVID-19 pandemic. Faculty responded swiftly to the challenge as classes were shifted to the virtual mode. They prepared teaching material with the help of e-library facilities. The faculty works continuously to enhance its pedagogical skills and interacts with students through MS teams and Google classrooms, Google meet, emails, and personal online counselling sessions. Faculty members invest time in teaching, organising activities, and completing administrative tasks.

As part of its commitment to social responsibility, college launched COVID relief programme, 'Mission Help', in association with KRANTI, to help people in need with verified leads for resources like oxygen cylinders and hospital beds. The student's union initiated a social media campaign, "You are Heard" which empowered student volunteers across the country. Keeping to its vision of holistic development of students, the college gives special attention to their personal mentoring and psychological needs.

Vision

The institution is guided by a dynamic vision while staying true to its basic ideals. It seeks to combine the old and the new.

"Gyanam Sheelam Dharmashchev Bhushnam"

"The Real Ornaments are Knowledge, Modesty and Sense of Duty"

In consonance with these words, Kalindi College wishes to be seen as a destination where students can embrace their future with hope and confidence. The College is committed to inculcate these three virtues of human life

in the students coming from a diverse socio-economic background, region, religion, caste, and academic exposure.

Mission

The Institution envisions the overall personality development of its students. It strives not only for academic excellence but also social and emotional well-being. Kalindians are taught to focus on Research and Innovation apart from Scholastic endeavours. The mission is to inculcate in them a desire to be self-reliant, to develop an entrepreneurial mindset accompanied by humility. The aim is to send back into society empowered young women who will contribute towards a better society.

- To maintain an inclusive teaching-learning environment.

- To inculcate human values and enable students to be responsible citizens at national and global levels.

- To encourage all-round development of students through co-curricular and extracurricular activities.

- To provide Information and Skill-based Knowledge and to blend tradition with modernity, and professionalism with vocation.

- To promote social awareness, sensitivity, and responsiveness.

- To encourage environmental conservation for a sustainable future.

- To develop compassion towards all.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- College is easily accessible through the Delhi Metro and all other modes of public transport.

- College offers courses to all disciplines of Science, Commerce and Arts.

- Efficient IQAC streamlines, monitors, augments, and works for the sustenance of the quality of the institution.

- College has a teacher-student ratio of 1:19.34

- Faculty members are engaged in publishing research papers of national and international repute, supervising M. Phil and Ph. D students, undertaking research projects funded by UGC, DST, ICSSR etc.

- 83% of faculty members are Ph.D/ M.Phil

- A well-structured mentoring system exists for academic and personal needs of the students.

- Research projects at undergraduate level culminated into publication of research papers in conferences/reputed journals and poster presentations.

- Outstanding performance of our students at university, state, and national level in sports, curricular, co-curricular and extra-curricular activities.

- Robust system of feedback from alumni, students, parents, teachers, and non-academic staff.

- Active Social Responsibility Cell to inculcate values in students.

- College constituted the first ever Transgender Cell in University of Delhi to inculcate the vision of creating an all-inclusive, gender sensitive environment on campus.

- Zero tolerance policy towards sexual harassment.

- Facility of laptops for students.

- College provides Urkund Plagiarism Software to faculty members.

- College contributes to environment consciousness.

- College facilitates conservation of energy through Solar Panels, Rainwater Harvesting System. Green Compost Machine, Vermi-Compost pit is constructed at Herbal Garden.

- Butterfly conservatory, "Aquacosm" (aquatic pond) and Herbal Garden for research enhancement.

- Regular counting of Plants and Birds in college campus.

- Updating of Gender Audit at regular intervals according to the Government rules.

- Adherence to government policy documents for Divyangjan.

- College has an eco- friendly, no- plastic environment by practicing paper recycling and biodiversity park

- Regular meetings/ discussions/ feedback from all stakeholders to minimise the gap between administrative vision and its implementation reflected in the ground reality of accomplishment of plans.

- Collaboration with reputed institutions, organisations in the form of MOUs and MOAs to create a holistic environment by exchange of ideas and expertise in order to impart quality education and knowledge to our students.

- Extends values for all, through various extension activities and community outreach programmes.

Institutional Weakness

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- The college needs to increase the number of permanent teachers for stable academic environment.

- Due to pandemic, construction of the North-eastern Girls hostel got delayed. Despite obtaining approval for Auditorium, the construction has not started yet due to paucity of funds.

- Needs to undertake consultancy as well as more research projects by faculty members.

- Requirement of developed playground for outdoor games.

- Limited scope of Industry oriented and skill development courses as per the current curriculum.

- Limited resources in the use of digital technology to enrich teaching- learning.

- Student progression system is lacking in college.

- Infrastructure needs to be developed.

Institutional Opportunity

- To enhance the level of academic engagement by both students and teachers, efforts are required for collaborations and linkages with NGOs, national and international institutions by the faculty members.

- Peer-learning sessions, whereby young faculty members are coming forward to share their expertise in new technological advancements and academic practices, have created a wonderfully enriching and collaborative work-space environment.

- Dedicated efforts being made to Increase placement activities/ opportunities for students.

- Highly qualified and academically bright faculty members with diversified skill-sets can facilitate development of e-content and MOOCs.

- Introduction of Add- on, certificate and job-oriented courses by faculty members can be encouraged to tap the potential of teaching staff.

- Consistent efforts are underway to tap the potential of our distinguished alumni that can act as a priceless resource for contributing significantly to the development of college.

- Post pandemic teaching methods have evolved into a dual/blended mode which is an opportunity for academic and non-academic staff to not only adapt to new methods but also innovate to enhance the teaching-learning process.

Institutional Challenge

- A strong research interest needs to be promoted among students.

- Fund mobilisation for the development of the institution is difficult.

- Paucity of time and space to offer new certificate, Add-on and Value-added courses.

- The full potential of alumni is yet to be tapped.

- A more robust progression and placement record needs to maintained.

- Accreditations at various levels has increased the administrative workload of the academic and non-academic staff that poses a threat to, sooner or later, affect the quality of performance.

- More PhD research students need to be assigned to faculty.

- Vertical and horizontal expansion of institution.

- More scholarships to be instituted for needy students.

- Modernization and upgradation of laboratories.

- Construction of North-eastern Girls Hostel and College Auditorium.

- College needs to increase research facilities and centres inside the campus.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Kalindi College intends to make every effort to ensure effective curriculum delivery through a well-planned documented process.

- The college implements this through its standard operating procedure of regular departmental meetings, completion of syllabus by faculty in a stipulated time, adheres to the university academic calendar, the faculty at the college make every effort to be at the real time interface of teaching pedagogy.

- The faculty of the college are extensively involved in various academic activities of the University *viz.* Academic council, BoS, setting of question papers, curriculum designing and evaluation process etc.

- The college also conducts various Add-on courses to strengthen skills of students.

- The college also makes effort to inculcate the concept of experiential learning among the students through- project work, internships, field visits etc.

- The college tremendously integrates the emerging societal issues in terms of professional ethics, gender,

human values, environmental protection and sustainability among the faculty and students.

The college makes every attempt to ensure participation of various stakeholders through feedback mechanism which reinforces the trajectory of institutional building.

Teaching-learning and Evaluation

- The college aims to provide a holistic knowledge base which would encompass expertise to students in their chosen subject as well as exposure to other related fields.

- The college meticulously follows the admission procedure as per the guidelines of the University of Delhi. Such procedures are transparent and well-advertised through prospectus, website, notice boards, etc. The marks scored by the students in the qualifying examination form the criteria of admission in the College as per the University of Delhi norms.

- The college plans and organizes teaching, learning and evaluation schedules by strictly following the University Academic Calendar by maintaining the records of the academic events, co-curricular activities and through preparation of its reports.

- Result analysis is done first on departmental level and then during departmental Result Analysis meetings with the Principal.

- Considering the difference in the learning capacity of students, various measures are undertaken to bridge the learning gap that includes extra lectures/ practical, mock-practical/viva-voce, compulsory attendance, test series and follow up, project/presentation, guided lectures, student mentoring and interactive sessions.

- College takes feedback from students in every semester and action taken report is submitted to principal.

- Quality teaching is ensured and enhanced through FDPs, Skill enhancement activities, workshops, conferences, seminars etc.

- ICT practices blended with traditional teaching methods are adopted to enhance learning process. During pandemic, online teaching has been practiced through Microsoft Team and Google Meet ensuring continuity of learning experiences.

Research, Innovations and Extension

To promote an environment for research, a 'Research Committee' has been constituted to foster research initiatives. The faculty members have been pursuing advanced research supported by funding from UGC, ICSSR, DST etc.

- During the last five years, 282 papers have been published of which 103 are published in UGC notified journals and 176 books and chapters in edited books with ISBN numbers.

- College has also conducted 366 FDPs, national and international seminars, conferences, workshops etc.

- Our academic excellence has been acknowledged by different institutions; over a period of time. More than five faculty members have been awarded best teachers award in and off campus.

- The library facilities are strengthened, and faculty members are encouraged to use library facilities regularly during pandemic also.

- To further strengthen academic excellence, more than thousand academic and non-academic dignitaries visited and delivered online lectures on various topics.

- College believes in the overall development of its students. The college not only motivates students to excel in academics but also motivates them to become socially responsible citizens of the country.

- In last five years college has signed 27 MoUs with other institutions and NGOs. These efforts enrich knowledge and helps in providing opportunities to our most important stakeholders, the students.

- College conducts several extension activities to develop in its students a sense of communal responsibility towards important social issues. To ensure that the students remain rooted and committed to their responsibilities, the college keeps organizing various community outreach programmes.

Infrastructure and Learning Resources

Kalindi college has been developing its infrastructure to meet the needs of students, teachers and its administrative staff in order to improve performance levels of all stakeholders.

- The college seeks to maintain a high degree of awareness of environmental issues while developing facilities so that sustainable models are created.

- There are a total of 49 classrooms, 21 well-equipped laboratories, 2 seminar rooms, a committee room, an auditorium, and an amphitheater. Amphitheatre is useful for organizing various functions with large gatherings.

- The college auditorium, 'Sangam Parisar' (under renovation and expansion) is used for holding seminars, workshops, lectures, debates and other cultural activities. The college has 1458 laptops and 334 desktops dedicated to fostering a predilection for research among students. There are well-equipped cyber centres for teachers and students separately.

- To enhance the teaching learning process, 35 projectors are installed in classrooms, laboratories and seminar halls.

- Sports Utility Centre of the college catering to indoor and outdoor games has a Sports Room, Gymnasium, Judo and Yoga Room, Table Tennis Room and Changing Room. A sports ground is also

available for catering to the sports needs of college students.

- The college has a well-stocked library which has a collection of over 84,983 books and is subscribing to 50 magazines/journals and 14 newspapers. A Web-Centre is available for accessing E-resources available through DULS (Delhi University Library System), N-LIST and DELNET (Developing Library Network) for the students and faculty.

- Facility of E-books is provided to 'Print Disabled students' through DU Braille library. Two screen reading softwares i.e. NVDA and Hindi OCR are available in the library. The college library is automated and using LSease (College Version), version 6.3 since June 2015. It consists of various modules like Cataloguing, Circulation, OPAC, Serial Control, etc.

- To facilitate conservation of energy, the college has installed Solar Panels, Rainwater Harvesting System, and Green Compost Machine. Green/ Vermi Compost pit is constructed at Herbal Garden.

- The college infrastructure is maintained by well established procedures and policies. Various Staff Council committees are involved in decision-making from time to time.

Student Support and Progression

- The college extends financial assistance to needy and meritorious students, besides the scholarships and freeships from various government and non-government organizations.

- It conducts programmes and workshops to enhance the soft skills, communication skills, life skills and ICT/computing skills of students.

- To ensure holistic development, the college motivates students to participate in sports activities, cultural events and competitions.

- To prepare the students to become career-ready, career counselling sessions are organized by inviting field experts. Constant guidance for competitive examinations is also provided.

- The college encourages students to pursue internship during their under-graduation for experiential learning, with placement opportunities provided to the interested students.

- The college has an effective mechanism for timely redressal of student grievances. Various committees have been constituted for this purpose like Internal Committee, Student Grievance Committee, Anti-ragging Committee, Proctorial Board etc.

- Various issues that students face are addressed through platforms like the General Assembly with the Principal and the Parent-Teacher-Student Interface.

- Guidelines of statutory bodies are implemented and awareness about the grievance redressal mechanism, zero tolerance of sexual harassment and ragging etc. is spread through seminars,

workshops. Important information related to this is also publicized on the college website and prospectus.

- As students are the major stakeholders in an academic institution, the college ensures that they are engaged and represented well in various administrative, co-curricular and extra-curricular activities.

- There are elected class representatives in all courses. In addition, student councils are appointed for conducting departmental fests and other activities and programmes.

- The various Cells and Cultural Clubs also have active involvement and representation of students.

- The college Students Union whose office bearers are selected through an interview process acts as a connecting link between the administration and the students and assists in the overall functioning of the college.

- In keeping with its student-centric approach, the college engages with the alumni through Alumni Committee that organizes events and programmes where distinguished alumni are invited to connect and interact with the student community that tends to gain from their knowledge and experience. Besides, this helps in building up a strong alumni network and support for the institution.

Governance, Leadership and Management

- The Governing Body as an apex body, is responsible for administration and financial management of the institution as per the laws and ordinances of the University of Delhi.

- The Principal, being the ex-officio secretary of the Governing body, is responsible for the administration and execution of day-to-day responsibilities. Staff council, consisting of all the staff members with the Principal as ex-officio Chairman, is involved in effective planning and implementation of teaching, learning and administrative programmes.

- Students, through Students' Union and their representatives in the administrative bodies of departmental societies and various cultural clubs, are involved in the core performance.

- A Parent-Teacher-Students interface, a formal organization composed of parents, teachers and students, is intended to facilitate parental participation in the college.

- Funds are also generated from a certain portion of students' fees and from various government and non-government sources for various student centric programs and research projects.

- The Institute has laid down processes for effective utilization of financial resources.

- Welfare Schemes are available for teaching and nonteaching staff as per the norms of University of Delhi including medical reimbursements, children education allowance, LTC/HTC, Leave and

retirement benefits, GPF, CPF, Gratuity, NPS Group Insurance Scheme, Ward Quota scheme etc.

- College encourages the entire workforce to upgrade their technical and soft skills. During the last five years, most of the faculty and staff have attended various FDPs, Workshops and Training Programs. Further, the Performance Appraisal System contributes to enhancing the professional competence of the workforce.

- Internal Quality Assurance Cell is established by the Institute for continuous improvement of quality and achieving academic excellence. IQAC has initiated several quality reforms to improve teaching-learning processes, brand building and adopting ICT enabled environment for smooth functioning of academic and administrative processes.

- IQAC works in line with the vision, mission and objectives of the institution. The teaching learning process and learning outcomes as well as curriculum are reviewed through feedbacks obtained from stakeholders.

- The college has taken several post accreditation quality initiatives through IQAC including Innovative Pedagogy of Developing Research Culture; environmental consciousness through regular updation of the Environmental and Energy Policies and conducting Green Audit.

Institutional Values and Best Practices

- Kalindi College's best practices and institutional values are in harmony with national policies on the one hand and are in alignment with the United Nations Sustainable Goals 2030, on the other.

- Efforts have been made to inculcate values amongst all stakeholders and a sense of responsibility towards our environment and community both.

- College celebrates cultural and regional diversities of India through its various Cells, committees, and clubs etc. College is committed to build an environment where students, faculty members and non-academic staff can work together without any gender violence, exploitation, sexual harassment, discrimination, and intimidation. College is also committed against gender stereotyping and equal opportunity for all stakeholders

- A lush green eco-friendly campus with a wide variety of plants and birds, with the use of renewable energy resources like solar panels, paper recycling, rain water harvesting and compost machine are a few citable instances.

- College is conscious of the fundamental duties as envisaged in the Constitution of India and try to incorporate best practices at institutional levels to minimize the impact on environment and ensure resilience and sustainability.

- In line with sustainable development goals (SDGs), the college is committed to fulfil the legitimate requirements of our present generation without compromising the ability of future generations to meet their own needs.

- The college is more ecologically conscious and has earned a reputation as a responsible institution. The biodiversity with lush green vegetation and fauna along with well-maintained herbal and plant gardens is a testament to our credentials for maintaining high environmental standards.

