

Minutes

A meeting of the IQAC core members was held on August 28th, 2020 at 3:00 pm through Google meet:

Following members were present in the meeting

Dr Rakhee Chauhan

Dr Divya Verma

Dr Varsha Singh

Dr Ruchi Tyagi

Dr Rini Pundhir

Dr Seema Sahdev

Dr Nidhi Kapoor

Dr K Vandana Rani

Dr K Vandana Rani discussed Criteria 7 in details with other members of the committee.

IQAC feels that there is a dire need to update the college website. The members proposed for a meeting of the Website committee with the principal to expedite the process of upgradation of the website.

Keeping in the view the revised academic calendar of the university, the IQAC decided to update all the Academic audit reports and criteria reports according to the extended session i.e. till 31 July, 2020. All the criteria convenors and TICs should be informed regarding this.

IQAC proposed to switch over to the Paperless certificates i.e. E-certificate for all the events of the college in future.

IQAC also proposed for the use of eco-friendly banners to be used in all the events of the college in future.

Minutes

A series of meeting of IQAC core committee was held with all the departments of the college with the Principal in Chair as per the following schedule.

DAY	DEPARTMENT	TIME	VENUE
September 10, 2020 Thursday	Botany	3.00 PM -3.30 PM	Google Meet Link Meeting ID https://meet.google.com/tzd
	Chemistry	3.30 PM-4.00 PM	
	Commerce, B. Voc	4.00PM-4.30 PM	
	Zoology	4.30PM-5.00 PM	
September 11, 2020 Friday	Computer Science	3.00 PM -3.30 PM	Phone Numbers (US)+1 413-853-2012
	Economics	3.30 PM-4.00 PM	
	English	4.00PM-4.30 PM	
	Geography	4.30PM-5.00 PM	
September 12, 2020 Saturday	History	3.00 PM -3.30 PM	PIN: 130 570 714#
	Hindi	3.30 PM-4.00 PM	
	Journalism	4.00PM-4.30 PM	
	Mathematics	4.30PM-5.00 PM	
	Music	5.00-5.30 PM	
	Physics	3.00 PM -3.30 PM	
	Political Science	3.30 PM-4.00 PM	
	Sanskrit	4.00PM-4.30 PM	
September 14, 2020 Monday	Physical Education	4.30PM-5.00 PM	
	B.A (P)	5.00-5.30 PM	

Minutes of the meeting with different departments are as follow:

Botany

Minutes of the meeting held with the Principal, IQAC members and all members of Botany Department

On 10 September 2020 at 3:00pm on Google Meet.

Following members were present

Dr Kalpana Kumari

Dr Divya Verma

Dr Sudesh Bhardwaj

Dr Ranjana Roy Mishra

Dr M. Arunjit Singh

Dr Naghma Praween

Dr Pratibha Thakur

Dr Sushmita Chaterjee

Dr Pawan Kumar

Dr Priyanka Verma

Dr Remya Krishnan

1. Result Analysis 2018-19:

At the outset, the Principal Madam discussed the result with the faculties. Madam was satisfied with the result. Principal suggested that theory and Practical should be given to the same teacher. In practice, we distributed classes in the Time table that teacher taking theory should take practical also. Dr Divya explained that due to infrastructure and laboratory constraint, at times we have to give practical to other teacher.

2. Dr Vandana, Assistant Professor, Department of Botany suggested that during the orientation programme first year students must educate about the do,s and don,t , respiratory etiquette and sanitization.

3. As Botany Department has not organised any webinar during the Lockdown, IQAC members suggested organizing some conference/symposia/webinar. TIC said that we can organize only after the Undergraduate Admission 2020-21. This year Botany department has responsibility to conduct admission.

4. Dr Rakhi Chauhan, IQAC member told to introduce some value-added courses. Mr. Pawan gave the idea of Biostatics as one of the value-added course. Some options also discussed were IPR, Medicinal plants and Alternative Therapies.

5. The Principal suggested taking some research projects at the college level in the next year. Those who have not submitted the project report, submit the same at the earliest.

6. They also told the faculty members to submit the curriculum plan of this semester.

7. The Principal Madam also discussed the points raised by the students in the feedback forms and suggested to improve and rectify the problems and queries.

Meeting ended with the vote of thanks.

Chemistry

Minutes of IQAC meeting with chemistry department held on 10th September 2020 at 3.30 pm:

1. The result analysis of 2018 -19 was observed to be good.
2. The TIC was asked to submit suggestions based on the student feedback obtained.
3. The department was asked to conduct value added courses, develop means to help slow and fast learners ,conduct more career counselling sessions and webinars for the benefit of students.
4. The department was asked to submit curriculum plans of the teachers, mentor -mentee list and links of Google class and meets used by the teachers for online classes.
5. The department was asked to document the lab sensitisation conducted by it for first year students in their report.
6. The TIC informed the members that for the current session ,the workload distribution of second and third years has been done between all permanent and existing ad hoc teachers.
7. The TIC informed the members that in the the teachers time table every teacher is given at least one practical group for his / her theory paper.
8. The TIC also informed the members about remedial classes been conducted by chemistry teachers for students having repeated internet connectivity problems or device problems.
9. The TIC informed the members that the reason for only 62 students giving the student feedback was because that was the existing strength of students in 2018-19 session (only 1st and 2 nd years existed).

