

# कालिन्दी महाविद्यालय

(दिल्ली विश्वविद्यालय)

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# KALINDI COLLEGE

(University of Delhi)

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NAAC Accredited with Grade  
'A'

## ACTIVITIES OF IQAC 2018-19

**IQAC (EXTENDED) meeting** was on Friday, 7<sup>th</sup> September, 2018 to discuss earlier development and action plan for 2017-18.

- 1. THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2017-18:** As an accredited institution, Kalindi College is obliged to submit the AQAR. This report was placed in IQAC meeting held on 7<sup>th</sup> September, 2018. With insertions of all suggestions, the AQAR was submitted in December 2017.
- 2.** Coordinated for various college rankings National Institutional Ranking Framework (NIRF); All India Survey on Higher Education (AISHE); Atal Ranking for Innovative Achievements (ARIA) and Drishti-Outlook Ranking.
- 3. FOR STRUCTURED ORGANIZATION OF CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES;** IQAC Core Committee suggested that all academic activities should be conducted during one specific week in Odd Semester and all extra-curricular club activities to be organized in one specific week in even semester to avoid recurrent interruption in regular teaching schedule.
- 4. INTERNAL ACADEMIC and ADMINISTRATIVE AUDIT** was organised. To make it more meaningful and effective, a follow-up committee was also formed in the beginning of session. However, in accordance with the requirements of the new format, following new committees of auditors were formed

INTERNAL ACADEMIC AUDIT	INTERNAL ADMINISTRATIVE AUDIT
Dr. Ruchi Tyagi (Convener)	Dr. Ruchi Tyagi (Convener)
Dr. Tarkeshwar (Coordinator, IQAC)	Dr. Tarkeshwar (Coordinator, IQAC)
Dr. Rakhee Chauhan (Cocoordinator, IQAC)	Dr. Rakhee Chauhan (Cocoordinator, IQAC)
Dr. Rachna Kumar	Dr. Nidhi Kapoor (Bursar)
Dr. Chaity Das	Dr. Punita Verma
Dr. Rini Pundhir	Dr. Divya Verma

Formation of Committees for External Academic and Administrative Audit is in process.

**5. LABORATORY VISITS:** To ensure regular maintenance and upkeep, IQAC conducted Review Visits of all Laboratories as per following schedule:

Date of Visit	Departments covered
06 August 2018	Zoology, Botany, Computer Science
07 August 2018	Chemistry, Physics
13 August 2018	Revisits of Chemistry, Physics
14 August 2018	Zoology, Botany, Computer Science

**6. GENERAL ASSEMBLY OF STUDENTS** were organized during Activity Period in Sangam Parisar. All of these Assemblies were addressed by Madam Principal; students' response was recorded and submitted to Principal, who further directed to all concerned for necessary action.

Dates	Students participated	Conveners
05 September 2018	III Year	Dr. K. Vandana Rani, Dr. Deepak Yadav
12 September 2018	II Year	Ms. Sonia Kamboj, Dr. M. Arunjit Singh
03 October 2018	I Year	Dr. Utpal Kumar, Dr. Sudesh Bhardwaj
06 March 2019	III Year	Dr. K. Vandana Rani, Dr. Deepak Yadav
13 March 2019	II Year	Ms. Sonia Kamboj, Dr. M. Arunjit Singh
13 March 2019	I Year	Dr. Utpal Kumar, Dr. Sudesh Bhardwaj

**7. NEW FORMAT OF ANNUAL QUALITY ASSURANCE REPORT (AQAR):** To inform and prepare for the new format of AQAR, preparatory meetings were conducted.

Dates	Participants
27 – 28 September 2018	Principal and IQAC Core Committee

**TWO IN-HOUSE WORKSHOPS** were organized to introduce new format and requirements of next AQAR.

01 October 2018	Principal, IQAC Core Committee & all Criteria Conveners
06 October 2018	Principal, IQAC Core Committee and all the members of teaching staff of all departments

**8. FEEDBACK SOFTWARE:** Process was initiated for the in-house development of Feedback Software to facilitate online submission of feedback from all stakeholders, including students, teaching staff, non-teaching staff, alumni, and parents. The process was initiated in 2017-18, when a research Project funded by Kalindi College, from its own Research Corpus, was allocated to Mr. Pankaj Sambyal, Department of Computer Science, who successfully prepared “Result Analysis Suite and Feedback System” Students involved in the project included: Anamika Rustagi (B. Sc (H) Computer Science III Yr), Sonia Rani (BSc (H) Computer Science III Yr), Chinab Budhiraja (BSc (H) Computer Science II Yr) and Bhawna (BSc (H) Computer Science II Yr).

During 2018-19 the Feedback system was put to test; various Feedback Committee Conveners were involved for their review, remarks, suggestions and modifications of Feedback Format. For the purpose meeting was conducted on 03<sup>rd</sup> October 2018.