- College is passionate about the environment and has implemented various sustainable environmental initiatives in its campus. Various committees have been constituted to carry out and oversee these tasks. On the academic front we have an independent department i.e., Department of Environmental Science for teaching the compulsory course of Environmental Science at the undergraduate level.

- Apart from that, college has also duly constituted committees and clubs to assess, manage and implement the college policies are in line with sustainable practices for example like the Eco-club, Garden Committee, Plant Incubation Centre, Solid Waste Management Committee etc.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KALINDI COLLEGE
Address	East Patel Nagar, New Delhi
City	Delhi
State	Delhi
Pin	110008
Website	www.kalindi.du.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Anula Maurya	011-25787604	9810353171	011-2578250 5	kalindisampark@k alindi.du.ac.in
IQAC / CIQA coordinator	Rakhee Chauhan	011-25787604	9818450951	011-2578250 5	rakheechauhan@ka lindi.du.ac.in

Status of the Institution	
Institution Status	Government , Grant-in-aid and Constituent

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-07-1967

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Delhi	University of Delhi	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	01-07-1967	[View Document](#)
12B of UGC	01-07-1967	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
AICTE	[View Document](#)	16-02-2015	48	This course was run by college for B Tech Computer Science for one batch only

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	East Patel Nagar, New Delhi	Urban	8.25	34398

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Political Science	36	XII	English,Hindi	154	143
UG	BA,Sanskrit	36	XII	Hindi,Sanskrit	78	36
UG	BSc,Zoology	36	XII	English	40	25
UG	BSc,Physics	36	XII	English	39	35
UG	BSc,Mathematics	36	XII	English	39	32
UG	BA,Journalism	36	XII	English	58	50
UG	BA,History	36	XII	English,Hindi	78	64
UG	BA,Hindi	36	XII	Hindi	78	58
UG	BA,Geography	36	XII	English	58	50
UG	BA,English	36	XII	English	78	78
UG	BA,Economics	36	XII	English	78	48
UG	BSc,Computer Science	36	XII	English	58	51
UG	BSc,Chemistry	36	XII	English	40	38
UG	BVoc,Bvoc	36	XII	English	63	42

UG	BSc,Botany	36	XII	English	40	30
UG	BSc,Life Sciences	36	XII	English	78	53
UG	BSc,Physical Sciences	36	XII	English	58	51
UG	BCom,Commerce Honours	36	XII	English	58	29
UG	BCom,Commerce Programme	36	XII	English	115	114
UG	BA,Programme	36	XII	English,Hindi	289	289
PG	MA,Political Science	24	BA	English,Hindi	15	14
PG	MA,Sanskrit	24	BA	Hindi,Sanskrit	15	12
PG	MA,Hindi	24	BA	Hindi	15	15

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8				38				173
Recruited	0	8	0	8	1	37	0	38	54	100	0	154
Yet to Recruit				0				0				19
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				86
Recruited	49	12	0	61
Yet to Recruit				25
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				36
Recruited	26	4	0	30
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	8	0	0	11	0	9	38	0	66
M.Phil.	0	0	0	0	5	0	0	7	0	12
PG	0	0	0	0	0	0	0	3	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	32	47	0	79
M.Phil.	0	0	0	0	0	0	4	10	0	14
PG	0	0	0	0	0	0	10	16	0	26
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	0	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	2093	2249	0	5	4347
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	51	25	0	0	76
	Others	0	0	0	0	0
Certificate / Awareness	Male	5	0	0	0	5
	Female	83	24	0	0	107
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	225	176	211	192
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	48	34	38	33
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	381	306	350	288
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	816	667	649	809
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	4	6	86	38
	Others	0	0	0	0
Total		1474	1189	1334	1360

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The college believes that its students should be imparted an all-round education so that they become multidimensional rather than uni-dimensional. College provides students an environment, rich in knowledge and supportive for their extra-curricular interests. The focus is on holistic development of students which involves multiple dimensions: physical, mental, social, emotional and intellectual. Presently, 21 programs from science, commerce, and humanities stream are being taught in the college. The college follows the learning outcome-based curriculum framework (LOCF) prescribed by the University of Delhi. Under LOCF, environmental science is a compulsory subject which is taught in

	first year of all undergraduate programmes. Further, a plethora of generic elective options are offered to students wherein they study a subject of their choice from any discipline other that their parent discipline. The College has developed an ecosystem of multidisciplinary and interdisciplinary research by encouraging its faculty and students to undertake college-funded research project. Kalindi College believes that students need more than just a strong foundation in core curriculum, but they need to be supported by innovative pedagogy, experiential learning, and inclusive practices.
2. Academic bank of credits (ABC):	University of Delhi is in process of drafting UG curriculum of all course based on NEP. Being a constituent college of University of Delhi, Kalindi College shall follow the norms laid down by the University in due course of time.
3. Skill development:	The Bachelor of Vocation, (B.Voc.) was started in 2016 by Kalindi College, University of Delhi under the Vocational Education & Training Scheme of University Grants Commission (UGC) and Ministry of Skill Development, Government of India. The college has a dedicated practical lab and class room for B. Voc. (Web Designing) programme. Besides, the college regularly conducts workshops, seminars, webinars and short courses on soft skills, life skills, language skills and ICT to train its students and increase their employability. College also has a plant incubation centre dedicated for students. Besides, some add-on and value added courses are being run in the college to increase employability of the students: • Certificate course in travel and tourism • Certificate Course in Chinese Language • Certificate Course in French Language • Value added course on Yoga The focus is also on motivating students towards entrepreneurship through Entrepreneurship, Skill Development and Innovation Cell.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Kalindi College offers certain courses like B.A. (H) Hindi, B.A. (H) Sanskrit, B.A.(H) History, B.A. (Prog.) Buddhist Studies, B.A. (Prog.) Music which integrates various aspects of the Indian Knowledge system into their curriculum. Keeping in mind the student diversity in class, the faculty appropriately chooses a pedagogy delivery style that meets the need of the students. For this, teaching is done in bilingual modes to ensure effective understanding among

	students of the concepts being taught. In some course like B.A. (H) Political Science, there is a provision of Hindi medium section to facilitate teaching of subject matter in Hindi. Students are provided reference material and notes in Hindi. Hindi medium books of most courses are available in college library for reference. Apart from this workshop on Vedic Mathematics is conducted for students from time to time.
5. Focus on Outcome based education (OBE):	• The college follows the Learning Outcome-based Curriculum Framework (LOCF) under which all courses and papers taught have a well-defined associated learning outcome. The same has been posted on the college website for spreading awareness among students. Syllabus is covered in its entirety by the faculty for effective attainment of learning outcomes specified for a particular course under LOCF. • Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences. • Faculty of the college has undertaken many projects, which are Externally Funded Projects, College Infrastructure Supported Projects and In-House Projects. In these projects, the students are involved which helps to enhance their research aptitude. Students are encouraged to write research articles under the guidance of their project supervisor which is published in our Yearly Academic Journal. • Our students are involved in various internship programs, which helps them to learn working culture of different organizations. • Students are actively involved in contributing to the college magazine and departmental newsletters. This helps them to improve their writing skills. • Add-On courses in French, Chinese, Travel and Tourism etc. equip students with skills that give them added benefits and an edge in the intensely competitive job market of today's world. • Cells like Entrepreneurship Cell, Innovation Cell, Social Responsibility cell, etc. aim is to encourage and to enable students to get first-hand experience in entrepreneurship, to learn and promote innovation driven activities at the College and in future to provide comprehensive and integrated platform with multifaceted support including space, mentoring, training programs, networking and an array of other benefits.

6. Distance education/online education:	The college is bound by the University of Delhi to follow the curriculum designed by the latter.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
657	681	633	576	502

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
23	24	24	24	21

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3924	3997	3833	3592	3242

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
940	744	644	644	574

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1189	1341	946	944	1128

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
179	176	154	171	147

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
219	219	219	219	219

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 49

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
183.71315	144.74804	258.13301	102.62790	130.78910

4.3

Number of Computers

Response: 1792

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

- The college implements the **well-formulated and documented curriculum** of the University of Delhi.
- A robust and seamless framework is there in the college to **ensure effective and time-bound delivery of the curriculum** to utmost satisfaction of needs of all the stakeholders.
- Roles of faculty and non-teaching staff in various academic activities are well defined. There are specific committees, such as academic committee, time table committee etc. which work in tandem to ensure impeccable planning for implementation of the curriculum.

Some of the frameworks for effective curriculum delivery are as under:

- **Academic Calendar:** The college follows the University of Delhi Academic Calendar and adheres strictly with the opening, teaching schedule, session breaks and examination schedule of University of Delhi.

- **Academic Committee and Timetable Committee** take care of the curricular aspects and seamless implementation of time table. Academic Committee, with teacher-in-charges of all departments, finalize the workload of the faculty as per the prescribed curriculum. **Time-table Committee** provides fixed slots for **B.A Programme, Life Sciences and Physical Sciences, Generic Elective and Ability Enhancement Compulsory Courses** in the timetable. Deliberations of these committees are documented and circulated to all the concerned staff.

- **IQAC deliberations:** Regular deliberations are made in the IQAC meetings on curriculum delivery, student feedback and result analysis by the respective departments. Minutes of such meetings are circulated among the faculty members to ensure uniform implementation of the decisions.

- Time to time **meetings with the Principal and IQAC** are also held to discuss curriculum delivery by the respective departments. Also, regular meetings are held for discussing **student feedback and result analysis.**

- **Departmental meetings** are held regularly for discussion on syllabus, curriculum planning, time table and distribution of courses among the teaching faculty of each department. **Co-curricular activities** are also planned in these meetings. Each department of the college maintains proper records of these meetings.

- Updated individual **faculty curriculum plan** is uploaded on college website. All the faculty members make efforts to engage their students to their best of ability and are dedicated to complete

the assigned syllabus in stipulated timeline.

- **Teaching Pedagogy:** Faculty members ensure curriculum delivery by adopting various methods of **experiential learning** such as **ICT presentations, excursion, internal assignments, Dialogue based approach of teaching, debate on various topics, presentation by students** etc. Students are provided with handouts of teaching presentations and reviews. Mentoring of students and bilingual teaching methods are undertaken to involve students from different backgrounds for instilling confidence among the students.

- **Review meetings by the Principal:** Regular review meetings are taken by the Principal with the aim of proper delivery of curriculum, value additions, availability of resources and to alleviate any obstacle in securing the planned works and activities.

- **Feedback:** Theoretical and practical aspects of the curriculum are delivered in a well-structured and planned manner. Regular feedback is taken from the students for curricular aspects, enhance of curriculum delivery, college infrastructure, and administration matters etc. Necessary improvements are undertaken as per the feedback.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The Kalindi College is a constituent College of University of Delhi and it **adheres to the academic calendar prescribed by the University of Delhi**. The college follows all the timelines given by the University such as dates of beginning and end of session, mid semester breaks, dispersal of classes, preparatory leave, and tentative dates of practical and theory examinations. All the departments prepare their activity calendar which are uploaded on the college website which supplements academic activities like continuous evaluation through practical records, mock tests, house exam, assignments, presentation etc. Step-wise details are as under:

- **Academic calendar** of the University of Delhi is followed along with the time-lines prescribed therein. It's a well formulated document and there is no divergence from this.
- **Continuous Evaluation:** There is a well-defined and documented procedure for continuous evaluation. Internal assessment, an integral part of the curriculum, is undertaken transparently. Students are assessed through assignments, projects, class tests, group discussions, presentations etc. For practical sessions, students are evaluated on the basis of their performance and understanding.
- **Continuous internal assessment** is an important and integral component of CBCS. It has 25% weightage for theory and 50% weightage for practical based subjects and for other subjects. 10

marks for assignments, 10 marks for tests or projects and 5 marks for attendance are allotted. This is in conformity with the university guidelines and strictly followed for all the programs in the college.

- **Curriculum plan** is successfully implemented to complete a given course within the time-frame. This is done while taking into account semester break and other holidays.
- **Regular assessment** is conducted throughout the semester, covering the entire syllabus of theory component through tests, presentations, quizzes, written assignments, prototype product making, projects etc.
- **Internal assessment** is done uniformly as per the set formula. Continuous internal evaluation in practical class comprises marks obtained from mock viva, product preparation (wherever applicable), record / practical files etc.
- Due weightage is given to regularity and sincerity of students while attending their theory and practical classes.
- **Compilation of assessment**: Semester-wise compilation of assessment is done and shared with the students. It is then submitted in the college office as per the schedule.
- For some papers, hands-on trainings/ practical examination/ external viva is conducted in labs. In Journalism students are taught research methodology and research projects are given and external viva-voce is conducted.
- There is a set mechanism for error free compilation of results. The **Moderation Committee** compiles, rectifies and verifies the internal assessment marks of students of all the programs. Towards the end of each semester, it is uploaded on the University portal within the given time frame.
- **Declaration of results:** Examinations are held as per schedule and the results are declared by the University of Delhi timely, based on the inputs from the colleges as elaborated above.
- During pandemic, **staggered academic calendar** for different semesters was followed as per the notification of University of Delhi. Internal assessment during these times was evaluated out of 25 marks as per the University guidelines.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)
Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 23

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Link for Additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 24

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	7	5	5	4

File Description	Document
List of Add on /Certificate programs	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)
Link for Additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 10.26

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
217	851	685	118	108

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

- Issues relevant to gender equality, human values, professional ethics, environment and sustainability are well **incorporated in the curriculum of University of Delhi** which promotes these cross cutting issues.

- These courses are aimed at sensitizing students towards various issues to make them better citizens and human beings, who respect every caste, race, religion and community. Students are encouraged to find solutions to the challenges presented by hitherto uncharted areas for them. The college realizes the importance of cross-cutting issues and underlines their importance through various outreach activities, awareness camps, field programs, numerous co-curricular and cultural activities. Some of these aspects are as under:

  - **Environmental responsibility:** The College promotes environmental responsibility among the students through Eco Club, Garden Committee, NSS and Departmental Societies through activities like cleanliness drive, tree-plantation, campus bird count and environment sustainability based projects. Besides this, seminars and workshops are organized for students and faculty to enhance the awareness towards the environment protection and sustainability. Various papers are also there in the course curriculum which promotes environmental consciousness. Students get to learn the process of making compost, upkeep of herbal gardens, recycling of waste paper, collection of e-waste, converting waste from

food to value added products etc.

- **Gender equality:** College has a documented gender policy and gender audit has also been conducted. Seminars and workshops are organized by WDC, NSS and other departments of the college to create awareness and strengthen the ideology of gender equality and social equality amongst the student community. Students are encouraged to delve into issues related to youth with special emphasis on gender stereotypes and discrimination. Transgender cell of the college is working towards sensitization of relevant and related issues.

- **Community service:** Student volunteers are engaged in various community outreach programmes through various committees. With the increase in the covid cases during the second wave around 300 volunteers from the Zoological Society, Students' Union and NSS of Kalindi College decided to help the needy people in whatever capacity they could, in collaboration with Kranti, an NGO and think tank composed of ex-servicemen. CDF and Enactus Kalindi are actively involved in various projects for community upliftment..

- The college focuses on promoting **professional ethics** among the students as well as faculty. Various webinars and FDPs were organized by the Research Committee, IQAC and other departments on IPR, research methodology etc. to instill the professional ethics in students and faculty members.

- Celebration of important events such as **Independence Day, Republic Day, International Yoga Day** etc. instill values associated with events to the students.

- **Intellectual Property right (IPR)** is one of the integral parts of corporate setups nowadays. The College strives to arrange avenues for the students to have insight on this subject through workshops, webinars, discussions and presentations by the authorities in the field of IPR.

- **Health & well-being** are promoted in a big way by the college among the students as well as staff. Activities such as health check up, blood donation camps, Sports, Yoga, aerobics etc. are being conducted in a dedicated and regular manner.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 6.4

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
51	64	33	29	23

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 56.07

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 2200

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 48.85

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
775	707	665	665	595

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1634	1438	1351	1351	1209

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 77.73

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
514	601	518	656	407

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The faculty members of the college make an extra effort to assess the learning levels of the students. The college takes various steps to enhance the creative and learning ability of the advanced learners as well as take extra efforts to nurture the slow learners. Continuous internal evaluation is practiced for effective learning and to measure differential capabilities of students. Every department has mechanism for **mentor-mentee program** to guide students according to their abilities that document a record of **advanced and slow learners,** so that they can assess the learning levels of the students.