The meeting was attended by the following faculty members of Chemistry department :

Dr Aprajita Gaur

Dr Renu Bala

Dr Shilpika Bali Mehta

Dr.Priyanka Bihudri

Dr Swati Aggarwal

DrNishant Verma

Dr Sajid Iqbal

DrMahesh Chand

Dr Meenakshi Verma

Dr Rajesh Meena

Dr Upasana

Commerce

Meeting of Result Analysis on

10th September'2020

Minutes of Result Analysis (2019-20)

The Department of Commerce along with IQAC had a meeting on Result Analysis (2019-20) which was held on 10th September 2020 from 4:30 PM to 5 PM through Google Meet Platform. The link to join the meeting was: meet.google.com/ceh-rwrc-fgz

The meeting was chaired by Principal, Dr. Anjula Bansal. The meeting was attended by the following faculty members:

1. Dr. Punam Sachdeva
2. Ms. Rajni
3. Dr. Pankaj Kumar
4. Ms. Gunjan Verma (TIC)
5. Ms. Shweta Raj
6. Ms. Alka Rani
7. Dr. Alka Chaturvedi
8. Ms. Sonia Kamboj
9. Dr. Nidhi Kapoor
10. Ms. Isha Verma
11. Ms. Komal Mittal
12. Ms. Shivali Veen
13. Ms. Subathra V
14. Ms. Parthivi Khurana

Result Analysis, Student Satisfaction Survey, Slow and Fast Learners, Value Added Courses, Other issues were discussed.

The meeting highlighted the importance of taking classes regularly as per the timetable scheduled. It was decided that all the faculty would share the meeting link for the upcoming week by Monday (14-08-2020) to Principal Madam. The format of result analysis was discussed in detail. Student feedback for faculty from the student satisfaction survey was analysed and discussed.

It was decided that seminars and workshops would be conducted in collaboration with the IQAC in the near future, research projects should be taken up by faculty from the department. It was also decided that students should be encouraged to take up internships. Mentor-Mentee list, managing Slow and fast learners and the need to include value added courses was also discussed in the meeting.

Zoology

Meeting of Zoology Department teachers was held on 10.09.2020 on Google meet with Principal Madam and IQAC members to discuss and analyse the result of 2018-19.

Following members were present:

Dr. Anjula Bansal (Principal)
Dr. Rakhee Chauhan(IQAC coordinator)

Members of IQAC

Dr. P P Saini

Dr. Manisha Arora pandit

Dr. Kanchan Batra (TIC)

Dr. Shanuja Beri

Dr. Varsha Singh

Dr. K. Vandana Rani

Dr. M.Rojina Devi

Dr. Mamta Tripathy

Dr. Priya Singh

The results of all the papers for the year 2018-19 were discussed and analysed thoroughly. During the discussion following points were decided:

1. It was advised by IQAC coordinator that one value added course should be conducted by Zoology Department
2. Register for record of students mentoring should be maintained in the Department .
3. Academic audit should be made till June 30,2020 and it should be submitted to IQAC till September 25,2020.
4. Student feedback was discussed.
5. Making of list and management of classes for slow and fast learner students was also discussed.
6. Curriculum plan should be made by teachers.
7. Issuing of only online certificates
8. Information about the department over Website should be updated

Computer Science

Meeting held with principal on 11 th Sept 2020 on Google meet at 3:00 p.m. Following members attended the

meeting:

1. Dr. Anjula Bansal (Principal)
2. Dr. Rakhi (IQAC member)
3. Dr. Ruchi Tyagi (IQAC Member)
4. Dr. Divya Rohilla (IQAC member)
5. Dr. Vandana Rani (IQAC member)

6. Dr Vandana Gupta

7. Ms. Sweety

8. Dr. Reena Jain

9. Ms. Anshula

10. Dr. Sushil Malik

11. Dr. yogendera

12. Ms. Rajni

13. Ms. Ramya

14. Ms. Neha

Following agenda were discussed during the meeting:

Improvement classes must be arranged to improve the grades of students from B, C and D to A and

O.

Curriculum plan for 2020-2021 must be submitted at earliest.

Mentor list for all students must be prepared.

Website and Repository update

Make necessary arrangements for arranging a meeting with external professionals for Website

designing.

Conduct a departmental meeting for discussing the points raised by students in their feedback

regarding departmental issues and prepare an action taken report.

Numerical data for all departmental activities, workshops, seminars held till 30 th June 2020 must be

submitted to office.

Students must be guided regarding the availability of professional counselor in college.

At least two Research projects should be adopted by the department.

- Some value added course(s) must be initiated by the department.
- List of Do's and Don'ts and Lab rules must be submitted in advance for Orientation of First year students.
- Unnecessary use of paper and non-biodegradable items must be avoided. Use of E-certificate and biodegradable banners should be encouraged during seminars and workshops.

Economics

A Department meeting was held with the Principal (under the IQAC) on Sep 11, 2020 online on Google Meet. The following members were present.

1. Dr. Anjula Bansal, The Principal
2. Dr. Anjali Bansal, TIC
3. Dr. Punam Tyagi
4. Dr. Rashmi Chaudhary
5. Dr. Shalini Agarwal
6. Dr. Richa Gupta
7. Ms. Anita
8. Mr. Suresh Kumar
9. Ms. Madhuri
10. Ms. Pummy Yadav
11. Mr. Rohit
12. Ms. Phuntsog Dolker
13. IQAC Team, Kalindi College

The following decisions were taken.

1. Teacher-wise result of different papers was discussed and duly deliberated upon. It emerged, that 'student absenteeism' in a paper of a class adversely

affects the overall result of the department. To tackle the issue of absenteeism among students, the following suggestions are made.