9. **FACULTY DEVELOPMENT PROGRAMME** was organised in association with the Department of English on 6<sup>th</sup> April 2019.
10. **FACULTY DEVELOPMENT PROGRAMME ATTENDED** by IQAC Core Committee Members for “Shifted Goalposts in New NAAC: A Challenge for Today’s IQAC” on 10<sup>th</sup> September 2018 organised by Sri Guru Nanak Dev Khalsa College, Dev Nagar, Delhi.
11. **MEMORANDUM OF UNDERSTANDING** was signed on 10<sup>th</sup> September 2018 by IQAC, Kalindi College with IQACs of eight other colleges of the University of Delhi for mutual cooperation and collaboration for quality enhancement joint organization of activities.
12. **NAAC & UGC sponsored One Week Training Workshop:** IQAC organized Seven-Day National Workshop on “*Skill Enhancement at Institutions of Higher Learning: Training Today for Tomorrow*” from 07<sup>th</sup> January to 13<sup>th</sup> January 2019. To make it all inclusive, the workshop was divided into four categories as under:

S.No.	Category	Dates
1	Faculty Development Programme	07-13 Jan. 2019
2	Training Workshop for Library Professionals: Koha - The Open-Source Software	07-13 Jan. 2019
3	Two-Day Training Workshop for Administrative Staff	07-08 Jan. 2019
4	One-Day Training Workshop for Laboratory Staff	11 Jan. 2019

For the first time in any college of the University of Delhi, IQAC of Kalindi College organized Week long National Workshop with four parallel sessions for faculty development and training of administrative, laboratory and library staff. While Prof. A.K. Bakshi, Founder Vice-Chancellor, PDM University, Bahadurgarh, Haryana gave the Inaugural Address; Prof Devendra Pathak, Vice-Chancellor, Indore, Madhya Pradesh presented Valedictory Address. Workshop recorded total 96 participants with 47 external and 49 college participants. 23 resource persons conducted various training sessions.

13. **MANAGEMENT INFORMATION SYSTEM** is being developed in-house by the IQAC Core Committee members and the Digitalization, Automation Computational Support Committee of IQAC.  
Once completed, the software would be following modules: Individual Achievements of Staff; Departmental Profile; Conference/Seminar etc.; Students’ Data; On-line Students’ Test; and e-Content uploading. The software would also facilitate Central Information System through mail and SMS and would ensure visibility in public domain.
14. **ROBUST ONLINE ADMISSION POLICY** was suggested and facilitated by the IQAC Core Committee to the Admission Committee, which resulted in refined procedure, display and information mechanism.
15. **ENTREPRENEURIAL INITIATIVES**
  - i. **Atal Ranking for Innovative Achievements (ARIA)** was submitted.
  - ii. **New Committees** were formed for entrepreneurial initiatives for skill enhancement and establishment of incubation centre in the college.  
(Details FROM BHAWANA)
  - iii. **Three Day Workshop-cum-Training “Entrepreneurship Awareness Camp for Science Students”** was organized National Institute for Entrepreneurship and Small Business Development (NIESBUD), Ministry of Skill Development, Govt. of India. In this programme

various students of B.Sc. Hons. Zoology, Chemistry, Physics, Botany, Computer Science and Mathematics and B.Sc. Life Sciences and Physical Sciences were benefitted with training and a certificate. The programme included a two-day interactive session on 15-16 January 2019 and a one-day Industrial visit to a NIESBUD incubation centre KRAFTIVITY at Narayana, Delhi on 23<sup>rd</sup> January 2019.

iv. **Workshop for Soap Making** was conducted for students of the college by Ms. T. Anupama, Assistant Professor, Department of English, Kalindi College on 15 November 2018.

**Skill Enhancement Intercollege Workshop for Laboratory staff: Organized by IQAC and Science Departments, Kalindi College**

**NAAC & UGC sponsored Seven-Day National Workshop on “Skill Enhancement at Institutions of Higher Learning: Training Today for Tomorrow”**

**From 07<sup>th</sup> January to 13<sup>th</sup> January 2019.**

Internal Quality Assurance Cell of Kalindi College has organized Seven-Day National Workshop on “Skill Enhancement at Institutions of Higher Learning: Training Today for Tomorrow” from 07<sup>th</sup> January to 13<sup>th</sup> January 2019. To make it all inclusive, the workshop was divided into four categories as under:

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For the first time in any college of the University of Delhi, IQAC of Kalindi College organized Week long National Workshop with four parallel sessions for faculty development and training of administrative, laboratory and library staff.

Workshop recorded total 96 participants with 47 external and 49 college participants. The external participants represented (i) 10 colleges of University of Delhi; (ii) 07 Universities/Institutions including: Indira Gandhi National Open University; IIT Delhi, Jamia Millia Islamia, KBM School; Magadha University Bodhgaya District-Gaya State-Bihar; Narmada College of Science and Commerce, Zadeshwar, Bharuch; Raj Kumar Goel Institute of Technology, Ghaziabad; (iii) 02 departments of the Government of India comprising Defense Research and Development Organisation (DRDO) and Ministry of Earth Sciences.

While Prof. A.K. Bakshi, Founder Vice-Chancellor, PDM University, Bahadurgarh, Haryana gave the Inaugural Address; Prof Devendra Pathak, Vice-Chancellor, Indore, Madhya Pradesh presented Valedictory Address. Prof Pathak offered to organize exchange programme with Kalindi College and assured to help Kalindi College to attain MoUs with other universities.

23 resource persons conducted various training sessions. The resource persons represented various departments of three universities namely, University of Delhi, Jawaharlal Nehru University and National Institute of Education Planning and Administration (NIEPA); Maniben Nanavati Women’s College, Mumbai, Maharashtra; Institute of Secretariat Training & Management (ISIT); Founder, Nectar Factor Foundation; Science and Engineering Research Board (SERB), Department of Science and Technology, New Delhi; Dev Jure and InProRi Intellectual Property Consultants; Krishna and Saurastri Associates, Delhi (Gurgaon) office; Patent Office, Delhi; Guru Nanak College of Education, New Delhi; Guru

Nanak Institute of Higher Education, Sonapat and INMANTEC, Ghaziabad. Director, Indian Council of Social Science Research; Director, National Testing Agency (NTA); Senior Advocate, Supreme Court of India; and Deputy Adviser, North Region, National Assessment & Accreditation Council (NAAC) were also among the resource persons.