Advanced Learners:

- Every year **Student Union and Academic awards** are given to the toppers of each course and are felicitated on the Annual Day. The names of these award winners are published in the annual report of the college also.

- The students securing **"O grade"** in various papers in each course are given certificates of merit by the college on the annual day and are also published in the annual report of the college.

- College gives **scholarships** to academically bright students as well as those who have made contributions in extra-curricular and co-curricular activities.

- Faculty involves them in various **research projects** to enhance their research ability.

- They are encouraged to write research papers and participate in various **National/International Seminars/ Workshops** etc.

- **Letter of Recommendation** highlighting their capabilities and achievements are provided to advanced learners in case they wish to pursue higher studies in national/international universities.

Slow Learners:

- Faculty makes an extra effort to identify the slow learners in each course.

- The **"Mentor-Mentee interaction"** helps to identify their issues with their subjects which helps to nurture their skills. This interaction helps to boost the confidence of these students.

- Mentors try to **keep in touch with parents** of these slow learners which helps to understand and resolve the problems of the students. College hosts **PTSI** to keep parents informed and devise plans for supporting and to ensure that students can reach their full potential.

- **Remedial classes** are taken for slow learners to help them with the problems in their subjects.

- Slow learners are encouraged to participate in the **college events like departmental activities, seminars, workshops, club activities**, etc. This helps them to overcome their hesitation and shine in their skills.

- College has an open door policy wherein students can freely meet Principal during office hours for their grievances. College also holds **general assembly** where the students discuss their problems with the principal.

- Over the years with experience several common concerns of slow learners have been identified like **language barriers, financial problems, health issues or certain psychological issues**. Teachers try to handle these situations in a sensible and discrete way.

- During pandemic times, online **one to one interaction with students** was facilitated to maintain their mental well-being and academic counselling was given even beyond working hours.

File Description	Document
Upload any additional information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 22:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Kalindi College aims at scaling greater heights and offers various opportunities to its students in the form of activities such as **cultural clubs, academic workshops, seminars and debates, departmental events** etc., which helps students in actualizing their potential and achieve the highest accolades in academics, sports and other extracurricular activities. College takes initiatives to empower young girls through its best practices.

- Students are an integral part of the organizing committees of the various events which enhances their leadership and communication skills. It helps them to learn optimal utilization of resources, financial management etc.

- The departmental societies organise activities like physical and virtual **educational trips to scientific organisations, laboratory, museums, historical places** etc., which help the students to **learn through their experiences.**

- Faculty has undertaken many projects **externally funded projects, and in-house projects**. In these projects, the students are involved to enhance their research aptitude.

- Students are encouraged to write **research articles under the guidance of their project supervisor** which is published in various reputed journals.

- Departments under their specific societies hold student seminars to enhance different **skills like presentation, discussion, interactions with experts of various domains** etc.

- Students are involved in various **internship programs**, which helps them to learn working culture of different organisations.

- 17 cultural clubs of college, like **Debating Society, Dramatic Society, Music & Dance Society, Fine Arts club, Poetry club,** etc. help the students to participate in different competitions in the college and university building a competitive spirit in the students.

- Students are actively involved in contributing to the **college magazine and departmental newsletters.** This helps them to improve their writing skills.

- There are many **'Add-On' courses** in our college like French, Chinese, Travel and Tourism etc. These Courses have the objective of equipping the students with skills that give them added benefits and an edge in the intensely competitive job market of today's world

- College has various cells like **Entrepreneurship Cell, Innovation Cell, Social Responsibility cell** etc. The main aim is to encourage and to enable students to get first-hand experience in entrepreneurship, to learn and promote innovation driven activities at the college and in future to provide a comprehensive and integrated platform with multifaceted support including space, mentoring, training programs, networking and an array of other benefits.

- **Memorandums of Understanding (MoU)** were signed between the college and various institutions/industries to promote the research acumen, employability and job opportunities of the students.

- The IQAC of our college keeps on arranging different events like **Entrepreneurship Awareness Camp, Skill development and Time Management etc.** even during outbreak of Covid-19 to inculcate entrepreneurial skills.

- Students are trained to use various software such as **Mathematica, LaTeX, SPSS, Tally, R, Excel** to enhance their ICT skills.

- During pandemic times, various online teaching platforms such as **Microsoft Teams, Google Classrooms, and Zoom** were used to facilitate teaching-learning process.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Kalindi College encourages the entire faculty to extensively use **ICT enabled tools** and **online e-resources** for effective teaching and learning process and to support, enhance, and optimize the delivery of curriculum.

- All the teachers are trained through various programs on a regular basis for **developing e-content** and its effective dissemination for the benefit of students.

- Seminar Halls, classrooms and laboratories are equipped with 35 projectors. Students Cyber Centre & Teacher Cyber Centre are **Wi-Fi enabled** to provide easy internet access to faculty and students.

- Many departments are equipped with **printers and scanners**.

- E-resources available through **DULS (Delhi University Library System), N-LIST and DELNET (Developing Library Network)** can be accessed in library's web center by students and faculty members. **N-LIST and DELNET** can also be accessed through remote login access.

- Facility of E-books to disabled students is provided through **DU Braille library**. Two **screens reading software i.e., NVDA and Hindi OCR** are available in the library.

- Various platforms like **Google classroom, Microsoft Teams, Gmail, WhatsApp, Telegram, Google groups etc.** are used to manage and post course related information- learning material, quizzes, lab submissions and evaluations, assignments, etc.

- During pandemic, Virtual labs like **IIT Virtual lab particularly IIT Kharagpur & IIT Bombay, Amrita Labs (MHRD Labs)** were used to conduct practical through simulations and to give students a flavour of hands-on experience of the experiments. Online drawing tools like **concept maps, mind maps,** were used to perform student centric activities.

- The PPTs are enabled with **animations and simulations** to improve the effectiveness of the teaching- learning process.

- **Online quizzes and polls** are regularly conducted to record the performance and feedback of the students using various apps like **Quizizz, Kahoot, Mentimeter** etc.

- Commonly used ICT tools in the institution are **Laptops, Tablets, Smart Boards, LCD Projectors, Over-head projectors, Audio-visual aids etc**.

- ICT enabled teaching methodologies **like animated or live video demonstrations and online**

lectures, etc. are regularly used by faculty.

- **Podcasts and audio lectures** are created and shared with students for an effective teaching-learning process and help visually impaired students. Webinars have been conducted to train the students, teaching & non-teaching staff.

- **E-journals, e-books, search engines like Google Search, Google Scholar and PubMed** are used to encourage collaborative and effective teaching-learning.

- **Computer-Assisted-Learning (CAL) methodology** is used to show videos and other educational materials to the students.

- There is a dedicated **E-Content Development Committee** which encourages and assist all the teachers towards the development of e-content pertaining to various topics in all the streams and can be freely accessed by all the students and stake-holders.

- **State of the art media lab** is used by students of Department of Journalism to learn various audio-visual techniques.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 22:1

2.3.3.1 Number of mentors

Response: 179

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 75.53

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 67.59

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
132	118	113	100	96

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 10.4

2.4.3.1 **Total experience of full-time teachers**

Response: 1861.75

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The college is a constituent of the University of Delhi and follows the rules and regulations formulated by the University regarding **internal examination and evaluation** based on the syllabus prescribed. The college's internal assessment system is based on a transparent and continuous process.

- The process of internal assessment is explained to students on their **orientation day.** It is also **displayed in the college's prospectus and college's website.**
- **25%** marks in each paper are based on internal assessment. The assessment is carried out through a system that is described by the university with the inclusion of **three components i.e. attendance (5%), test (10%), and assignments/project/presentation (10%).** For assignments, different departments opt for written/problem solving-based exercises, presentations with viva-voice, quizzes, role play, *Yuva Sansad* etc.
- The college plans the internal examination just after the **mid-semester break** (pre-pandemic) and strictly follows the guidelines formulated by the university.
- A **centralised date sheet** is circulated and the question paper for internal examination is based on the pattern of the final exams which mandatorily covers **60% of the syllabus**. The teachers **discuss the evaluated sheets** with the students so that they can improve their presentation and do well in the final exams.
- The house exams are conducted every semester (before pandemic), the responsibility of which is taken by a department on rotation basis. Department also ensures that no unfair means are used by the students and takes appropriate actions as needed.
- For lab papers, students are regularly monitored in terms of consistency in performance regarding allotment, checking of auxiliary, and fair practical files. In the end, they have to give **mock exams** and PowerPoint presentations with viva. All these evaluations are included to decide the internal assessment marks of lab papers.
- **Continuous evaluation** is carried out in every department. Medical and genuine reasons are also considered by the principal for rescheduling the home exam.
- System of internal assessment is very transparent. The answer sheets of house exam is shown to the students and their grievances are taken care of by respective faculty. The total marks of the internal assessment for each subject are verified and signed by the students. After this administrative department uploads the marks on university portal.
- The college has a central **Internal Assessment Committee**, which undertakes necessary measures to ensure objectivity and transparency in the process. The internal assessment and the assignment records are regularly updated on the college website.
- In the **pandemic period,** the University of Delhi allowed the internal assessment through a written

assignment submitted via email within stipulated time and **attendance component was relaxed**. The time-bound evaluation is still done via means of assignment/projects on the e-platforms.

File Description	Document
Any additional information	**View Document**
Link for additional information	**View Document**

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

College follows a robust mechanism to ensure that the process of internal/external examination is transparent, efficient and in the best interest of students. As per university norms, 25 marks are assigned for Continuous Internal Evaluation for various papers.

During pandemic, online student centric approach was adopted. Assignments and class tests were conducted online through Google classrooms and mails for internal assessment. During **pandemic period,** the University of Delhi allowed the internal assessment through a written assignment submitted via email within stipulated time and **attendance component was relaxed**. For practical papers, internal assessment marks were awarded on basis of continuous evaluation, tests and presentations by students in online mode.

- During pre-pandemic times, the attendance of students was regularly monitored and **uploaded on the website,** which is visible to students and parents. For any discrepancies, students are free to contact their respective teachers. Letters are sent to parents of students with short attendance around the time of conduct of home exams (internal exams). **After the evaluation, the answer scripts of house exams, class tests, assignments, or project reports are discussed with students.**

- For any **grievances regarding the marks awarded** to students, they are free to discuss with the concerned faculty and in rare cases, if students' grievances are not addressed satisfactorily, they are free to approach their mentor or the teacher-in-charge. In case the student is not satisfied with the departmental action on their grievances, they can seek intervention from the Principal. **Complaint boxes** are installed at various points in the college where students do not need to disclose their identity and inform the Head of the institution about their grievances. The college has a **"Grievance Redressal Committee"** too. For the convenience of students, an online link is given on the college website.

- The college has an **Internal Assessment Monitoring Committee** consisting of chairperson (Principal), Bursar, Convenor and 2 other faculty members. The role of this committee is to ensure that the hardcopy of internal exams is signed by each student of the college before being submitted to the University.

- **Students involved/participated in sports** or any other extracurricular activities are given relaxation in the minimum eligibility of attendance. Students suffering from any medical condition

are also allowed relaxation on producing the authentic proof of their case by submitting medical prescriptions from a government competent authority.

- For any discrepancies in internal or external examination marks, the college helps the student in the rectification of the error. In the pandemic period, **OBE (open book examination)** was conducted where students were guided about the methods and steps to follow to give the exam.

- In the pandemic period, students had reported grievances regarding problems in the submission of answers sheets in OBE and delays in their results. **These cases were shared with the respective teachers and resolved with the help of the Nodal Officer well in time.**

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The knowledge, skills, talents, and attitudes that the students develop while pursuing graduate and post-graduate degrees are referred to as **programme outcomes**. Kalindi College provides a variety of Science, Humanities, and Commerce programmes, each with its own set of goals and objectives. The curriculum of each subject in different courses is available on the University website. The programme outcomes are discussed on each department profile page on the college website under the **"Academics"** category in the **"Departments"** heading. The outcomes are also told to students on the day of orientation as well.

Some common outcomes are summarised below.

- Since 2019, the CBCS course is being taught in the **learning outcome based curriculum framework (LOCF)** where expected learning outcome of each theory and lab paper has been mentioned in the syllabus uploaded on University of Delhi and college website, thereby making it clear to the students what they are expected to learn after studying that particular paper and course. Therefore it also presents a set of guidelines to the teachers to teach the paper accordingly.

- Each faculty member prepares **curriculum plan in tune with COs** of their papers which is uploaded on college website and submitted to IQAC as part of academic audit.

- The institution has **academic societies** for each discipline that organise various **co-curricular and extracurricular activities.** This makes learning meaningful and provides a light environment of learning without putting pressure on students. Working in the committees for these societies makes

students more organised, teaches them to respect others' point of view, gives the flavour of professionalism and life etiquettes and finally how to lead the disagreement to a common conclusion in order to fulfil the goal of the work assigned.

- Teachers instill in their students, the desire to keep learning with modesty and the sense of duty toward the society and hence nation. The logo of the Kalindi College itself says **"The real ornaments are Knowledge, Modesty, and Sense of Duty"**. Teachers ensure that their students are updated with all the advancements in society along with the new technological and subject-matter changes.

- The **in-house research projects** help willing students to understand their subject with real-life problems. They learn to design and develop solutions and develop taste for research and reach valid conclusions using basic principles of their subjects. These include the ability of problem-solving, teamwork, passion, and critical thinking which is a training to them for their logical approach to the future also. Students present their work at different platforms via National/ Inter-National conferences, seminars, or workshops which boost their confidence and provide them the platform to excel.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Kalindi College has 19 departments in the Science, Commerce, and Humanities. **The choice-based credit system (CBCS)** has given flexibility to students for subject-choices. In their three-year journey of graduation, students not only gain academic excellence but also participate extracurricular activities that enable them to prepare for their future. The college provides them a platform that enhances their knowledge and cognitive skills. In the college, **the programme outcomes and course outcomes** are measured in two ways. One includes the **direct evaluation** by the academic results of the students i.e., university exam results and another way is an **indirect evaluation**.

- The programme outcome and course outcomes are evaluated through various c**urricular and co-curricular aspects such as sports, cultural activities, internships, placements, the record of students pursuing higher education, awards received by the students at different levels** along with curriculum studies.

- The college offers different **scholarships to students** who excel in different fields and not only in academics. On the annual day, the winners of scholarships of different categories are announced

and awarded.

- Feedbacks from parents, students and faculty members are collected and analysed to assess the effective delivery of curriculum.

Placements:

- 'Kryptus' the placement cell of the college is very active. Although the majority of the students go for higher education after graduation, some students pursue their professional goals through placement.
- The placements and internships prepare the students for the professional lives of their future. **The placement cell** organises different **seminars/webinars** to accomplish this goal.
- Also, the internship platform is made available to the students to enhance their skills in corporate life.
- Placement Cell regularly conducts **soft skills development workshops** (like group discussions and personal interviews), webinars, seminars, and also how to make a good resume which is the first step towards professional life.
- **The placement and internship drives** are organised to help students secure jobs and internships in various reputed companies. The placement cell collaborates with different institutions like T.I.M.E. to provide the facility students need like a mock session for interviews and group discussions, aptitude tests.

Alumni and student progression:

- The alumni cell of the college contributes to guiding the students by organising lectures/talks by the eminent alumni of the college. The outcomes of the programme/course are obtained as many alumni of the college have cleared the national and international level competitive exams and studied in premier institutes both in India and abroad. Our alumni have secured prestigious positions in different fields.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 95.25

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1181	1038	1086	1193	1100

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1222	1131	1165	1213	1143

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.31

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 57.9

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
20.06	00	00	31.07	6.77

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)
Any additional information	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 8.38

3.1.2.1 **Number of teachers recognized as research guides**

Response: 15

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 4.44

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	1	1

3.1.3.2 Number of departments offering academic programes

2020-21	2019-20	2018-19	2017-18	2016-17
18	18	18	18	18

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Any additional information	[View Document](#)
Paste link to funding agency website	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The exponential growth of information, transition to digital society and various economic, social & global changes have made it imperative for educational institutions to introduce and incorporate **innovative methods in pedagogy.** In order to adapt to these changes and disseminate knowledge, there is a need to recreate an ecosystem which is focused on **innovation and research**. Consequently, the college has created an environment for research by adopting and bringing innovative changes in **teaching-learning process,** with improved infrastructure.