- i. At least one test must be conducted before the PTM (Parent Teacher Meeting) for each paper.
 - ii. Parents need to be duly informed about the 'attendance status' of students falling short of the stipulated minimum attendance required in each paper.
 - iii. The first test must be linked to the criterion of 'minimum attendance', and any student falling short of attendance should not be allowed to take the given test.
2. Curriculum plan and Mentor List on the college website should be updated by the department.
 3. It is discussed that webinar/seminar is an integral part of academic activities in any department. The department should conduct more webinar/seminar.
 4. It is decided that 'student's feedback' taken by the college should be discussed at department level, and hence tackle the issue arising, if any.
 5. The college has asked the department to generate database of 'fast and slow learner' students for all papers.
 6. Department was briefed by the college about the progress regarding the House Projects in the forthcoming session 2020-21.
 7. The 'value added course' started by the department in the last session needs to be continued further in the coming session.
 8. The college has decided, from now on 'all certificates' per se will be sent only online to the concerned student.

English

Meeting between Principal, IQAC and the English Department

Meeting Minutes

September 11, 2020

1. The meeting was held to discuss the result analysis of the students of English Department. The TIC, Dr. Chaity Das, notified about a previous comparative result analysis which included five other colleges of Delhi University. According to the report, students of Kalindi College had lesser number of failures and low grades.
2. The principal mentioned the new education policy and its focus on quality education rather than grades.
3. The creation of a language lab, for Hindi, Sanskrit and English department was considered imminent. For this, teachers were advised to visit similar setups in other colleges. The need for space allocation and funds for hardware was also addressed.
4. Keeping in mind the uncertainty in teaching caused due to the pandemic, one teacher advised that the college should consider setting up an online platform dedicated student interaction and student learning.
5. The department desires to take the idea of webinars beyond the mode of speaker-listener and make it more interactive
6. An overall improvement in the result of the students of English department was confirmed with hope for improvement in future.
7. The principal heartily praised the department for their diligence towards teaching and student welfare. Regularity of classes and tutorials was praised.
8. The students are to be encouraged for submission of feedback forms.
9. The department was advised to begin short term value added courses (online) for students.
10. Only e-certificates to be given to participants and winners from now on. Focus on MHRD's bid to go paperless.
11. The department would soon be allocated funds for holding webinars/ functions.
12. The English literary society of the department held an online lecture on 21st May, 2020 on the topic *Major trends in modern European Drama: 1880-1960* by Dr. Payal Nagpal, it was well attended across the university.
13. The department is going to conduct a workshop on gender sensitization soon.
14. The report on how teachers deal with underperforming and well-performing students would be submitted as a part of the pedagogical report.

Geography

Minutes of Meeting of Geography Department with IQAC

An online meeting of Geography Department with IQAC was held on 11.09.2020. Principal Dr. Anjula Bansal chaired the meeting. The following members were attending the meeting:-

- Dr. Seema Sahdev
- Dr. Usha Pathak
- Dr. Shashi Bhushan

- Ms. GeetaKumari
- Mr. JitendraRishideo
- Mr. Akhilesh Mishra
- Ms. MadhuriMeena
- Ms. ShubhiMisra
- Ms. ShaliniShikha

The following are the minutes of the meeting:-

1. The result (2018-19) was discussed and the principal mam appreciated the entire faculty for good result
2. Co-coordinator of IQAC informed that in Academic Audit the student progression information is only in percentage. It should have detailed information with evidence. It was discussed to update academic Audit till 30 June 2020 and submit by 25th September 2020
3. All activities of the department should be uploaded on website regularly and repository data should be updated
4. It was decided that Do's and Don'ts of Lab will shown to all students at the time of orientation programme of department.
5. It was decided to prepare the list of fast and slow learner of each paper and put remedial classes in time table for slow learner.
6. The department will keep the record of attendance of students of all events.
7. Geo tag photos of all events should be taken.
8. Dr. Seema Sahdev (TIC) informed in the meeting that she has made a "whatsapp group of link of online classes" in which all the teachers of the department are sending their link since 10th august 2020.
9. TIC informed that alumni whatsapp group has been made in order to keep in touch with the pass out students for student progression report in AQAR.
10. All faculty member of Geography department have submitted curriculum plan 2020-21 and mentoring list is prepared and send to all teachers of the department.
11. Dr. Seema Sahdev informed that she is preparing Disaster Management Plan of the college and she is preparing floor wise exit point and requested principal to revise the committee of Disaster Management Cell of the college which was formed 4 to 5 year ago.
12. Department ensured about introducing of Value Added Courses in the year 2020-21.
13. Student feedback was discussed. Principal mam informed that apart from infrastructure, teacher related issue should be resolved immediately through departmental meeting and submit action taken report on teacher related issues to IQAC.

14. Department also decided to take teacher feedback for the benefit of students, so that any issue related to teacher could be resolved immediately.

The meeting ended with the vote of thanks to the chair.

History

MINUTES OF MEETING

A Department meeting was held with the Principal, Dr. Anjula Bansal, under the IQAC in virtual mode on 12th September 2020 at 3:00 PM on Saturday. The following members were present from the department.

1. Dr. Anjula Bansal (Principal)
2. Dr. Rini Pundir
3. Dr. Garima Prakash (Teacher- in - Charge)
4. Dr. Krishna Kumari
5. Ms. Aditi Chowdhury
6. Dr. Tsering Punchok
7. Dr. Om Prakash
8. Dr. Nutan Pandey
9. Mr. Amrit Anurag
10. Dr. Ram Sarik Gupta
11. IQAC Core Committee, Kalindi College

Dr. Bansal, extended a warm welcome to the entire faculty member. Principal Madam, then tabled the agenda of the meeting to all the members.

