

Bid Document

Bid Details	
Bid End Date/Time	17-02-2022 13:00:00
Bid Opening Date/Time	17-02-2022 13:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Ministry Of Education
Department Name	Department Of Higher Education
Organisation Name	University Of Delhi
Office Name	Kalindi College
Total Quantity	1
Item Category	Teleprompter (Q3)
Minimum Average Annual Turnover of the Bidder	1 Lakh (s)
OEM Average Turnover (Last 3 Years)	10 Lakh (s)
Years of Past Experience required	1 Year (s)
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Bidder Turnover,OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	Yes
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
4. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
5. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.
6. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the

offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

Teleprompter (1 pieces)

(Minimum 50% Local content required for qualifying as Class 1 Local Supplier)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Construction	Teleprompter	Teleprompter System comprises of a Telescopic height adjustable Tripod, Beam Splitting Mirror with Enclosure, Camera Mounting Assembly, Monitor with mount AsTeleprompter System comprises of a Telescopic height adjustable Tripod, Beam Splitting Mirror with Enclosure, Camera Mounting Assembly, Monitor with mount Assembly, Script Controller and Software
Telescopic height adjustable Tripod	Minimum possible height (without Camera Assembly) (cm)	60-70, 71-80, 81-90 Or higher
	Maximum possible height (without Camera Assembly) (cm)	above 185 Or higher
	Height Locking System Type	Screw, Lever, Roller, Auto Or higher
	Weight Carrying Capacity	15.1-20, above 20 Or higher
	Number of total segments in telescopic leg	3
Beam Splitting Mirror	Transparency ratio	80:20, 70:30, 60:40 Or higher
	Mirror Thickness (mm)	3, 4 Or lower
	Size in consonance with the display area of monitor	Yes Or higher
Beam Splitting Mirror Enclosure	Type	Detachable, Fixed, Semi Fixed Or higher
	Metal Thickness (mm)	1.21.- 1.8, 2, 3 Or higher
	Vertical movement flexibility	0-60, 0-90 Or higher
	Movement control System	Screw, Knob, Lever, Other Or higher
	Shape of Aperture for camera hood	Round, Oval, Square, Rectangular Or higher
	Aperture size for camera hood (minimum diameter at any point) (mm)	101 - 125, 126 - 150, above 150 Or higher

Specification	Specification Name	Bid Requirement (Allowed Values)
	Mirror & monitor display area size coincides	Yes Or higher
	Shroud length (cm)	31 - 40, 41 - 50, above 50 Or higher
LED/LCD Monitor & mounting Mechanism	Monitor Mount Type	Detachable, Fixed, Semi Fixed Or higher
	Mount Platform Stand	Sliding, Fixed Or higher
	Platform Metal thickness (mm)	1.21 - 1.8, 2, 3 Or higher
	Monitor Size (Inches)	18.5, 19.5, 21.5, 24, 27, 30 Or higher
	Monitor Brightness (cdm2)	200-300, 301-400, 401-500, 501 & above Or higher
	VGA Port	1
	HDMI Port	1
Camera Mount Assembly	Camera Mount Assembly type	Detachable, Fixed, Semi Fixed Or higher
	Thickness (mm)	1.21 - 1.8, 2, 3 Or higher
	Camera sliding rail length (cm)	31 - 40, 41 - 50 Or higher
	Camera Upward Displacement (cm)	upto 2, 2.1 - 4, 4.1 - 6, 6.1 - 8, 8.1 - 10 Or higher
Features & Options	USB script controller availability	Yes Or higher
	Wireless controller availability	Yes Or higher
	Additional Subsystem Connectivity Support	2, 3, 4 Or higher
	All Hardware Parts should be powder coated, wherever applicable	Yes Or higher
Software	Software (Licensed)	Yes Or higher
	Software Installable on	Multi System, Single System/ Pen/Flash Drive Or higher
	Text File Format	Word/Text/RTF Or higher
	Language Support	Foreign, Indian and Foreign both Or higher
	Word Formatting/Word Processor Options	Yes Or higher
	Run Preview Option	Yes Or higher
	Scrolling Speed Adjustment	Yes Or higher
	Autorun Speed adjustment	Yes Or higher
	Script prompting Mirrored	Yes Or higher
	Script prompting un-mirrored	Yes Or higher
	Script prompting Flip-Text	Yes Or higher

Specification	Specification Name	Bid Requirement (Allowed Values)
	Inbuilt Text Editor	Yes Or higher
	Script queuing	Yes, No Or higher
	Keyboard Speed Control	Yes Or higher
	Shortcut List/ Bookmarks creation	Yes, No Or higher
	Script progress Bar/Tag	Yes Or higher
Installation	Intallation and training shall be included in the scope of supply	Yes Or higher
Warranty	On site Warranty	1, 2, 3 Or higher

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Dr. Meena Charanda	110008,KALINDI COLLEGE (UNIVERSITY OF DELHI) EAST PATEL NAGAR, NEW DELHI	1	15

Buyer Added Bid Specific Terms and Conditions

1. OEM

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

2. Service & Support

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

3. Warranty

Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 5 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG).Cumulative Penalty cannot exceed more than

10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---