- Substantial initiatives have been undertaken by the college where the teaching-learning process has been made innovative, participative and interactive. The teaching pedagogy includes combination of lectures, tutorials and various aspects of **experiential learning like e-resources, case studies, educational field trips, paper presentations, group discussions, seminars, workshops,** etc.

- **Special lectures by industry & academia experts** are conducted to ensure propagation of knowledge among students.

- In addition to this, different departments/societies/clubs organize **debates, discussions, film shows,**

- **street plays and community work** to nurture creativity and develop logical and analytical thinking among the students.

- Enactus and CDF teams of the college undertake various innovative projects instilling the values of **community service, leadership and social entrepreneurship** amongst the students.

- The college runs Entrepreneurship, Skill Development and Innovation Cell which provides a platform to **enhance skill-based competencies** amongst the students.

- To develop critical thinking and research acumen of students, the college has formed a Research Project Allocation Committee. The committee formulates guidelines for undertaking **In-House research projects** and takes measures to motivate the students to present their work at different conferences, symposiums, etc. Exposing students to research has helped to inculcate research interest and develop a culture of research in the college.

- In addition, Research Committee organises various training programmes on topics such as project writing, IPR, plagiarism, research methodology etc. The committee also encourages students and faculty to publish their research work in various **academic journals, magazines,** etc.

- For enhancement of creative writing skills of students and dissemination of their scholarly knowledge, the college has provision of in-house publications; namely, **trilingual magazine - Pravah**, multidisciplinary **Yearly Academic Journal (with ISSN number) and departmental newsletters.**

- The students also get an opportunity to work in the **editorial team of trilingual magazine - Pravah, and Newsletters** published by various departments.

The College has attempted to recreate and reorient its educational environment tuned to the educational needs of the time. Technology is being effectively used for improving access, equity, and quality of education. The institution is constantly undertaking efforts to build an ecosystem for innovative and effective knowledge transfer. During pandemic, the teachers created e-content in form of websites, YouTube e-lectures, podcasts, MOOCs etc.

File Description	Document
Upload any additional information	[View Document]()
Paste link for additional information	[View Document]()

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 165

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
71	33	20	25	16

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during last 5 years	[View Document](#)
Any additional information	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1.4

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 21

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 15

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)
URL to the research page on HEI website	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.7

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
53	52	43	59	75

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
30	21	29	46	39

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

- Kalindi College believes in the **overall development** of its students. The college not only motivates students to excel in academics but also motivates them to become **socially responsible** citizens of the country.

- To further this objective, the college conducts a number of **extension activities** to develop in its students a sense of communal responsibility towards important social issues.

- Throughout the year, **the National Cadet Corps (NCC), National Service Scheme (NSS), Women Development Cell (WDC), Social Responsibility Cell** are proactive in conducting extension and outreach activities.

- During the last five years, several events and activities have been held like **cleanliness drives, road safety workshops, gender discrimination workshops, tree planation drives, student rally and collection drives for Kerala Flood Victims, special camp for Voter Id card formation, vaccination awareness drive, plog run, ran a** **CO**

with the aim to engage students to work towards pressing social and environmental issues.

- In addition, number of competitions were organized to spread awareness among students like **essay/slogan/article/poetry writing competition on Tree Plantation, Zero Discrimination Day, World Day of Social Justice, International Day of Zero Tolerance to Female Genital Mutilation, extempore speech competition on National Women Day, open mic competition on International Women Day, quiz competition on women's rights** etc. Celebration of important days and events is a way to build consciousness of students and sensitize them to important issues.

- Students and staff are empowered through **dissemination of knowledge** on laws, rights and issues concerning them. For this, numerous **seminars, webinars, workshops and symposiums** have been organized from time to time. For instance, webinar on **women security and society, workshop on street harassment, gender and sexuality, seminar on engendering laws and crimes against women, health talk on gynecological issues of the young adult** etc.

- In addition, college has organized various **outreach programs through Enactus Kalindi and CDF Kalindi** to strengthen the sense of empathy and compassion among students and also instill in them a sense of commitment and ethical responsibility like **admission of street children into government schools; educational training of underprivileged children in Todapur and Inderpuri; digital learning sessions for students in MCD School, Jhandewalan; soap and swatch hand wash making training for women entrepreneurs under project Rehmat; jam training session of underprivileged women under Project Weran; book donation drive and setting up a library in Khalsa School, RK Ashram Marg; food donation drive under Project Unnati** etc.

Impact and Learning outcomes of the activities:

- Enhance the knowledge of **societal issues and problems** and to search for solutions by getting involved with their lives.

- Build up relationships and tie-ups with organizations/NGO (**Kranti, Indraprasth Sanjeevni etc.**) to carry forward humanitarian work in future.

- Develop a **passion and brotherhood towards community**, affected people/animals and destitute.

- Develop **skill and aptitude** for problem solving.

- The skills developed include **social skills, communication skills, management skills, leadership skills, analytical skills, perceptual skills** etc.

- In a nutshell, prepare our girls students **to meet the challenges** of the 21st century.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 12

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	3	4	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 206

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
79	33	41	30	23

File Description	Document
Reports of the event organized	
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	
Any additional information	

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 57.58

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3252	1337	1645	1843	2508

File Description	Document
Report of the event	
Average percentage of students participating in extension activities with Govt or NGO etc	
Any additional information	

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 22

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	7	4	3	3

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 32

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
12	5	6	3	6

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The College has been continuously developing infrastructure to meet the needs of students, teachers and its administrative staff to improve performance levels of all stakeholders. The college seeks to maintain a high degree of **awareness of environmental issues** while developing facilities so that **sustainable models are created**.

- The college has **spacious classrooms in Academic Block, TRI Block, Science Block and Student's Amenities Block,** all having **access to Wi-fi.** There are **35 projectors (31 in classrooms, 2 in seminar rooms, 1 in committee room and 1 in IQAC room)** to meet the curriculum requirements.

- The college has a staff room in Academic Block and separate teacher's rooms in Science Block.

- Internet connectivity is provided by **Railtel (Facilitated by University of Delhi)** with leased line of **100 Mbps bandwidth**. The college has multiple blocks in campus and internet connection is provided through copper wire and bridges.

- The college has **1458 laptops** and **334 desktops** dedicated for academic purposes.

- The college has separate **well-equipped cyber centre(s)** for teachers and students. There are **two dedicated labs for classes** in Student's Cyber Center.

- There are **21 well-equipped laboratories** to enhance **experiential learning of students** of various departments such as **Geography, Mathematics, Physics, Computer Science, Chemistry, and Journalism** including two **museum cum laboratories** in Department of Botany and Zoology.

- The college has **a well-stocked library** which has a collection of over **84,983 books** and is subscribing to **50 magazines/journals** and **14 newspapers**. Web centre provides access to **E-resources available through DULS (Delhi University Library System), N-LIST and DELNET (Developing Library Network)** for students and faculty.

- The college has **02 Seminar Rooms and 01 Committee Room** along with an **Auditorium, various parks and an Amphitheater** for the conduct of academic and cultural activities.

- The college has **infrastructure** for **differently-abled students** like ramps and washrooms. Facility of **E-books** is provided to '**Print Disabled students'** through DU Braille library.

- **Sports Utility Centre** of college has **Sports Room, Gymnasium, Judo and Yoga Room, Table Tennis Room, Changing Room**. A sports ground is also available for catering to the sports needs of college students.

- Other support facilities of the college includes **Medical and Counselling Room, Common Room, Sanitary Pad Vending Machines, Power Back-up System, Campus Security with CCTV Surveillance, Central Announcement System, Fire Extinguishers, Central RO system, Air-conditioners, Bank and ATM, Photocopy facilities, Canteen, Nescafe Kiosk and Mother Dairy Kiosk, and shaded Parking Slots**. Keeping in mind the special needs of Post-Covid scenario, Sanitizing machines are also installed in the campus.

- **6 eco-friendly parks** of the college adds to the aesthetic beauty and serenity of the campus and are used for the **conduct of various cultural events. The Herbal Garden** of the college needs special mention and has a good collection of rare medicinal plants. **Triangular park, Butterfly conservatory, Herbal Garden** are also used for various real time practical exercises conducted in Zoology and Botany subjects.

- The college has installed **Solar Panels, Rainwater Harvesting System, and Green Compost Machine for conservation of energy. Green/ Vermi Compost pit** is constructed at Herbal Garden.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college provides adequate space and necessary amenities for various cultural and sports activities.

- For conducting **cultural activities**, the college has an **amphitheater, an auditorium and two seminar rooms.** Amphitheatre is useful for organizing various functions with large gatherings. The college auditorium, **'Sangam Parisar'** (under renovation and expansion) is used for holding **seminars, workshops, lectures and other cultural activities**.

- The college has constituted **17 cultural clubs** to enhance the cultural engagement of students. A weekly activity period on every Wednesday is devoted to regular club meetings and activities. **The annual cultural fest of the college, Lehren** marks significant participation from different colleges.

- Open area of the college includes **Saraswati Park, Buddha Park, August Kranti Park and Theme Park** that adds to aesthetic beauty of the college and are also used for outdoor activities such as street plays, self-defence programs etc. by the students. These areas are also used for rehearsal of various cultural performances.

- Departmental Societies organize curricular and co-curricular inter & intra college events.

- The college also conducts **social outreach activities organised through Social Responsibility Cell, NCC, NSS and the Students' Union** etc. Separate rooms for **NCC, NSS and Student's Union** are provided.

- College provides **indoor and outdoor games facilities** for all the students.The **Sports Utility Centre** established during 2015 -16 has two halls for **Boxing, Judo, Weight lifting,Taekwondo, Yoga, Aerobics, Chess, Carrom and Table Tennis.**

- The college has a **well-equipped Gymnasium** with different exercise machines like treadmill, cycles, multi stations etc. available for all the students and staff of the college. Besides this changing room and locker facility are also provided.

- Sportsground with courts of various games are maintained such as **Basketball, Football, Handball, Kabaddi, Kho-Kho and Volleyball.**

- Department of Physical Education organizes an **Annual Sports Day** every year. On this occasion flag hoisting, march past and **oath taking ceremony** are performed. Events for students and staff are also organized. Eminent personalities from the Sports field are invited as chief guests on this day and the winners of the events are felicitated by the chief guest.

- All the above facilities were regularly used by the students and faculty members before the Covid related restrictions were imposed.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 40.82

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 20

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 40.88

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
3.0074076	127.7544	76.0143850	25.72868	78.45612

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited utilization statements	[View Document](#)
Upload any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- Name of ILMS software : LSease (College Version)

    - Nature of automation : Partially

    - Version : 6.3

    - Year of Automation : 2015

- The college library is automated (except acquisition module) and using LSease (College Version), version 6.3 since June 2015. It consists of various modules like Cataloguing, Circulation, OPAC, Serial Control, etc.

- The library provides access to E-resources through DULS (Delhi University Library System), N-LIST and DELNET (Developing Library Network) for the students and faculty members. All students can remotely access N-LIST and DELNET. DULS E-Resources through remote login is available to the faculty members and PG Students. The web center in the library is equipped with desktops with an internet facility to access the e-resources within the campus.

- Two OPAC terminals are provided in the library for easy access to books. The library has access to

URKUND plagiarism software for the faculty and students of the college.

- The library has created a webpage within the college website, link to all the subscribed e-resources, Journal Content Alert Service, Previous Year Question papers, Open Access Educational E-Resources, and Open Access Full-Text Journals and magazines, etc. are made available on the college under the Library Tab.

- The facility of E-books is provided to 'Print Disabled students' through DU Braille library and Sugamya Pustakalaya

- Two screen reading software i.e. NVDA and Hindi OCR (Proof missing) are available in the library.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 10.67

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.71	14.28	13.60	13.28	11.46

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.05

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 2

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has adequate **IT facilities**. The entire campus is **Wi-Fi enabled and networking facilities** are available in all the Laboratories, offices, Library etc. Further the facility has been extended in terms of **free Wi-Fi for students and teachers** and it can be accessed through protected passwords. The computers are connected to the DU network through which **e-resources** can be accessed. Further, through the University, the college is also connected to the **National Knowledge Network**.

- In college, internet connectivity is provided by **Railtel (Facilitated by University of Delhi)** with a leased line of **100 Mbps bandwidth**. The college has multiple blocks spread across the campus and internet connection is provided through copper wire and bridges.

- The existing Wi-Fi setup has **Zone Director 1100, 12 access points, 4 switches and 6 bridges**.

- **College Cyber Centre** is the central hub where **Railtel optic fibre** terminates and it is distributed in the campus through **LAN and Wi Fi**.

- **Ruckus Wi-Fi controller** is placed in Cyber Centre and access points are installed in different blocks along with switches and other supporting hardware.

- The college has provided internet facilities needed for **academic and extracurricular activities** to both students and faculties keeping in mind the promotion of academic and research activities.

- Institute has more than **400 desktops and 1400 laptops** which are used mainly for academic and administrative work.

- There are more than **40 printers** installed in **various departments, Library, Cyber Centre, Laboratories, IQAC room and Offices etc.**

- To enhance the teaching learning process, **35 projectors** are installed in **IQAC room, classrooms, laboratories and seminar halls**.

- Apart from a team of IT consultants, the college has created a separate **Wi-Fi Committee** for the **coordination and maintenance of the ICT infrastructure**.

- **Use of ICT and e-learning** is encouraged. The faculty members and students are encouraged to use e-resources available in the college through **Delhi University Library System (DULS).**

- The college has a well equipped **Cyber Centre** with supporting backup for all streams of the students to meet the demands of the university syllabus. **Technical assistants** have been appointed in the Cyber Centre, who provide assistance to students and staff on request.

- There are well equipped **computer labs** in various departments like **B.Voc, Mathematics, Computer Science, Geography Department** etc.

- Free software like **R and SciLab** are used by Department of Physics and Department of Mathematics for teaching purpose**.**

- The server room is equipped with **2 high performance servers** which are utilized by entire college.

- During pandemic, students and faculty members have used platforms like **MS Team, Zoom and G-Suite** for teaching - learning process.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 2:1

File Description	Document
Upload any additional information	[View Document]
Student – computer ratio	[View Document]

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document]
Details of available bandwidth of internet connection in the Institution	[View Document]

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 77.94

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
51.8426602	115.1617807	148.7149955	124.10763	135.2183435

File Description	Document
Upload any additional information	[View Document]
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document]
Audited statements of accounts	[View Document]

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic

and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

- The Staff Council has various committees for maintenance and utilization of academic and support facilities like Academic Committee, Building Committee, Sports Committee, Library Committee, Purchase Committee, Verification Committee, Lab development/ Equipment Committee, Waste management Committee. IT infrastructure is managed through Wi-fi and Cyber center Committee, MIS Committee, and E-content development Committee.

- The maintenance work in the college is carried out by trained in-house experts including lab assistants, and two caretakers and is also outsourced through appropriate agencies for maintenance, cleanliness and security.

- The College has a team of 5 gardeners to maintain the lawns and grounds under supervision of Garden Committee.

- Each floor of the College has fire safety measures.

- Desktops with power backup facilities are available in the cyber centre, computer lab and administration office, which are maintained under AMC or service on call basis as required. Wi-fi and Cyber Center committee manages the cyber centers and network infrastructure.

- The campus is under CCTV surveillance to prevent any untoward incidents and also to provide a secured atmosphere for students.

- All laboratory equipments and instruments are checked and verified at the end of academic semester by concerned staff/lab assistants and lab attendants.

- The Botany and Zoology museums, are maintained through weekly observations. The specimens, crafts and models are conserved at the same frequency.

- The Media lab is equipped with cameras, lights, sound systems, teleprompters, interactive panel and chroma screen present in a soundproof studio for high quality audio-visual recording. The college events are recorded using the lab equipments. The lab is maintained by Department of Journalism.

- The Library Committee is chaired by Principal. It acts as an advisory committee and bridges communication between library and users. It formulates policies (related to purchase, fine collection, services/facilities etc), allocation of library budget to different departments for purchasing books, discusses and suggests new ideas/facilities from time to time to upgrade the library keeping in mind the interest of the students, faculty members and staff.

- Library maintains a proper record of visitors/users to the library. Books and Journals are properly catalogued and checked regularly to keep them in good condition. If needed, the damaged books are sent for binding.

- Stock verification of consumables and non consumables items is done every year. Library weeds

out books on the recommendations of the faculty members which are placed before the Library committee and with the proper approval of the finance Committee and Governing Body those books are written off.