The following issues were discussed :-

1. Dr. Anjula Bansal discussed the teacher – wise result. Instructed the faculty member to further improve the results of the Department by motivating the students and helping the slow learners through proper remedial measures.
2. The chair asked the faculty to identify the fast and slow learners for all papers.
3. Principal Ma'am also discussed the students feedback where she wanted the teachers to work upon the issues highlighted by the students. She wanted the faculty to take classes regularly and as per the time table.
4. Dr. Garima Prakash mentioned that the faculty has been submitting the weekly report of the classes and tutorials taken since the beginning of the session i.e. 10th August 2020. Principal Ma'am was satisfied with this development.

5. Dr. Bansal asked Dr. Garima Prakash to collect and share the links to the class of each paper taught by the department with herself and also asked Dr. Prakash to use the links to monitor the classes in her department.
6. Dr. Bansal emphasized that more Research Projects should be taken up by the department in the coming session.
7. The faculty members should work more towards research and publications.
8. Dr. Garima Prakash informed the chair that she has received Curriculum Plans of Academic year 2020-21 (Odd Semester) from the entire faculty and also informed about the Mentoring list already submitted.
9. Dr. Rakhee Chauhan asked the department to conduct one activity in each semester along with IQAC and discussed several other points like extension of Academic Audit date etc.
10. Principal ma'am and Dr. Rakhee Chauhan appreciated the department for organizing several webinars and lectures for the students during the lockdown duration.
11. Dr. Bansal mentioned Out Station Leaves to be taken and college to be informed in case of teachers travelling.
12. The Department was advised to start Value Added Courses. Dr. Rini Pundir informed the chair that she has already submitted the course module to the concerned agencies.
13. Dr. Rini Pundir also requested the chair to increase the library funds of the department.
14. Only E-certificates to be issued from now onwards as an initiative to go paperless.
15. Principal ma'am informed that very soon the allocation of department funds will be done.

The meeting ended with the Chair thanking the members warmly for their participation and presence in the meeting.

Hindi

परिणाम विश्लेषण बैठक

12 सितंबर, 2020

12 सितंबर, 2020 को गूगल मीट (ऑनलाइन) पर परिणाम विश्लेषण को लेकर हिंदी विभाग की बैठक प्राचार्या महोदया के साथ हुई. इसमें हिंदी विभाग के सभी शिक्षक उपस्थित रहे. बैठक में निम्न बिन्दुओं पर परिचर्चा की गई.

1. सबसे पहले प्राचार्या महोदया ने विद्यार्थियों के वर्ष 2018-19 के परिणाम को लेकर बात की. जिसमें उन्होंने कहा कि हिंदी विभाग को अपना परिणाम बेहतर करने के लिए और परिश्रम करना चाहिए. पढाई में कमजोर और पढाई में अच्छे विद्यार्थियों पर अतिरिक्त ध्यान दिया जाना चाहिए.
2. हिंदी विभाग IQAC के सहयोग से वर्ष में कोई एक कार्यक्रम का आयोजन अवश्य करे. और उस कार्यक्रम की एक रिपोर्ट तैयार करें. कार्यक्रम में उपस्थित अतिथि वक्ताओं, शिक्षकों और भागीदारों का विवरण एवं उनके फोटो रिपोर्ट में जोड़ दिए जाएँ. फोटो में लोकेशन भी होनी चाहिए.
3. बैठक में विभाग के लिए वैल्यू एडेड कोर्स, सर्टिफिकेट कोर्स शुरू करने की सलाह दी गई. जिस के माध्यम से विद्यार्थी अपने पाठ्यक्रम से अतिरिक्त भी सीख पायेंगे.
4. कॉलेज द्वारा 14 से 30 सितंबर तक हिंदी पखवाड़ा शुरू किया जा रहा है.
5. विद्यार्थियों के लिए वर्कशॉप, सेमिनार या कोई अन्य कार्यक्रम किसी बाहरी संस्था के सहयोग से कर सकते हैं.
6. बैठक में भाषा लैब बनवाने से संबंधित भी सुझाव मांगे गए.

हिंदी विभाग के उपस्थित शिक्षक

1. डॉ. मंजु शर्मा

2. डॉ. आरती सिंह
3. डॉ. मोहिनी श्रीवास्तव
4. डॉ. विभा ठाकुर
5. सुश्री बलजीत कौर
6. डॉ. रक्षा गीता
7. डॉ. ऋतु
8. श्री हेमंत रवि रमन
9. डॉ. संजय कुमार सिंह
10. डॉ. लवकुश
11. डॉ. ममता चौरसिया
12. डॉ. सुरेश चंद मीणा

Journalism

Minutes of Meeting

Department of Journalism

Sep 12, 2020, Time – 4pm to 4:30 pm

A meeting was held with the Principal and the Department of Journalism on Sep 12, 2020 via google meet. The following points were discussed in the meeting:

- Corrections to be made to the student progression report as per the prescribed format in the academic audit. To be submitted by September 25th, 2020.
- Principal intimated to the department that the students' feedback for the department was not satisfactory as students reported irregularity and a lack of sincerity by the teachers. The teachers assured to take regular classes henceforth.
- Curriculum plan to be made by every teacher for the current academic session.
- Guidelines regarding the usage of the media lab will be given to the I year students during the orientation session. Principal madam also advised to design a poster regarding the same.
- Department TIC requested for additional staff in the lab.
- The department was also advised to maintain a record of students' internship.
- It was informed that henceforth, only e-certificates for all the events will be provided.
- Additionally, the guests will also be given only biodegradable tokens. No flex or banners will be used for events.
- The department has been asked to suggest Value added courses that can be offered to the third-year students.
- The department also needs to provide a detail of technical equipment required for the media lab.
- AMC renewal of all lab equipment to be done ASAP.
- Regular maintenance of the mini-library to be done. Need for an almirah for the same was raised.
- Clarification on the remaining funds of the department to be taken from the accounts section.
- Expedite the process of e-content development by providing studio equipment like teleprompter, studio light kit and collar mics at the earliest. After a demo session with the vendor, the department had submitted a quotation for the desired equipment and requested for approval of the same.