- Department of Physical Education looks after the maintenance of the sports ground and equipment. Specialised coaches for different games are appointed for training players with due approvals. The department follows established procedures according to well defined policies designed by the college for maintenance and utilization of physical and support facilities.

- Purchase orders are placed through the office via GEM/Tendering/quotations depending upon amount of work required after validation of the requirements.

- IQAC periodically reviews the infrastructure and facilities.

File Description	Document
Upload any additional information	[View Document]()
Paste link for additional information	[View Document]()

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 0.28

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
9	11	10	3	18

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 8.86

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
430	371	406	297	168

File Description	Document
Upload any additional information	
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1.Soft skills
    2.Language and communication skills
    3.Life skills (Yoga, physical fitness, health and hygiene)
    4.ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	
Any additional information	
Link to Institutional website	

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 25.07

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1375	1028	511	1631	189

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	
Any additional information	

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

     1.Implementation of guidelines of statutory/regulatory bodies
     2.Organisation wide awareness and undertakings on policies with zero tolerance
     3.Mechanisms for submission of online/offline students' grievances
     4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.95

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
32	8	8	6	0

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 85.45

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 1016

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 80

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.***)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
15	8	19	1	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
15	8	19	1	0

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural

activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 544

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
156	142	95	85	66

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

- Students of Kalindi College are major stakeholders in the institutional growth and have brought immense pride to the college through their performances in **academics, co-curricular and extra-curricular activities**. The student-centric approach of the college helps in enhancing various skills like **organizational, leadership, oratory and administrative skills** etc. All major events and programmes of the college are planned in consultation with the various **student bodies**.
- **Internal Quality Assurance Cell (IQAC)** has two student representatives from **currently enrolled students and two alumni representatives** who participate in quality initiatives of the college.
- **Internal Committee (IC)** of the college has three elected student representatives, one from each year.
- The college has a **Students' Union**, comprising of students which has representation from all the courses. There are 20 positions such as **President, Vice-President, General Secretary, Joint Secretary, etc. and course representatives** from all three domains such as Sciences, Commerce and Humanities. These positions are open for all and keeping in mind of social inclusion **one position i.e. Vice-President** is reserved for students coming from **underprivileged sections of society.** The selection of student office bearers are done through interactions in which their ability **like leadership, communication, innovative and problem solving approach is assessed.** They help in coordinating all the events related to academics like various

seminars/lectures/conferences, co-curricular & extracurricular activities like fresher's party, farewell party, Annual Cultural Fest,   under the guidance of **Student Union Advisory Committee**.

- We also have representative from each class who **facilitates various academic and co-curricular activities** ogranised by various departments and college. They play a major role in the decision-making process for various student-related activities.
- The College Student Council- '*SAMVEDNA*' has all class representatives as its members. The council works towards gender sensitization in the college.
- Every year, during the **admission process**, student volunteers assist **admission committee**.
- Students from sports provide valuable assistance to the Department of Physical Education in conducting **Annual Sports Day and other sports related events.**
- College has recently constituted **Transgender Cell** to sensitise students through various talks and events for the related segment of the society. **This is the first of its kind of initiative taken by any college of University of Delhi that has received wide recognition.**

Apart from the above, students also participate in various **committees/cell/clubs** to represent student's interests. In various committees and clubs students are elected as office bearers to undertake the responsibility of **organising various events and participate in decision making**. Following are the committees, cells and clubs where students are representatives:

- National Service Scheme (NSS)
- Social Responsibility, Extension Activities and Community Outreach Committee
- Eco Club
- North East, Frontier and Foreign Students' Cell
- Equal Opportunity Cell (EOC)
- National Cadet Corps (NCC)
- Placement Cell
- Sports Committee
- Student Union
- Cultural Clubs
- Alumni Committee as ex officio members
- Departmental Societies Office Bearers
- Class Representatives (CR)
- Student Council
- Transgender Cell
- Gandhi Study Circle
- B. R. Ambedkar Study Center
- Women Development Center
- Anti Tobacco Cell
- Pravah, College Magazine, Departmental Newsletters
- ST/SC/OBC cell

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 108.6

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
123	56	152	101	111

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

- Kalindi college maintains a valuable association with its alumni through **Alumni Committee**. The committee is in process of getting the alumni association registered.
- The alumni association has **12 appointed office bearers** to ensure its smooth functioning.
- IQAC has **2 alumni representatives** for enriching quality initiatives.
- The college has an established process of registering its alumni through enrollment form available on college website.
- The committee keeps in touch with its registered alumni through **social media platforms such as Facebook, Telegram, WhatsApp** etc.
- Alumni Committee in collaboration with the **alumni association organizes various activities throughout the year**. It invites eminent alumni of the college to share their experiences and **learning from their professional career**.
- Various Departments regularly **invite their alumni for interacting, counselling and motivating students.**
- Some of our **alumni are also serving in college as teaching and non-teaching staff** and they always interact with students and discuss about the possibilities of employment opportunities of being an alumni.

Some of the events organised by Alumni Committee are as following:

- **Alumni sports meet** was held on 25th feburary'2017 as part of **Golden Jubilee** celebrations.

- **First Alumni directory** was published and was inaugurated on the Annual day.

- A talk on **"Nutrition and Meditation for Healthy and Peaceful Lifestyle"** was held on 31st Jan 2018.

- A talk on **"Gearing up for the college life ahead"** by our alumni **Ms. Ashima Khanna Singh** was delivered on 27th September 2018 at 1:30 pm in Sangam Parisar.

- **"Alumni Meet 2019"** was held on 3rd Feb 2019.

- **Visit to British Broadcasting Corporation office** by the students of BA Hons Journalism second year (Kalindi College).

- **Motivational talk** by Ms. Mohini held on 28th Aug, 2019.

- Department of Political Science organised a workshop on **"Healthy Lifestyle and Right Nutrition"** by alumni of the Department, **Ms Arooshi Aggarwal** on 14th September 2019.

- A **"Laughter Therapy Session"** on 6th March, 2020.

Different online activities were organized by Alumni Committee with the contribution of alumni during 2020-21-

- A webinar on **"Leadership and Entrepreneurship in Current Economic Scenario"** was held on 31st October 2020.

- A webinar on **"Yoga and Healthy Life"** on Yoga day, 2020

- A webinar on **"Health and Physical fitness"** organized on 29th September, 2020.

- An online **Alumni Talk** was held on 24th April, 2021.

- **"Bhajans and compositions"** was organized on 13th May 2021.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

College strives for providing education of highest standards in a disciplined environment conducive to learning and enabling students to excel in their chosen fields, both academically and professionally.

VISION:

"Gyanam Sheelam Dharmashchev Bhushnam"

"The Real Ornaments are Knowledge, Modesty and Sense of Duty"

Harmonizing with these words, college wishes to be seen as a place where students can embrace their future with hope and confidence. College is committed to inculcate these three virtues of human life in the students who come from diverse socio-economic backgrounds of region, religion, caste, economic strata and academics.

MISSION:

- Maintain an **inclusive teaching-learning environment.**

- Inculcate **human values** and enable students to be responsible citizens at National and International levels.

- Encourage all-round development of students through **co-curricular and extra-curricular activities**.

- Promote **social awareness, sensitivity and responsiveness**.

- Encourage **environmental conservation** for a sustainable future.

- Create sensitization programmes for strengthening **gender inclusivity**.

The institution envisions the overall **personality development** of its students. It strives not only for academic excellence but also for **social and emotional well-being**. The students are taught to focus on **research and innovation** apart from scholastic activities. The mission is to inculcate in them a desire to be self-reliant and develop an **entrepreneurial mindset** along with humility.

- Teachers play an integral role in the management and **decision-making bodies** of the institution. In addition to their teaching responsibilities, they also participate in administrative and executive

processes: Two faculty members are **teacher representatives** in the Governing Body to voice about the student-teacher viewpoint. **Staff council** is the apex statutory body in decision making process in which all the teachers work dedicatedly for realizing the mission of the college.

- IQAC implements the quality initiatives and conducts various **audits, academic and administrative activities.**

- Teachers participate in college administration as Nodal Officer for various bodies, Bursar, Public Information Officer, Teachers-in-Charge etc.

- **Teaching learning environment:** Inculcating **governance, responsibilities and accountabilities** both within and outside the institution. Promoting **participation, transparency, accountability, effectiveness and equity.** Promoting a vibrant culture of research amongst students through their participation in **research projects under the guidance of faculty members**. Staff and students are encouraged to organize and participate in **seminars/webinars/conferences etc.**

- **Human values:** College nurtures human values in students through various community outreach programs organised by NSS, NCC, WDC and Social Responsibility Cell.

- **Overall development of the students:** The college emphasizes on holistic development of students which is ensured by activities and events conducted by various cultural clubs, departmental societies and cells.

- **Socio-economic inclusivity** is ensured by providing **fee concession, scholarships, mentoring and remedial classes to students.**

- **Skill based knowledge:** College ensures value based education through **value added courses** for skill enhancement, research based learning and skill based knowledge through various cells, committees and societies.

- **Social awareness**: Promoting **community service** and **a sense of social responsibility**.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Participative management is reflected through hierarchy of the college including Governing Body as apex and Principal, teaching and non-teaching staff with students participate in decision making process through

appropriate cells and committees. Decentralization and participative management is reflected in various academic, administrative and co-curricular activities of the college. One of the case study demonstrating these practices is **'Lehren, the College's Annual Cultural Festival'.**

- The Staff Council makes the decision to organize the Annual Cultural Festival, and appoints a convenor and co-convener of the Lehren committee.

- The committee members are assigned various duties in consultation with the Principal.

- Committee in co-ordination with the Student Union of the college decides the theme of the event.

- Various Committees and Sub-committees are constituted under the supervision of convener and co-convener in consultation with Student Union advisors to oversee work related to Sponsorship and Brochure, Printing, Decoration and Beautification, Finance and Accounts, Stalls, Discipline, Media Coverage and Publicity etc..

- The cultural event committees are formed in consultation with ECA committee to conduct various events during the fest.

- Students, non-teaching staff, and teachers collaborate as active participants in the event's management through above mentioned committees. Each Committee/Sub-Committee has teaching and non-teaching members as well as students assigned by Students Union.

- **Non-teaching staff from Accounts Department** play key role in finance related matter of the event and **administrative department** is responsible for arrangements related to logistics.

- **The Sponsorship Committee** comprising of Student Union with a faculty convener works towards bringing various sponsorship from various sources such as business houses and individual donors.

- Based on the budgets submitted and presented by the societies, the Finance and Accounts Committee allocates funds to the societies for their respective events.

- **The Refreshment Committee** manages the arrangement of food and stalls during the annual fest.

- **The Internal Committee** ensures that the event is conducted in a safe and secure environment.

- **The Lehren Core Committee and Discipline Committee** in consultation with the Principal prepare duty lists for both teaching and non-teaching staff for their active involvement throughout the fest.

- **Students participation** in decision making related to optimal use of resources, financial management, programme execution, security arrangements, etc. showcases decentralization of administration in Lehren. Such practices enables students to be more accountable and responsive as well as develop their leadership skills.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The College promotes **environmental consciousness and sustainability** by instilling environmental responsibility amongst the students through various clubs, committees and departmental activities like **cleanliness drive, tree-plantation, campus bird count, research projects based on environment** etc. The College has formulated an **Environmental and Energy Policy** and has undertaken **Green Audit**. Besides this, various **seminars and workshops** are organized for all the stakeholders to enhance the **awareness towards the environment protection and sustainability**.

- The Environmental and Energy Policy of the college is in line with the college vision and mission. It aims to ensure sustainable management of the available resources by **minimising the environmental impacts of college activities and operation**. The policy statement highlights how the college would **pursue environmental best practices and inspire the sustainable use** of resources at the community level within and outside college premises. It lays out the concepts, delineate priority areas, and methods for the implementation, management, and evaluation of the college environmental plan. The **goal is to reduce energy and raw materials consumption** that could jeopardize the sustainability measures being taken at college level. This policy **communicates goals and objectives of environmental consciousness and sustainability to all stakeholders**, as well as aid in the creation of a better environment for future generations.
- The college has taken various initiatives like construction of **solar panels, a component of rain water harvesting (rain water recharge unit), paper recycling unit, green compost unit and vermi-compost unit** for encouraging environmental conservation for a sustainable future and to keep the campus green and clean.
- The College has a green campus with **6 eco-friendly parks** adding to the aesthetic beauty and serenity of the campus **The Herbal Garden** of the college needs special mention and has a good collection of **rare medicinal plants**. **Triangular park, Butterfly conservatory, Herbal Garden** are also used for various real time practical exercises conducted in disciplines of Zoology and Botany .
- College (Department of Zoology) is a team member of Campus Bird Count Campaign under Bird Count India which is a coordinated **effort of students and teachers to document the birdlife in multiple campuses across India**.
- The college is striving to limit waste creation in all possible ways, which includes **reduction of procurement of new materials, reusing and recycling existing materials**.
- Garbage Disposal is carried out in manner that has the least environmental impact. Colour coded dustbins are positioned at appropriate places. Solid waste from canteen, classrooms, washrooms, offices, laboratories, gardens is properly disposed off.
- Hazardous and E-waste are handled, transported and disposed off by authorized vendors.

- Moreover, the college is collecting and recycling paper waste generated in the campus in collaboration with some NGOs and scrap merchants. Furthermore, the college is developing a technology-centric educational and administrative strategy to reduce solid waste.
- Regular segregation, recycling and reuse of waste and waste-to-composting is being done. **The college is engaged in the 3Rs** (Reduce, Reuse and Recycle) of environmental friendliness in a systematic way.

File Description	Document
Upload any additional information	[View Document](#)
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Organogram of the College reflects the democratic nature of the institution and the shared responsibilities that govern it.

- The **Governing Body** is apex body responsible for general administration and financial management of the institution whose **power is vested in the laws and ordinances of the University of Delhi**. The Principal looks into the administration and execution of day-to-day responsibilities.

- The **Principal**, as the college administrator, supervises and manages its overall operation.

- **Staff Council comprises of all the faculty members** which is constituted as per the provisions of the Act, the Statutes and the Ordinances of the University of Delhi. The **Principal is ex-officio Chairman** of the Staff Council and **one of the faculty member acts as Secretary**, who holds office for a term of one year. The Staff Council functions through various committees (70 committees), which takes crucial decisions such as:

  - All academic decisions pertaining to workload, college time-table etc.
  - Allocation of additional/administrative work of teachers
  - Organising extra-curricular activities such as cultural activities, sports, games, National Service Scheme and other community outreach as well as academic activities.
  - Laying down guidelines for purchase of library books and laboratory equipment in consultation with the appropriate departments.
  - Organising admission and examination of students etc.

- Each **Committee has a Convenor** appointed by the Staff Council. The Principal implements all decisions of the Staff Council. The rules relating to the conduct of meetings of the Staff Council

shall be in accordance with the Regulations laid down by the University of Delhi.

- The appointment of the Vice-Principal is made from among the senior faculty members of the College who fulfil the qualifications for the post of Principal. The appointment of such Vice-Principal requires the approval of the University.

- The **IQAC assess and ensures quality in the teaching-learning-evaluation process**. Since quality enhancement is a continuous process, the IQAC works towards realisation of the institutional goals of overall quality enhancement and sustenance.

- The Governing Body, on the recommendation of the Principal, appoints a **Bursar** who is a member of the teaching staff and who **assists the Principal in the maintenance of accounts and in the day-to-today financial affairs** of the college.

- The **Librarian** is in-charge of the library and supervises the library assistants and attendants in order to keep it in proper working order.

- The **Teachers-in-Charge** collaborate with the Principal and their respective departments to accomplish the departments' academic, financial, and co-curricular requirements.

- The **Administrative Staff** of the college has a well-defined organizational structure, with roles assigned in accordance with University norms and the UGC.

- The University has empowered the **Nodal Officers for Statutory Bodies** such as Internal Committee, Anti Ragging and Anti-tobacco Committees etc. Several Notice boards are fixed in the college at prominent places stating the guidelines/rules.

File Description	Document	
Upload any additional information	[View Document](#)	
Paste link for additional information	[View Document](#)	
Link to Organogram of the Institution webpage	[View Document](#)	

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Several policies that support the welfare of the teaching and non-teaching staff are implemented by the College as follows:

- Counsellor appointed by the College provides consultation to staff and students to address mental stress and other related issues. There is also a provision of doctor and nurse in the campus.

- The college facilitates effective delivery of accounts-related matters to its employees. Salaries are disbursed on the last working day of every month, and reimbursements of allowances are processed in a timely manner.

- Medical reimbursements, children education allowance, LTC/HTC, and other allowances like washing and uniform allowance (for Class IV employees) are provided to the employees as per the university rules.

- Leave and retirement benefits are provided to both teaching and non-teaching staff (as per University rules).

- GPF (General Provident Fund) allows pension to employees after superannuation.

- CPF: In accordance with the University guidelines, the College has offered the option of Contributory Provident Scheme whereby the Management contributes its share equal to the share of the employee every month.

- Gratuity, NPS (National Pension Scheme for employees who joined services after 01.01.2004), Encashment of Earned Leave.

- Life insurance is provided by the college in the form of a Group Insurance Scheme that covers the staff members at low premium.

- There is a Ward Quota scheme for eligible wards (as per University rule) of staff seeking admission in various undergraduate courses of the college.

- The college provides healthy work environment conducive for enhancing productivity at work.

Facilities such as air-conditioned staffroom, administrative office, department rooms, and committee rooms serve as important working space outside the classrooms.

- A well-furnished kitchenette adjacent to the staff room is maintained in the college in addition to the canteen and cafeteria in the college.

- A dedicated reading room equipped with Wi-Fi enabled computers and printer facilities is available in the library to access e-resources.

- Seminars, conferences, training programmes and FDPs are organised by the college at national and international level for faculty enrichment purposes and for nurturing a competitive and thriving academic environment. College initiated the reimbursement of registration charges for various faculty enrichment activities.

- College has an active and committed Staff Association that acts as a bridge between college and University teachers' association. It also conducts excursions, and farewells for retired staff.

- Other support facilities including Gym, Bank & ATM, Power backup, Cyber centre with ICT facility are available. Furthermore, laptops are also available for teaching and non-teaching staff.

- E-newspaper, e-magazine: Presently, our library subscribes to 67 magazines/journals and 14 newspapers in English and Hindi languages of interest for its readers. The remote login access of e-resources through N List, Delnet and DULS (for faculty members and postgraduate students) is also provided by the library to facilitate a good academic environment.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2.35

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
21	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 3

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6	3	2	2	2

File Description	Document
Upload any additional information	[View Document](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 19.34

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
111	28	22	3	4

File Description	Document
Upload any additional information	[View Document](#)
IQAC report summary	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Based Appraisal System (PBAS) for teaching and non-teaching staff is governed by UGC and University of Delhi rules and regulations.

Appraisal for the teaching staff:

- Appraisal for teaching staff is based on **the Annual Performance Appraisal Report (APAR)** proforma submitted by faculty seeking for promotion.
- According to UGC-CAS guidelines, the **APAR proforma** includes details related to i**ndividual teachers' teaching-learning and assessment activities, research and academic contributions, administrative assistance, and participation in extra- and co-curricular activities.**
- The Principal assigns IQAC to assess the APAR and PBAS proforma submitted by teaching faculty members in accordance with the UGC-CAS criteria. IQAC coordinator with its team checks and verifies PBAS and APAR.
- **Appraisal/selection committee** appointed by University authority reviews the proforma in collaboration with IQAC.
- The process for all promotions in the college from Assistant Professor to Associate Professor and for Professorship has been completed.

Appraisal for the non-teaching staff:

- The non-teaching staff of the college comprises a diverse **support staff** which serves as the backbone of the college. This includes the administrative and accounts staff, laboratory staff, library, and house-keeping staff.
- Non-teaching staff is required to submit **APAR** to be assessed by **reporting officer and reviewing officer.**
- Non-teaching staff is assessed on the basis of accomplishment of assigned tasks, proficiency level, attitude towards work, responsibilities undertaken, communication skills and ability to analyse, interpersonal relations etc.
- The reporting officer assesses and grade each section of the form. The given grades are reviewed by reviewing officer and remarks are given.
- The performance of the laboratory staff is evaluated on a regular basis by the **Department's senior most teachers** using a confidential self-appraisal report by the support staff. The smooth operation of the laboratories is ensured by such a mechanism.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college has a financial management system. The college conducts an internal audit of the college books of accounts for the respective financial year. For this purpose, the college appoints a qualified chartered accountant with approval from the Governing Body and the University. The Chartered Accountant meticulously audits the finance -related documents for all transactions. It is an audit of the balance sheet, general fund income and expenditure, and receipt and payment account.

- The Internal Financial Audit of the College is being conducted by the Chartered Accountant empaneled as per norms of University of Delhi. Thereafter, the External Financial Audit is conducted by the Directorate of Audit, GNCTD & Comptroller & Auditor General, GOI as per their schedule.

- All purchases are routed through the Staff Council constituted Purchase Committee and Infrastructure Committee. Major infrastructural purchases are done through Government eMarketing (GeM) which enhances transparency, efficiency and speed in public procurement.

- All rules for purchases, including raising of quotations and tenders are followed and proper bills (with GST, wherever applicable) are documented.

- Internal Financial Audit: The College has a full-fledged Accounts Department, headed by Section Officer (SO) who is responsible for supervising all the accounting processes of the Institution. Staff members are asked to submit the Minutes of the meetings and other valid documentation proof, which is attested and attached as support for all transactions and expenditures. This process ensures that a proper record and justification are available for all the expenditures and payments. College conducts Internal Financial Audit periodically by reviewing and cross-checking every transaction at multiple points through Accounts SO, AO, Bursar, and the Principal.

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 8.96

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.47035	2.59	1.548	0.97425	3.37575

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)
Any additional information	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

For **mobilisation of funds and the optimal utilisation of resources**, college follows norms of UGC and University of Delhi. Allocated fund are utilized by the college as per the directives of Governing Body. College receives **95% funds from the University Grants Commission (UGC)** and **5% from Delhi Government.** Add-on courses are another source for resource mobilisation.

- Convenors of various Staff Council Committees, Departmental Societies, various clubs, library, sports and laboratories are asked to provide their requirements to the **Fund allocation Committee** at the beginning of the session. This is to ensure timely and routine maintenance and up-gradation of laboratories, library, computing facilities, classrooms, equipment and facilities. According to the requirements submitted by Conveners of committees and teachers-in-charge, a budget is prepared and submitted to the Competent Authority for approval.

- The college committees follow the procedure of procurement of funds as per the **General Financial Rules (GFR)**. All financial documents and bills are processed by the accounts section, the Bursar and the Principal. Transparency is maintained through the entire process and allocated funds are optimally utilised.

- Funds received from UGC is utilized for **salaries and allowances** for the staff. Funds received for examination are utilised solely for the purpose of examination.

- Funds are also generated from **students' fee** and disbursed to the departments according to the number of students and their requirements.

- Besides these aforementioned sources, funds are also mobilised from various Government and Non-

Government sources for the purpose of research and projects. **Research Project Allocation Committee** provides and formulates guidelines to carry out various **in-house projects** funded by the **College Corpus Fund** in every department of the college. Faculties from various departments apply for research projects under schemes funded by Department of Biotechnology, funded by Department of Science and Technology, and for several projects funded by **University of Delhi, ICSSR ,SERB, UGC,** etc.

- Funds are also received from **Government agencies, private donors, and members of teaching/non-teaching** staff for scholarships for students. Private organisations also provide sponsorship for organising department and college events. These sponsors are acknowledged in posters, brochures, and other promotional notifications.

- College provides infrastructure facilities to **NCWEB and SOL** Funds received for this purpose are utilized.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Research projects at Undergraduate Level

- To develop **research culture at Undergraduate level** the IQAC initiated **In-house Research projects in 2017-18** to inculcate research acumen in the undergraduate students to start looking at the problem in a creative manner and solving them to the best of their ability by thinking out of the box.
- While maintaining a balance between teaching and research, and emphasizing a **multidisciplinary learning approach, the college is promoting research at under-graduate level by yearly allocating some seed money to research projects** involving students as research investigator under the supervision of faculty as principal investigators.
- While following the University approved syllabus in all disciplines, the college encourages the faculties to take r**esearch projects based on both intra- and inter-disciplinary topics** regardless of their subject specialization.
- IQAC has devised a **robust and transparent process of scrutiny and allocation** of research proposals through RPAC (Research Project Allocation Committee) which invites **External experts for proposal evaluation and recommendation**.
- Faculty is being encouraged to search for sponsors and funding for better quality research in future

using these in-house project as pilot projects.
- The objective of this ongoing undergraduate research is to augment academic research, extension and community outreach activities and outline a roadmap for future innovations.
- Positive outcomes of this practice are as follows:

    - Receiving grants for further research

    - Prizes and awards

    - Oral and poster presentation by faculty and students in National and International conferences, workshops etc.

    - Publication of research articles in journals of National and International repute.

Feedback System

- IQAC has framed **a mechanism of collecting feedback from all the stakeholders** including students, faculties, non-teaching staff, alumni, as well as parents.
- IQAC in coordination with feedback committee **collects feedback from all the stakeholders, analyses them and discuss the report** with the concerned departments/sections/offices in the presence of Principal.
- The **relevant departments/sections/offices ensures the necessary actions are taken and their action taken reports** is submitted to IQAC. IQAC ensures that these reports are uploaded on the college website.
- IQAC introduced an **online feedback mechanism during COVID**.
- **Feedback for curriculum** has also been introduced for both the s**tudents as well as the Teaching faculties.**
- **A mechanism of PTSI has been devised by IQAC** where Parent's Teacher's Student's would meet and discuss various college related issues at a common platform. The parents provide feedback to the faculties in order to improve delivery of curriculum, facilities, infrastructure etc.
- F**eedbacks are also collected from the college alumni** through Alumni Committee.
- IQAC has also devised a semester wise I**nteraction-cum-grievance redressal mechanism for all the 3 year students through General Assembly** where in students have a direct interaction with Principal. They discuss their problems, give their suggestions if any and the same is then documented and forwarded by IQAC to the concerned department to ensure that the appropriate action is taken.
- **IQAC organises departmental meeting** with the Principal for discussing feedback about **performance and recognition of advance and slow learning students, curriculum coverage, result analysis** etc. to ensure smooth functioning of all the departments.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Kalindi College was accredited Grade 'A' by NAAC in 2016. During its visit, NAAC Peer Team offered useful suggestions for bringing about further improvement in the functioning of the college. Consequently, IQAC is working consistently to operationalise these suggestions. It is playing a fundamental role in enhancing and sustaining the quality in all dimensions. Following are the two examples that demonstrate the incremental improvements made through IQAC over the past five years:

1. **Teaching learning aspects:** IQAC has taken following measures:

- Realizing the importance of prospective planning, IQAC ensures framing of an Activity Calendar by each department and preparation of Curriculum Plan by each faculty member at the beginning of the academic session. These calendars and plans are displayed on the college website to ensure dissemination of information among stakeholders.

- Regular departmental meetings for identification of fast and slow learners is emphasized for timely and appropriate intervention.

- It conducts departmental meetings with the Principal to review course-wise and faculty-wise results of the students.

- IQAC has initiated the process of collection, assessment and follow up of feedback from all the stakeholders by recommending constitution of stakeholder-specific Feedback Committees enabling the institution to have a better perspective regarding its functioning and to take quality enhancement measures.

- PTSI and General Assembly are additional platforms devised for quality control of the process of teaching and learning.

- Regular visits of infrastructure, laboratory and facilities are conducted by IQAC with the Principal to assess the adequacy, functioning and maintenance of infrastructure for the optimum use of the available facilities and plan for further improvement.

- The mechanism of Mentor-Mentee to guide students on a one-to-one basis was proposed and implemented by the IQAC.

- Outcome-based student-centric experiential learning through various visits, excursions, hands-on training, internships, etc. is focussed upon and its execution is ensured.

- IQAC has provided an impetus to motivate the faculty towards research. Further, it has

ensured involvement and engagement of students in research through college-funded research projects. Besides, several webinars have been conducted covering aspects related to research.

2. Structures & methodologies of Operation:

• IQAC has significantly improved the record-keeping process by way of internal and external Academic audit of all the departments. During last 5 years, four internal and two external audits have been carried out. In addition, Internal and External Administrative Audits are also conducted.

• A mechanism for taking feedback from all the stakeholders including students, teaching and non-teaching staff, parents, alumni on a regular basis has been instituted.

• Write-off procedure has been made more robust.

• Revision of MIS (Management Information System) is under-process.

• During pandemic, IQAC proactively conducted ICT workshops, webinars etc. enabling faculty members and non-teaching staff for a quick shift to online mode of operation.

• Webinars/Seminars on leave rules, professional ethics etc. are also conducted to spread awareness among employees and empower them.

• IQAC has consistently given useful recommendations to the college management regarding formation of new committees and formulation of new policies and procedures to further the objective of quality enhancement.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: A. All of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

College is committed to create **gender consciousness** amongst its stakeholders on variegated themes. **Gender Audit** is conducted for gender equity as college gives an environment free from discrimination, challenges, and stereotypes. **'Samvedna: The Student's Council'** is constituted to engage all with issues of gender sensitization activities. The purpose is to make the faculty and students comfortable in an ambience where they can discuss freely gender related issues.

- Campus is under **CCTV survelience** with cameras being installed at strategic locations.
- For students, college takes special care in installing **vending machines for sanitary napkins**.
- **Women guard** and **women housekeeping staff** are employed to give a sense of safety to the students.
- College facilitates **Non-Collegeate Women's Education Board (NCWEB), University of Delhi** by offering its infrastructure facilities & a faculty as a coordinator.
- There is a **higher representation of women** in teaching faculty.
- **Maternity and child care leave** is provided to the staff as per university norms.

- Several papers pertaining to **Gender Equity and Consciousness** are taught as per university curriculum.

- College has an active **Women Development Cell** which takes the lead in highlighting women issues by involving students throughout the year in various activities. WDC organises lectures on Women's movement in India to familiarise the students with these issues.

- Various departments, cells, committees fulfill its commitment by organizing **events, lecture series, workshops** etc. on various topics of **gender equity**.

- Street Play Club (RAQS) educates students on issues such as **Sexuality and Human Rights** through street plays.

- Various departments organise **lectures and panel discussions in legal matters** to aware students about laws related to the rights of women by inviting eminent lawyers. To disseminate gender awareness amongst students and faculty, film screening and follow up discussion is organised.

- Students of Department of Journalism are encouraged to make **short movies on women related issues** and also to interact with eminent personalities working on women issues.

- **Various departments and WDC organizes** health camps and workshops on **Women health issues. WDC has also signed MoUs with NGO's.**

- **The Internal Committee (IC)** takes its stand against **sexual harassment** and holds interactive sessions to bring awareness about issues like sexual harassment, sex trafficking etc.

- **Proctorial Board, Grievance Redressal Committee and Anti-Ragging Cell** are strongly committed in ensuring a safe and protected environment for girls.

- College has constituted a **Transgender Cell** to sensitize students towards all the gender.

- **Students' Union** and *Samvedna;* **the Students' Council for Gender Sensitization** provide platform for overall development of the students. Student's bodies organize events for gender sensitization and developing participative skills, leadership qualities.

- **NCC** unit inculcates the values of unity, discipline and gender equity amongst students.

- **NSS** and **Social Responsibility Cell** organises activities related to **gender sensitization.**

- On Orientation Day, WDC inform students about activities.

- **B.R. Ambedkar Study Centre** organises seminars and workshops related to women's rights, prospects and issues.

- College has **a counsellor and a nurse** for mental and physical welfare of the students.

- **Girls' hostel** is under construction from 2019 to provide a safe and secure residential campus to students.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

- College recognizes the importance of **solid waste management** for a clean campus. In line with **sustainable goals (SDGs),** college is committed to fulfil the requirements of the present generation without compromising the ability of future generations.

- For an efficient collection of waste, dustbins have been placed at various locations such as labs, corridors, library, gardens, bank, canteen and the Administrative Block which are easily accessible to all.

- **The dustbins are color coded** for segregation of biodegradable and non-degradable wastes.

- The students are sensitized through various **awareness programmes** as to how to segregate the waste and dispose them off into the color-coded bins available within the college premises.

- Notices are put up in the classrooms, labs, corridors, library and the Administrative Block advising students **not to litter or eat i**n these above mentioned premises.