Faculty Members:

Dr. Meena Charanda (Coordinator)

Dr. Rakhee Chauhan (Co-coordinator)

Mr. Ezra John

Ms. Manisha

Ms. Mamta

Mr. Gaurav Kumar

Ms. Ritika Pant

Ms. Bharti

Mathematics

A Department meeting was held on 12th September 2020 on Google Meet at 5:20pm with Principal Ma'am and IQAC.

The following 13 teachers were present during the meeting

Ms. Anshu Chotani

Ms. Neelam Bareja

Ms. Charu Khanna

Ms. Anju Rattan

Dr. Anju Gupta

Dr. Prempal Singh

Dr. Abhishek Kumar

Mr. Sanjay

Dr. Inderpal Singh

Dr. Nadeem

Mr. Avneesh

Dr. Tajender

Ms. Garima

The link for the same was :- <http://meet.google.com/ceh-rwrc-fgz>

The points discussed in the meeting were:-

1. The department was asked to prepare the Teacher-Wise result, to which it was informed that the analysis has been sent to the college email id.
2. The department was asked to prepare a list of slow learner students and help them by providing remedial classes for the numerous courses run by the department.
3. The department was asked to prepare the Curriculum Plan and Mentor List for the new session, to which it was informed that the same have been sent to the college.
4. The department was asked to keep the website and department repository updated.
5. It was suggested that geotagged photos should be used for any activity conducted by the department. A hardcopy for the numerical data for each activity should be maintained by the department. Further, the department should organise atleast 2 activities in collaboration with IQAC.
6. Teachers were asked to strictly follow their respective time-tables and distribution of courses. No teacher should teach theory or practical for course not allotted to them. Teachers should adhere to proper classroom teaching methods and not only circulate notes among the students.
7. Action taken report is to be submitted by the department regarding the feedback analysis.
8. As requested by IQAC Department has decided to run a value-added course on statistical software R.
9. The department has to submit its AQR Report by 25th September 2020.

Music

The department of Music had a meeting with the Principal, Kalindi college and IQAC team regarding the result analysis on 12th September 2020 at 5.45 PM .

The meeting was attended by both the faculty members of the department namely

- 1) Renu Gupta (TIC)
- 2) Anuradha kotiyal

The department of Music had a meeting with the Principal, Kalindi college and IQAC team regarding the result analysis on 12th September 2020 at 5.45 PM .

The TIC Music informed that one student from each 2018-19 and 2017-18 batch have secured admission in MA Music. A comparative result was presented which was appreciated by the Principal.

Regarding the Student Satisfaction Survey, it was informed that the department teachers are attending the queries of all the students and sending them self audio recordings, YouTube links of the ragas (vocal exercises and bandish) , personal book screenshots and other related material regularly.

For the Slow and Fast Learners — Due attention is paid to each student of the class and an effort is continually made to make them move a step further in understanding and practising the subject. For this, the faculty members are using their personal instruments.

The IQAC team discussed the other plans which included the curriculum plan, website data , repository data . One activity in both semesters under IQAC with numerical data of participants. Value added courses, Online display of Do's and don't's and other specifications were discussed and suggested.

The Music department noted all the suggestions and requested the Principal to provide them a separate room for the students to practice and assured her of better result hereby.

The meeting ended with a vote of thanks to the chair.

Physics

Minutes of the meeting held on 14th Sep 2020 at 3:00pm, through Google Meet

A meeting of the Department of Physics was held with Principal Madam, along with IQAC team. Following faculty members attended the meeting:

1. Dr. Anjula Bansal
2. Dr. Rachana Kumar
3. Dr. Pushpa Bindal
4. Dr. Sudha Gulati
5. Dr. Seema Gupta
6. Dr. Monika Bassi
7. Dr. Punita Verma
8. Dr. Rashmi Menon
9. Dr. Majhar Ali
10. Dr. Triranjita Srivastava
11. Mr. Ankur Anand
12. Dr. Savita Sharma

13. Ms. Varsha
14. Dr. Ruchi Tyagi
15. Dr. Rakhee Chauhan
16. Dr. Seema Sahdev
17. Dr. Divya Verma
18. Dr. Nidhi Kapoor
19. Dr. Varsha Singh

The minutes of the meeting are as follows:

1. The result was discussed and appreciated by Principal Madam.
2. The detailed report of the student progression is to be given in AQAR 2020.
3. AQAR to be updated upto June 30, 2020.
4. The website and repository data should be updated regularly.
5. At least one activity per semester should be done in collaboration with IQAC, Kalindi College.
6. The feedback discussion should be done with the department members.
7. The attendance of the activities done by the department should be procured.
8. The department should focus on SSS, Student Satisfaction Summary, because the NAAC team will directly take the feedback from students.
9. Geotag photos of the activity should be procured at the time of event.
10. Some extra classes/mentoring should be done for the slow learners.
11. It was suggested to aware the students with Do and Don't in the lab at the time of orientation. Students should be clearly instructed about it and it should be included in the minutes of the meeting of the dept.
12. The awareness about Disaster management should spread among the students. They should be informed about exit points in the lab and it should be included in the minutes of the meeting of the dept.
13. Make Alumni WhatsApp group to be in touch of the ex-students for student progression report in AQAR.
14. Training to be given to lab staff on Sep 19, 2020, for digitization of lab records.
15. If possible, value added courses on gender, environment and sustainability, human values and professional ethics, development of creative and divergent competencies should be started.
16. Students should be strongly motivated for pursuing internship programs.
17. The linkage with industrial collaboration or industrial visit should be encouraged.
18. Now onwards college is moving towards paperless approach and hence, only e-certificate should be provided for any event, the guests should be presented only biodegradable products and banner should be made up of cloth.
19. Dr Puspha Bindal suggested that a projector should be placed permanently in Sangam Parisar, for which Principal madam agreed.
20. Principal Madam suggested for physical stock verification annually.
21. Issue of Washroom was also taken, since there is one washroom for teachers and one for students, for which Principal madam said she will see to it.