- The Students' Union, NCC and NSS actively conduct awareness programmes amongst the student community to sensitise them towards **effective waste management** in the campus. This not only creates a cleaner campus but also inculcates the habit of **Reuse, Reduce and Recycle**.

- The college students, faculty and the non-teaching staff enthusiastically and whole heartedly participate in **cleanliness drives like Swachtha Abhiyan Pakhwada** and contribute in cleaning up the campus and pledge to keep it clean.

- The college has **a paper recycling unit to recycle and reuse waste paper.** The paper generated was used for files and folders. Students and non-teaching staff were provided skill-based training to function this unit.

- The college outsources the collection and disposal of the generated solid waste on a regular basis.

- The college has installed **a compost machine** which recycles degradable waste to generate organic manure for the greening of the college gardens and campus.

- **A vermicompost pit** is present in the Herbal Garden that effectively uses organic plant waste to produce manure that is then used in the college gardens.

- The college ensures proper **disposal of e-waste** on a regular basis as per the norms laid down by University of Delhi.

- **A fume hood** is present for handling of hazardous chemicals.

- Incinerators are also placed at two locations for safe disposal of **sanitary napkins. An incinerator** is also installed in Zoology lab to cater to any waste material which can be safely disposed of by high temperatures.

File Description	Document
Any other relevant information	[View Document]()
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	[View Document]()
Link for Geotagged photographs of the facilities	[View Document]()

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document]()
Any other relevant information	[View Document]()
Link for any other relevant information	[View Document]()

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	[View Document](#)
Geotagged photos / videos of the facilities	[View Document](#)
Any other relevant documents	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Certification by the auditing agency	[View Document](#)
Certificates of the awards received	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**

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5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Geotagged photographs / videos of the facilities	[View Document](#)
Details of the Software procured for providing the assistance	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The vision and mission of the college is to maintain an **inclusive teaching-learning environment** and to inculcate human values to enable students to become responsible citizens at national and global levels. College recognizes the needs of different diversities and has instituted special cells for this purpose such as **North East, Frontier and Foreign Cell, SC/ST/OBC Cell, Women Development Cell, Equal Opportunity Cell, Social Responsibility Cell, Transgender Cell** etc.

To accomplish an inclusive environment, college has taken several initiatives:

- **North-Eastern, Frontier and Foreign Students Cell** works tirelessly towards the cause of the students from the North-East, regions of Ladakh and those coming from other countries. While the Cell works towards providing assistance to students belonging to these regions, it also organizes activities to showcase **cultural diversity** of these regions and sensitize other college students in its endeavor towards ensuring regional inclusivity.

- **IBSD-Kalindi Entrepreneurship Cell** organises workshops and lectures to educate students about the **skill enhancement and employment** avenues in the North East.

- **Outstation Students Cell** works as a support system to the students in adjusting to a new environment and a new place.

- **Equal Opportunity Cell** is committed to provide friendly and supportive environment to the students who are differently-abled, apprising them about the Government initiatives for academic, financial, scholarship, job opportunity and other benefits in detail.

- **College is the first college of University of Delhi to start the SC/ST Cell in 2015.** Later, OBC students were also brought into its fold and is currently named as SC/ST/OBC Cell. The Cell undertakes measures to empower students belonging to the **socially disadvantaged sections** of the society through personal interaction with students, understanding problems faced by them, taking corrective action, counseling them and informing them about scholarships, fee concession and other available opportunities.

- **Linguistic harmony** is promoted by the college as showcased by its **multilingual publication Pravaah** in three languages- Hindi, Sanskrit and English. Besides, add-on courses in foreign languages like Chinese and French are also offered.

- **Women Development Cell and Samvedna- the Student Council** for **Gender Sensitization** regularly organises events to elaborate upon sensitizing the community about gender related issues.

- First of its kind in the university, **Transgender Cell** has been instituted in the college to sensitize students towards the needs of the third gender. A 5-day talk series on **'Sharing Lives: Narratives of Empowerment'** was conducted and an **MoU with Nazariya Foundation** has been signed to engage with the community of **LGBTQIA+**.

- **NSS and Social Responsibility Cell** are pro-active in ensuring inclusivity in the social sphere through their community outreach programmes like book and cloth donation drives, educating farmer community regarding organic farming under **Project Weran,** engaging with manual scavengers under **Project Rehmat,** educating under-privileged students under **Kilkari Pathshala** etc.

- **Research projects on gender and social issues** are also undertaken by faculty and students.

- **Gandhi Study Circle and B.R. Ambedkar Study Centre** organise events to discuss and appreciate diverse philosophies of our great leaders.

- Multitude of events were celebrated under **Azadi ka Amrit Mahotsav** reinforcing ideas of tolerance and harmony.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

- College is regularly sensitizing students and staff about various values, rights, duties and responsibilities of the citizens through various departments, committees, cells etc. by organising related activities. Some of the committees are the **Gandhi Study Circle, Dr. B. R. Ambedkar Study Centre, National Service Scheme, NCC**.

- Apart from these committees, various Departments organise events to create awareness amongst students.

- **Gandhi Study Circle** organizes **activities** to encourage the students to follow the path of the Mahatma such as **by visiting Gandhi Museum, Raj Ghat** etc. Such efforts have also been recognised by the Gandhi Bhawan, University of Delhi.

- **The B. R. Ambedkar Study Centre** organises **seminars/webinars/talks** to inculcate values and develop into responsible citizens of the nation.

- **The National Service Scheme (NSS)** is involved in organising multiple events, in order to sensitise them towards humanity and service to the nation.

- As a part of curriculum, various departments are teaching papers pertaining to values related to **constitutional obligations**.

- Department of Political Science organises events to create awareness among the students about **the rights and duties of the citizens of India.**

- Departments of History and Political Science celebrate **Independence Day and Republic Day** every year.

- **Youth parliament** is organised in college sponsored by Ministry of Parliamentary Affairs every year to give an **exposure to the students of parliamentary processes and democracy.**

- To instill the spirit of **patriotism** amongst students, college celebrate days like **Martyr's Day, Voter's Day and Swachh Bharat Abhiyan**, etc.

- **Birth Anniversaries of eminent personalities** such as **Mahatma Gandhi, Sarojini Naidu, Swami Vivekananda , B.R. Ambedkar, Netaji Subhash Chandra Bose** are celebrated to make students aware of their valuable contribution in freedom struggle.

- To enhance a scientific temperament, days like **International Health Day, National Science Day, World Water Day** etc. are celebrated.

- Days addressing social issues such as **International Women's Day, International Zero Tolerance Day of Women Genital Mutilation, Mental Health Day, International Yoga Day** are also celebrated.

- College organises **Vigilance Week** in tune with **Central Vigilance Commision** every year to sensitize students against corruption and various malpractices.

- **Internal Commitee, Anti Ragging Committee, SC/ST/OBC cell, Equal Opportunity Cell** work

in consonance to ensure and create a duty bound citizen.

- **Research Committee** regularly organises workshops on research ethics for faculty and students to make them aware about **research and development**.

- In order to create responsible citizens, college provides a conducive work environment. To maintain mental and physical well-being of stakeholders, the college organised various activities such as **Yoga by Department of Physical Education and Bhajan Sandhya by Department of Music** during pandemic.

File Description	Document
Link for any other relevant information	View Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Stakeholders such as academic staff, non-academic staff, students and alumni come together in celebrating

commemorative days with great enthusiasm. These days are celebrated by organizing relevant competitions, webinars, workshops, talks etc. **Esteemed guests and alumni** are invited to share their views, experiences, and knowledge with the budding citizens of the nation.

- To instill the spirit of patriotism amongst students, college celebrate days like Independence Day, Republic Day, Martyr's Day, Voter's Day and Swachh Bharat Abhiyan organised by Department of Political Science and History, NSS, NCC etc.

- **Birth anniversaries of eminent personalities** such as **Mahatma Gandhi, Dr. B. R. Ambedkar, Sarojini Naidu, Swami Vivekananda and Netaji Subhash Chandra Bose** are celebrated by **Gandhi Study Circle, NSS, B. R. Ambedkar Study Center** to make students aware of their valuable contribution towards society and India's freedom struggle.

- To enhance scientific temperament, days like **International Health Day, National Science Day, World Wetland Day** and **World Water Day** are celebrated by Eco Club, Department of Botany and Department of Zoology.

- Days addressing social issues such as **International Women's Day, International Zero Tolerance Day of Women Genital Mutilation, Mental Health Day, No Tobacco Day, Swachhta Pakhwara and International Yoga Day** etc. are organised by WDC and various departments .

- College organises **Vigilance Week** in tune with **Central Vigilance Commision** every year to sensitize students against corruption and various malpractices.

- Some of the commemorative days are marked by organising **blood donation camps, seminar on organ donation and tree plantation drives**.

- The Students' Union celebrates **Diwali Mela** and **Holi Milan** where emphasis is given on celebrating these festivals in eco-friendly manner.

- **World Day of Photography** is celebrated by Department of Journalism.

- Days of national significance such as **Surgical Strike Day, Rashtriya Ekta Diwas (Unity Day)** are also marked with immense enthusiasm by NCC and NSS.

- **Children's Day** is usually celebrated with the under privileged children from the surrounding neighbourhood.

- **National Girl Child day** is an important day which is observed by NSS to emphasise the need of caring and protecting the girl child.

- The coming of spring, **Basant Panchami** is celebrated by Department of Music every year with gaiety.

- To highlight and emphasise environmental issues, **Earth Day, Environment Day, World Ozone Day** etc. is observed by taking a pledge to care about the environment by NSS, Eco Club and Department of Geography.

- **Hindi Diwas on 14th September** is celebrated by Department of Hindi every year by organising talks, lectures and competitions.

File Description	Document
Link for any other relevant information	[View Document](#)
Link for Annual report of the celebrations and commemorative events for the last five years	[View Document](#)
Link for Geotagged photographs of some of the events	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice 1: Sustainable Green Practices

Objectives of the Practice:

1. To inculcate environment consciousness amongst the stakeholders such as faculty, students and non- teaching staff.

2. To create an environment conscious campus through eco-friendly practices

3. To develop and beautify college campus which will result in an increased biodiversity

4. To reduce the consumption of fossil fuel based energy

5. To contribute in the mitigation of local environmental issues as responsible citizens

The Context:

Having a campus in 8.25 acre, the college contributes in developing **a sustainable and environmental friendly way of functioning**. **6 eco-friendly parks** of the college adds to the aesthetic beauty and serenity of the campus and are used for the conduct of various events. College has more than **50 species of plants** in the campus with proper labelling of its botanical and common names. **The Herbal Garden** has a good collection of medicinal plants. College has **rich biodiversity of trees and birds**. **Aquatic Ecosystem, Butterfly conservatory, Herbal Garden** are also used for various real time practical exercises conducted in Zoology and Botany subjects. The college has installed **Solar Panels, Rainwater Harvesting System, and Green Compost Machine for conservation of energy. Green/ Vermi**

Compost pit is constructed at Herbal Garden.

The Practice:

In our constant endeavour to make the environment green and sustainable we follow and implement the following practices:

- College has an **environment and energy policy** and also conducted **green audit.**

- **Usage of solar power to reduce energy consumption** from the electric grid. College uses energy after the lockdown is 37357 KW per month whereas before lockdown the energy used by the college was 50656 KW per month as consumption of energy. After the lockdown the college has replaced high energy demanding tube lights replaced by LED that leads to energy saving equivalent 6178 KW per month.

- Upkeep of **butterfly conservatory** which attracts the population of butterflies, insects and plants contributing to the biodiversity of campus.

- Maintaining a **vertical garden** made of reused plastic bottles so as to recycle them and add greenery to the campus.

- The college library in association with **Green-o-Tech India** worked towards a greener environment by giving old newspapers and waste paper, for recycling in lieu of recycled products such as files, paper rims, conference pads etc.

- A **compost machine** has been installed in the college to recycle organic waste and produce manure for in house use.

- A **herbal garden** is being maintained to bring in many known herbs in one place. This showcases the herbs used in traditional medicine such as Ayurveda and brings the students closer to their roots. Medicinal plants such as **Giloy, Basil, Rudraksha, Ajwain,** etc. are grown.

- To conserve rain water, a **rainwater harvesting system** has been constructed to collect, store and use water.

- The college takes immense pride in its **green landscaping** with many species of trees and plants. The College also has many gardens such as **Saraswati Park, August Kranti Park, Herbal Garden and Theme Park.** The gardens have Indian and ecological suited varieties of flora to preserve and maintain population of local small animal life.

- An **aquatic ecosystem** is maintained with fish species *Gambusia* to manage mosquito population by prevention of their breeding in the water body.

- College celebrates commemorative days related to environment consciousness such as **World Water Day, Ozone Day, Water Wetland Day and Earth Day**.

- Activities such as **Campus Bird Count is conducted by Department of Zoology and Census of Trees in the campus by Department of Botany** to create awareness about diversity of birds and

campus flora respectively.

- Eco Club organises **plantation drives, environmental awareness programs** through poster making, slogan writing, essay writings etc.

- Visits to various **Biodiversity Parks such as Aravalli Bio Diversity Park, Wazirabad Bio Diversity Park, Okhla Bird Sanctuary, Botanical Gardens, Indira Paryavaran Bhawan, Delhi and Mahatma Gandhi Centre for Climate Change** are conducted regularly for the students. Various departments organised educational trips to places like Manali, Haridwar etc. Trips to Indian Agriculture Research Institute were organised by the Zoology Department to familiarise the students with the skill of **bee-keeping** as bees are an important link in the ecosystem chain.

- Energy efficient bulbs and tubes are in use in the college campus and students are constantly instructed to turn off lights and other electronic devices when not in use. There are notices in each classroom that instruct the students and staff to switch off lights and fans when the classes are over so as to save electricity.

- **Environmental Studies** is taught to all First Year students across departments. College provides hands-on training and experiential learning to the students through visits and excursions.

Evidence of Success:

- College has taken a first-time initiative to compute its **carbon footprint** and set a benchmark for other Colleges/Universities. The college has adopted a **carbon reduction strategy** to undertake this task. Planning, collection of data and estimation of CO2 helps in adopting suggestive measures for reduction.

- Campus looks green, clean and fresh due to the mentioned efforts.

- College maintains a healthy biodiversity with many different species of birds, insects and small animals despite being in a heavily populated and urbanised area.

- College is able to use water which earlier used to be wasted as run-off.

- College has significantly reduced its coal based electricity consumption due to the installed solar panels.

- The butterfly conservatory attracts unique species.

- The measures not only have been beneficial to the environment but also are excellent practical demonstrations of conservation principles for all our students.

- The students have learnt the concept of **reuse, recycle and reduce.**

- Plastic waste has reduced from campus and a beneficial use has been found for the plastic bottles. These bottles have been utilised to construct a **vertical garden** to add to the green cover of the

college.

- The **herbal garden** is the pride of the college and serves to not only increase greenery but also generates an interest in the students in alternate medicines and healing.

- The visits to the various **Biodiversity Parks** has also sparked interest among the students who gradually become more aware of their surroundings and the need for sustainable co-existence.

- The college has a well-structured functional committee for the **e-waste management.**

Problems Encountered and Resources Required:

- Creating environment consciousness among the stakeholders and to change mindsets is a long and arduous task.
- The effort to maintain the large green areas of the College is a herculean task and requires manpower, constant supervision and nurturing.
- It is difficult to maintain a plastic free campus, due to inadequate alternatives.
- The most challenging problem encountered during pandemic was the maintenance of above mentioned practices due to restraints put in place.
- Closure of educational institutions due to the countrywide lockdown led to requirement of resources and manpower for the revival of all these facilities.

Best Practice 2: Social Responsibility and Community Outreach: Working towards an empowered society

College recognizes that giving back to the society is an integral part of education in order to nurture responsible citizens. The college engages students in various community outreach activities to inculcate human values.

Objectives of the Practice:

In line with one of the missions of the college, 'To inculcate human values and enable students to be responsible citizens at national and global levels', college provides a platform to its students to work towards betterment of the society:

- To help the marginalised sections of society to lead a meaningful life
- To upskill and facilitate economic upliftment of underprivileged sections of the society
- To empower the weaker sections of society
- To create awareness among students on various social issues

The Context:

The college recognizes the need to instill skills of leadership and innovation along with empathy, benevolence and compassion in its students. It is constantly working in the direction of motivating and engaging students to undertake projects and activities aimed to uplift the underprivileged sections and fight the social stigmas prevailing in the society. Guided by its commitment towards the attainment of

sustainable development goals, another best practice adopted by the college is in the field of social responsibility, wherein the college strongly feels that education should not only be restricted to the prescribed curriculum but also motivate students to embrace the society at large.

The Practice:

To further its mission of inculcating human values in students, college has been undertaking several social extension and outreach programmes over the years through Social Responsibility Cell, NSS, WDC, etc.

1. Social Responsibility Cell (SRC) was set up in 2017 with the objective to collaborate with civil society organizations for expanding the coverage and impact of social outreach work beyond the mandated work performed by the NSS Unit of the college. The two major wings of SRC are Connecting Dreams Foundation (CDF), Kalindi College chapter and Enactus Kalindi. The major projects that have been undertaken are:

- **Project Kilkari:** Under this project, the children living on streets are chosen by the R&D team, their families are counseled about the importance of education and they are, then, admitted to the nearest government and private schools under 'Right to Education'. To address the possibility of dropout among these children, a KILKARI Pathshala was introduced to make every child able enough to read and write.
- **Project Unnati:** With a tagline *"ann daan jeevan daan"*, is a fight against hunger and the team works towards eradication of hunger problem in the city by serving low-cost nutritious meal to the needy.
- **Project Yukta:** It aims at creation of livelihood opportunities for women. Initiated during the pandemic, the project involved production of 100% cotton semi-pleated cloth face masks by group of women who had lost their jobs during the lockdown.
- **Project Rehmat:** Aimed at uplifting the community of manual scavengers and eradicating the inhumane practice of manual scavenging, kits containing soaps, gloves, body suit, glasses etc. were provided to manual scavengers for entering into sewers and simultaneously over a period of 3 months they were provided an opportunity to learn a new skill and rehabilitated.
- **Project Weran:** This project focuses on uplifting the farming community and underprivileged women. Farm produce (fruits and vegetables) are categorized into three categories: A, B and C based upon their quality. Category B produce that usually goes waste due to its unappealing look is used to produce pickles and jams by training poor urban women so that they can be transformed into self-sustained entrepreneurs. Category C is the rotten produce which is used by trained farmers in making organic manure, saving the costs of production.
- **Project Rahi:** Under this project, team is working on used tyres to make artefacts and furniture with an objective to reduce massive pollution caused by burning of tyres

2. **NSS Unit** undertakes a lot of extension activities to create awareness among students about important social and environmental issues by conducting drives involving cleanliness, tree plantation, food and cloth donation on a regular basis. It organizes seminars, competitions like slogan writing, poster making, extempore, debate, poetry writing on topics of national importance. In addition, financial literacy campaigns, health camps, blood donation camps, voter awareness camps are also arranged for staff and students.

3. **Women Development Cell (WDC)** is the gender forum of the college. It engages with critical questions of gender and society in India. Various gender sensitization programmes like seminars, workshops, talks,

film shows and debates are regularly organized for students and staff. The main aim of WDC is to ensure a gender sensitive campus that inculcates the values of equality, equity and non-discrimination. This is in sync with the mission of the college to inculcate human values and enable students to become responsible citizens at national and global levels.

4. Besides, there are numerous activities conducted by different departments, clubs and cells that emphasize on making the students socially responsible citizens by way of street plays, lectures, discussions etc. For instance,

- Street Play Society RAQS performed nukkad-natak spreading message of Clean India Mission in all 70 legislative assemblies of Delhi in association with Indraprasth Sanjeevni NGO.
- Zoological Society, Students' Union and NSS of Kalindi College in collaboration with NGO Kranti helped in providing verified information on availability of hospital beds, plasma donors, oxygen cylinders etc. during the pandemic.
- PhysCom Society organised a cloth collection and donation drive for orphanage.
- Students intern with NGOs and civil society organizations like Kind Being, Lakshya Jeevan Jagriti etc.

Evidence of Success

Although College has been acknowledged for its community work at various forums, some prominent ones are highlighted below:

- Enactus Kalindi working under the aegis of Social Responsibility Cell has won accolades in several Social B-plan competitions since its operation in 2017 and in 2020 and 2021, it was amongst the top teams of the country to have received the **KPMG Business Ethics Grant** for two of its projects- Rehmat and Weran. But more importantly, the success of these projects lie in the manner in which they have influenced the lives of people around:
  - A training session for poor women in Jahangirpuri under Project Weran to make apple-flavoured jam, *Afza Jams*, to transform them into self- sustained entrepreneurs. The project has been extended to include strawberry/ mango jams, chutneys and pickles.
  - **"From Rags to Riches"** initiative wherein around 300 handmade cloth masks were distributed across different areas to underprivileged people thereby overcoming the problem of disposal of surgical masks.
  - **Handwash refill drives** in two different localities of Delhi and Lucknow under Project Rehmat were undertaken The Hand wash "Swatchch" was prepared by the women of the Manual scavenging community. The drive served the dual purpose of uplifting the community as well as addressing the increased plastic waste in the form of plastic bottles.
  - A **Composting Workshop** highlighting the importance and methods of composting at home.
  - Project Jeevan, in collaboration with Rotaract Club of Shaheed Sukhdev College of Business Studies to provide **free medical tele consultations** to Covid positive patients.
- CDF Kalindi (CDFK) received recognition for its work under Project Kilkari and Project Unnati which were conceived in 2017 and 2018 respectively. In 2019, it won the **1st Runner-up Trophy in Dream Team of the Season Award ceremony** by Connecting Dreams Foundation. Further, Project Unnati won the **Best Dream Project of 2018**, out of 40 other projects operating in different DU colleges. Moreover, Kilkari Pathshala model, brainchild of CDF Kalindi was extended to and adopted by other educational institutions in Delhi & NCR. CDFK team through its various projects

was able to impact the lives of the under-privileged:

- **Admission of street children** into government schools under Right to Education Act.
- **Educational training of underprivileged children** in Todapur and Inderpuri.
- **Digital learning sessions** for students in MCD School, Jhandewalan.
- **Book donation drive** and setting up a library in Khalsa School, RK Ashram Marg.
- **Food donation cum distribution drives** in Rajendra Place and Patel Nagar under Project Unnati etc.

- Kalindi College is the first college in the university to set up a **Transgender Cell** to sensitize students towards the issues of the transgender community. This was widely covered in many leading newspapers and magazines like Times of India, Telegraph, the Print, India Today and TV channels like NDTV, ABP Live etc.
- The Street Play Team also received appreciation from political stalwarts like Sh. Venkiah Naidu and Dr. Harshwardhan for its '70 Vidhaan Sabha, 70 Mukaam' Clean India programme mentioned above.
- Extension work undertaken by NSS, NCC, WDC and other societies, cells and club has not only made students aware about social issues and problems but has also instilled in them a sense of responsibility, discipline and commitment towards the problems of others. It has made students more confident and broadened their horizons such that the college is witnessing more number of students taking up community work, getting through prestigious MBA institutions like IIMs, SP Jain, KJ Somaiya etc. and aspiring to study abroad. This phenomenal transformation has been a result of the college's effort to seek holistic development of its students.

Problems Encountered and Resources Required

- Engaging and motivating students for community work is challenging.
- In case of outreach work, given the nature of projects and the associated target community, attrition of individuals is sometimes an issue.
- The pandemic magnified the challenge of going to the field and connecting with the community. Some being migrants moved to their native places for better alternatives.
- Resources initially had been a constraint but the college came together to provide seed money for commencing some of these projects through donations by the teaching and non-teaching staff.

File Description	Document
Link for any other relevant information	[View Document](#)
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

In tune with the College's mission of inclusive teaching-learning environment and to blend tradition with modernity and professionalism with vocation, continuous efforts are put in direction of holistic development of students through innovative pedagogy, experiential learning, and inclusive practices.

Some of these practices are:

- Research Culture
- Hands on experiences for class wide participation and engaging activities
- Participative management and leadership skills
- Personality development through sports and club activities
- Education for sustainable development
- Community and care
- Universal values and ethics

- College encourages interdisciplinary/ multidisciplinary/ subject specific research projects where undergraduate students are mentored by faculty members as Principal Investigator. Projects are sanctioned after evaluation of proposals by external experts. This practice is nouveau in the University, as it encourages faculty and students to take research projects regardless of their subject specialization. The outcome of these projects are praiseworthy as since the inception of research projects (2017-18), faculty and students boast of **27 publications/oral and poster presentations** and also pooled in grants from agencies.
- Students are engaged in **hands-on experience** to connect theories and knowledge learned in classroom to real world situations by organizing field trips, seminars/webinars, brainstorming sessions, case studies, mock Parliament and UN, role playing, science experiments etc. Various workshops on topics like Feature Writing, skill training in Digital Literacy, Yoga, Best out of waste etc. are organised by committees, cells, and clubs. Student seminars are organized to train them in public speaking. Presentations by students are also done in classes to hone their public speaking skills.
- Students are adept at **managing and organising Departmental events, College Festival and other programmes** which train them in participative management and leadership skills. College encourages students to explore extra-curricular talents by joining one of the 17 ECA clubs, for which weekly classes are held.
- College is cultivating various aspects of students' life through different mannerisms. Students' **representation in the administrative bodies, departmental societies and various cultural clubs** is significant.
- Weekly sports class scheduled for every student provides an opportunity for **physical development.**
- Value added course on **Yoga and Meditation** help students to maintain healthy mind, body, and soul. During the pandemic online Yoga sessions were organized for all stakeholders.
- College engages students in **sustainable practices** through campaigns, seminars, workshops, conferences, and other interactive sessions to ensure that Energy and Environment policies are implemented effectively. Departments and student clubs encourage students to become active environmental protectors and conservationists. College's extensive green cover along with a well-maintained butterfly park and aquatic ecosystem adds to aesthetic beauty. By organizing regular tree plantation drives, the college pledges to enrich this healthy ecosystem and maintaining the symbiotic relationship with nature.

- Departmental societies, NSS, NCC, CDF and Enactus Units of College aim to provide a platform to young students for **participating in community service**. These units organize various extension activities like donation drives, plantation drives, blood donation camps, workshops on combatting social evils like child abuse, yoga sessions, waste management activities promoting concept of sustainable environment.
- Students get involved in **providing education to marginalized people** in nearby community. Besides this, College also focused on distributing food to needy people through '*Aann Daan'*. There is plentitude of programmes of this kind that show college's commitment to the society.
- Students also work towards the **upliftment of underprivileged people** like manual scavengers and teach them skills for an alternative source of livelihood.
- During the pandemic, student volunteers worked relentlessly **helping Covid-19 patients** and their families by providing information regarding availability of hospital beds, blood and plasma donors, oxygen cylinders etc.
- College offers Add-on and vocational courses to **encourage students to be self-reliant.** Foreign languages like Chinese and French are being taught to the students having affinity for languages. In addition to this, Travel and Tourism, Communication Skills and Personality Development, Photojournalism, Film and TV production; direction are also being offered as Add-on course.
- **Mentor-mentee relationship** is developed by assigning a group of students to each faculty. Students approach their mentor for not only the academic and career related problems but also for personal issues. Guiding the mentees academically, along with encouraging them to participate in co-curricular activities, is an integral part of the process. Understanding their problems and striving towards finding solutions for them is an enriching experience for mentors as well.
- College institutionalizes **gender equality** through various means and mechanisms. There is significant representation of female staff in the total strength of employees. The Proctorial Board, Grievance Redressal Cell, Internal Committee (Sexual Harassment) and Anti-Ragging Cell are working for the welfare of students. The grievances are resolved in a confidential and timely manner. College regularly organizes special sessions /workshops /webinars and Gender sensitization programs to foster gender equality in the mindsets of students. College maintains gender segregated data on most of the issues. The Students' Council for gender sensitization and Women Development Cell are working on all gender related issues. The college has a separate gender policy and has recently set up a Transgender Cell, first of its kind in the University. The College supports research related to women concerns as seen in publications.
- Organizing awareness programmes on a variety of topics adds to learning experience of students. Awareness about the environment is an imperative necessity and is imparted by organising programmes which expose students to many problems faced in sustaining a healthy environment. **Health issues and social issues** are also highlighted through means of relevant programmes. Students are made aware of their rights and duties as citizens through programmes and celebration of commemorative days such as Voter's day, Vigilance week, etc.

The College encourages maximum participation across the departments, by providing various platforms through which students can hone their talents and expand their horizons. Students learn managerial and organisational skills along with dealing with human resources and manpower. Such a training readies them to face the outside world and they can seamlessly fit into the fabric of the society.

File Description	Document
Link for any other relevant information	[View Document](#)
Link for appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

Future Plans:

- Upgradation and augmentation of infrastructure according to approved campus plan.
- Upgradation of peer reviewed Academic Journal of Kalindi College to UGC listed category.
- Implementation of new vocational courses related to skill development in line with NEP 2020.
- Strengthening of the 'Transgender Cell' and 'Samvedna: The Student Council for Gender Sensitization.'
- Incorporation of new sustainable green practices.
- Facilitating students to undertake community outreach activities.
- Enhancement of research facilities through collaborations, MoUs with NGOs, organisations and Universities etc.
- Academia-industry partnerships for placements, trainings and internships.
- Promotion of incubations and entrepreneurial initiatives.
- Strengthening of registered Alumni Association.
- Skill development of non-teaching staff through trainings and workshops.
- Upgradation of campus facilities for divyangjan students and staff.

Concluding Remarks :

Kalindi College was established in 1967 with the vision to empower young women, especially those belonging to the weaker sections of the society, through higher education and opportunities for their holistic development. College is known for academic excellence and high standards for past 54 years of its existence. In line with its vision and mission, college wishes to be seen as a destination where students can embrace their future with hope and confidence. College is committed to inculcate virtues of human life in students coming from diverse socio-economic background, region, religion, caste, and academic exposure.

College offers courses in Humanities, Commerce and Science, along with professional degree courses, certificate and Add-on courses. College was ranked 118 in the NIRF rankings in 2019 by the MHRD, Government of India and has received Green Campus Award, funds and grants from NAAC, UGC, ICSSR, DST etc.

College has been developing its infrastructure to meet the needs of students and staff to improve performance of all stakeholders. College's eco-friendly campus with a wide variety of plants and birds, with the use of renewable energy resources like solar panels, paper recycling, rain water harvesting and compost machine are a few citable instances.

Quality teaching is enhanced through FDPs, Skill enhancement activities, workshops, conferences, seminars etc. College ensures effective curriculum delivery through ICT practices blended with traditional teaching methods.

To facilitate overall development of students, college motivates them to excel in academics as well as co-curricular activities through 17 cultural clubs. Students' participation in community outreach activities makes them socially responsible citizens.

College makes every attempt to ensure participation of various stakeholders through feedback mechanism. An effective mechanism for timely redressal of student grievances through various committees is implemented.

IQAC works in line with the vision and mission of the institution. College has taken several post accreditation quality initiatives through IQAC including innovative pedagogy of developing research culture; environmental consciousness through regular updation of Environmental and Energy Policies and conducting Green Audit.

The college is committed to fulfil the requirements of our present generation without compromising the ability of future generations to meet their own needs.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.4.2	**Feedback process of the Institution may be classified as follows:** **Options:** 1. **Feedback collected, analysed and action taken and feedback available on website** 2. **Feedback collected, analysed and action has been taken** 3. **Feedback collected and analysed** 4. **Feedback collected** 5. **Feedback not collected** Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: B. Feedback collected, analysed and action has been taken Remark : DVV has select B. Feedback collected, analysed and action has been taken as per metric 1.4.1
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
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1401	1334	1189	1474	1170 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
775	707	665	665	595 | 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification: | 2020-21	2019-20	2018-19	2017-18	2016-17
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1634	1438	1351	1351	1209 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
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1634	1438	1351	1351	1209	 Remark : DVV has made the changes as per shared students admitted by HEI.
4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for**

online access) during the latest completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year
Answer before DVV Verification : 10
Answer after DVV Verification: 2

Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)

| 5.3.1 | **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.** |

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
209	164	114	102	99

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
156	142	95	85	66

Remark : DVV has not consider shared certificate of appreciation and participation.

| 5.3.3 | **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)** |

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
135	99	209	124	129

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
123	56	152	101	111

Remark : DVV has not consider repeated activities.

2.Extended Profile Deviations

Extended Profile Deviations

No Deviations