Political Science

MINUTES OF MEETING HELD ON 11th SEPTEMBER, 2020

Meeting held with principal on 11th Sept 2020 on Google meet at 3:00 p.m. Following members attended the meeting:

1. Dr. Anjula Bansal (Principal)
2. Dr. Rakhi (IQAC member)
3. Dr. Ruchi Tyagi (IQAC Member)
4. Dr. Divya Rohilla (IQAC member)
5. Dr. Vandana Rani (IQAC member)
6. Dr Vandana Gupta
7. Ms. Sweety
8. Dr. Reena Jain
9. Ms. Anshula
10. Dr. Sushil Malik
11. Dr. yogendera
12. Ms. Rajni
13. Ms. Ramya
14. Ms. Neha

Following agenda were discussed during the meeting:

- Improvement classes must be arranged to improve the grades of students from B, C and D to A and O.
- Curriculum plan for 2020-2021 must be submitted at earliest.
- Mentor list for all students must be prepared.
- Website and Repository update
- Make necessary arrangements for arranging a meeting with external professionals for Website designing.
- Conduct a departmental meeting for discussing the points raised by students in their feedback regarding departmental issues and prepare an action taken report.
- Numerical data for all departmental activities, workshops, seminars held till 30th June 2020 must be submitted to office.
- Students must be guided regarding the availability of professional counselor in college.
- At least two Research projects should be adopted by the department.
- Some value added course(s) must be initiated by the department.
- List of Do's and Don'ts and Lab rules must be submitted in advance for Orientation of First year students.
- Unnecessary use of paper and non-biodegradable items must be avoided. Use of E-certificate and biodegradable banners should be encouraged during seminars and workshops.

Sanskrit

A virtual meeting of the Sanskrit department was held on **Monday, 14 September 2020** at 4:00 pm with principal madam and **IQAC** committee.

The following members were present:

1. Dr. Harvinder Kaur (TIC)
2. Dr. Nisha Goyal
3. Dr. Manju Lata
4. Dr. Deshraj

5. Dr. Rinku Kaushik
6. Dr. Shashi Bala
7. Dr. Divya Mishra
8. Dr. Richa
9. Dr. Shiv Kumar

- Department has to improve the result of students. Some measures are to be implemented by the teachers such as
 - Teachers will try their best to improve the student's attendance.
 - Even after the teacher's efforts, if the students do not come in the class then the college administration will inform the parents about their short attendance.
 - The department will hold a meeting with parents of those students who have been academically lacking which aims to discuss ways of improving their performances.
- It was observed that some columns in the academic audit Performa have not been filled properly. Faculty members are requested to complete the academic audit performa. If any columns of the performa is not applicable, N/A is to be written in the blank space of the respective columns. The academic audit should be updated as soon as possible.
- Teachers are required to prepare a curriculum plan and mentor list and upload them to the website of the Kalindi college.
- Time to time repository is to be updated by the teachers.
- Academic activities should be conducted in consultation with **IQAC**. Action taken plan should be prepared. Numerical data of each activities should be maintained in hard copy. Screen shots as proof should be kept.
- At least two research projects based on ayurvedic and yogic knowledge should be carried out with the help of related departments like botany, chemistry etc. separate motivational counselling should be held for slow learners and carrier counselling should be held for fast learners.
- Webinar, Workshops should be conducted based on universal moral values, gender equality and sustainable development focusing on environment.
- Certificate will be online for the programs organized by the department like workshop seminars etc.
- In case of banner, the fabric will be used in place of flex.
- Collect all the information about students who have passed third year and record should be maintained.
- Feedback discussion and action should be taken by the department.

Dr. Harvinder Kaur

Physical Education

Meeting of department of Physical education with Principal madam & IQAC held on 14 th September 2020 at 5:30 p.m

Following members attended the meeting

Ms. Neelam Bareja

Ms. Anshu Chotani

Ms. Sudha Pandey (DPE)

Following points were discussed in the meeting

1... Principal madam specifically pointed that although Dr.Sunita Sharma (DPE) had information of the meeting but still she missed the meeting without seeking prior permission from the Principal or IQAC .

2...In Academic Audit, Infrastructure point to be elaborated

In Student Prograssion,we have to give details& proof of the students

3.. IQAC asked to restart online Value added Course (Yoga& Meditation) in this semester

4... Certificates , in future will be given in soft copy, instead of hard copy

5...To organize any event Banners will be used in soft or biodigrable products will be used

6...As Sports ground is still not in working condition,So whenever possible to go physically in the college

Corners are to be identified where the Basketball, Vollyball or sports activities can be hold.

7..Temporary arrangements are to be made in Sports ground to do Sports activities

8..Sports rooms on first floor which are used by Evaluation center, to be used for Sports activities only

9.. Teaching & Non teaching can do Yoga in the room which is above the Staff Room. Necessary arrangements will be done to provide basic facilities to all

10...For Gym users also necessary arrangements will be done

11.Principal madam further made clear as there is no Permanent faculty in Physical education department so Ms.Neelam Bareja would be the coordinator of the department & Ms.Anshu Chotani will be Co Coordinator of the Department . Official letters will be issued to both of them.for this session Aug 20-june 21.

11...Dr.Sunita Sharma and Ms.Sudha Pandey will provide all the informations and the data of the department to the coordinators

B.A. Program

Minutes of BA P

A meeting of the B.A(P) was held on 14th September 2020 at 6:25 P.M through google meet with Principal Mam along with IQAC

As per the agendas already given to the concerned members following decisions were taken during the meeting:

1. It was decided that an updated Academic Audit Report of the B. A (P) will be submitted before 25.09.2020.
2. The principal had a detailed discussion with the committee relating to student satisfaction and feedback issues.
3. Issue relating to the students of Buddhist studies was also discussed and the principal took the matter seriously and assured that the college will look into this issue. Additionally, it was also decided to conduct a webinar on various topic relating the above subject.
4. Dr. Utpal Kumar suggested to conduct a webinar on New Education Policy and it was accepted in the meeting.

5. It was decided that the SEC and GE papers options or preferences shall be filled in the previous semester.

6. BA(P) Society new office bearers' selection issue was also discussed in the meeting and it was decided that only 2nd and 3rd year posts will be filled, leaving the 1st year post for new academic admission. Apart from the above the committee also decided to issue e-certificate to the previous office bearers.

7. It was proposed and decided to give e-certificates to all office bearers along with other volunteers who contributed to organize different programmes and activities during last academic year.

Following Faculty members were present during the meeting:

1. Dr. Utpal Kumar (Convener)
2. Dr. Vinita Meena (Co- Convener)
3. Dr. Poonam Tyagi
4. Dr. Rini Pundir
5. Dr. Anshu Chotani
6. Dr. Nutan Pandey
7. Dr. Aditi8. Dr. Anuradha Kotiyal
9. Dr. Sandeep

B.Voc.

Minutes of the Meeting of Result Analysis (2019-20) 14th September, 2020 Department of Vocation

The Department of Vocation along with IQAC had a meeting on Result Analysis (2019-20) which was held on 14th September 2020 from 5:15 PM to 5:45 PM on google meet link - meet.google.com/ceh-rwrc-fgz.

The meeting was chaired by Principal, Dr. Anjula Bansal, the Coordinator of IQAC Dr Rakhi Chauhan alongwith members of IQAC were present in the meeting to discuss on Result Analysis and related matters. The meeting was attended by the following faculty members:

1. Dr. Pankaj Kumar (Nodal Officer – B.Voc. Programme)
2. Mr. Rajeev Kumar Rai (Adhoc Faculty B.Voc.)
3. Dr. Sanjay Kumar (Guest Faculty - Hindi)
4. Dr. Prempal Singh (Guest Faculty - Math)
5. Mr Shushil Malik (Guest Faculty – Computer Science)
6. Mr. Arun Singh Awana (Guest Faculty - English)
7. Dr Yagendra Meena (Guest Faculty - Computer Science).

The Result Analysis, Student Satisfaction Survey, Slow and Fast Learners, Value Added Courses, and list of Skill Papers useful for other courses as value added paper/course, and other issues were discussed.

The indicators of result analysis 2018-19 were discussed in detail. The committee suggested that students of B.Voc. Programmes compulsorily participate in student feedback for faculty from the student satisfaction survey, internships and placement activity actively. The Mentor-Mentee list, Managing Slow and Fast Learners and a unique value added programme should be part of B.Voc. Programme.

The chairperson of the meeting, Dr. Anjula Bansal (Principal) and IQAC Coordinator (Dr Rakhi Chauhan) along with IQAC members have suggested us that the student of B.Voc. programmes will participate in all activities of the college similar to other department and assure us for all information.

KALINDI COLLEGE

MINUTES OF MEETING HELD ON 4th October, 2020

A meeting of NAAC core committee members was held on 4th October 2020 on Google meet at 3:00 p.m. Following members attended the meeting:

1. Dr. Ruchi Tyagi
2. Dr. Rakhee Chauhan
3. Dr. Seema Sehdev
4. Dr. Rini Pundir
5. Dr. Varsha Singh
6. Dr. Vandana Rani
7. Dr. Nidhi Kapoor

Minutes of the meeting:

- All the criteria's of the AQAR 2019-2020 were discussed and the rectifications to be made were discussed. All the parameters that has to be changed should be conveyed and discussed with the respective criteria conveners.
- Proofs of all the criteria to be collected by each criteria conveners.
- In all the criteria, data till 30th June 2020 should be provided.
- Meeting of all criteria conveners with Principal Madam to be scheduled and date to be decided.
- Next meeting of NAAC core committee members to be scheduled on 11th October 2020

KALINDI COLLEGE

MINUTES OF MEETING HELD ON 3rd November, 2020

A meeting of NAAC core committee members with the computational team was held on 3rd November, 2020 on Google meet at 5:00 p.m. Following members attended the meeting:

1. Dr. Rakhee Chauhan
2. Dr. Seema Sehdev
3. Dr. Rini Pundir
4. Dr. Divya Verma
5. Dr. Varsha Singh
6. Dr. Nidhi Kapoor
7. Dr. Prem pal
8. Dr. Rashmi Chaudhary
9. Dr. Akhilesh Mishra
10. Dr. Mamta Tripathy
11. Dr. Pawan
12. Dr. Muhammad Nadeem
13. Dr. Tajender Kumar
14. Ms. Ritu Sharma

The following computational team was formed along with the AQAR criteria

AQAR PART – A	<ul style="list-style-type: none">• Dr. Ruchi Tyagi• Dr. Rakhee Chauhan	<ul style="list-style-type: none">• Dr. Ritu Sharma (Political Science)
AQAR PART – B		
I Curriculum Aspects	<ul style="list-style-type: none">• Dr. Rakhee Chauhan	<ul style="list-style-type: none">• Dr. Prempal Singh (Maths)
II Teaching-Learning and Evaluation	<ul style="list-style-type: none">• Dr. Divya Verma	<ul style="list-style-type: none">• Dr. Pawan Kumar (Botany)
III Research, Consultancy and Extension	<ul style="list-style-type: none">• Dr. Rini Pundir	<ul style="list-style-type: none">• Dr. Rashmi Chaudhry (Economics)
IV Infrastructure and Learning Resources	<ul style="list-style-type: none">• Dr. Nidhi Kapoor (with Mr. Amit Gupta)	<ul style="list-style-type: none">• Dr. Mohmad Nadeem (Maths)
V Student Support and Progression	<ul style="list-style-type: none">• Dr. Varsha Singh	<ul style="list-style-type: none">• Dr. Mamta Tripathy (Zoology)
VI Governance, Leadership and Management	<ul style="list-style-type: none">• Dr. Seema Sahdev	<ul style="list-style-type: none">• Mr. Akhilesh Kumar Mishra (Geography)
VII Innovations and Best Practices	<ul style="list-style-type: none">• Dr. K. Vandana Rani	<ul style="list-style-type: none">• Dr. Tajender Kumar (Maths)

Minutes of the meeting:

- All the criteria files to be uploaded in the AQAR 2019-2020 was discussed in reference to the AQAR 2018-2019. It was also directed to the respective computational team to make and arrange files accordingly.
- It was discussed that the respective follow up team should collect all the proofs required from the criteria conveners (both hard and soft copies of the proof).
- Computational team was directed to make the files according to criteria and make the hyperlink for the same.
- Next meeting of NAAC core committee members with the computational team to assure the status to be scheduled 10 days after this meeting.

KALINDI COLLEGE

MINUTES OF MEETING HELD ON 8th November, 2020

A meeting of NAAC core committee members was held on 8th November, 2020 on Google meet at 11:30 am to discuss the compilation of proofs of AQAR 2019-20. Following members attended the meeting:

1. Dr. Rakhee Chauhan
2. Dr. Seema Sehdev
3. Dr. Rini Pundir
4. Dr. Divya Verma
5. Dr. Varsha Singh
6. Dr. K. Vandana Rani

Minutes of the meeting:

1. Criteria convenors have to provide the soft copy of criteria-wise proofs in a single file.
2. The proofs shall be arranged pointwise in the file.
3. The file should have proper paging and indexing.
4. The criteria convenors will provide the proofs' file in PDF format via mail or through link.
5. The next meeting of the core committee has been scheduled with all the criteria convenors on 9th November, 2020 at 5:00 pm.

KALINDI COLLEGE

MINUTES OF MEETING HELD ON 9th November, 2020

A meeting of NAAC core committee members with the Criteria Convenors was held on 9th November, 2020 on Google meet (<https://meet.google.com/aek-dsyx-cxy>) at 05:00 pm to discuss the compilation of proofs of AQAR 2019-20. Following members attended the meeting:

1. Dr. Rakhee Chauhan, IQAC, Coordinator
2. Dr. Divya Verma, IQAC Co-coordinator
3. Dr. Varsha Singh, IQAC Co-coordinator & Criteria Convener-I
4. Dr. Seema Sahdev, IQAC, Member, Core Committee & Criteria Convener- VI
5. Dr. K. Vandana Rani, IQAC, Member, Core Committee & Criteria Convener-VII
6. Dr. Nidhi Kapoor, IQAC, Member, Core Committee
7. Dr Alka Chaturvedi, Criteria VI, Convener
8. Ms. Gunjan Verma, Criteria VI, Convener
9. Dr. Nidhi Arora, Criteria IV, Convener
10. Dr. Nisha Bakshi, AQAR Part-A, Convener
11. Dr. Nivedita Giri, Criteria III, Convener
12. Dr. Rachana Kumar, Criteria II, Convener
13. Dr. Ranjana Roy Mishra, Criteria I, Convener
14. Dr. Shanuja Beri, Criteria VII, Convener
15. Dr. Vinita Meena, Criteria V, Convener
16. Dr. Manila Narzary, Criteria V, Convener
17. Ms. Karnika Gaur, Criteria IV, Convener
18. Dr. Punita Verma, Criteria III, Convener

Minutes of the meeting:

1. Criteria convenors have to provide the soft copy of criteria-wise proofs in a single file.
2. The proofs shall be arranged pointwise in the file.
3. The file should have proper paging and indexing.
4. The criteria convenors will provide the proofs' file in PDF format via mail or through link.
5. TICs will provide the proofs by 15th of November, 2020 and the respective criteria convenors will submit the proofs by 20th November, 2020 to IQAC.
6. More members were demanded by the convenors of Criteria III and other Conveners.
7. The meeting ended with a note of thanks.

KALINDI COLLEGE

MINUTES OF MEETING HELD ON 9th November, 2020

A meeting of NAAC core committee members was held on 23rd November, 2020 on Google meet at 04:00 pm followed by a meeting of the core committee members with the Criteria Convenors at 04:30 pm prior to the scheduled meeting of the extended IQAC committee on 27 November, 2020, at 12 noon (tentatively).

Following members attended the meeting:

1. Dr. Rakhee Chauhan, IQAC, Coordinator
2. Dr. Divya Verma, IQAC Co-coordinator
3. Dr. Varsha Singh, IQAC Co-coordinator & Criteria-I Convener
4. Dr. Seema Sahdev, IQAC Member, Core Committee & Criteria-VI Convener
5. Dr. K. Vandana Rani, IQAC Member, Core Committee & Criteria-VII Convener
6. Dr. Nidhi Kapoor, Member, IQAC Core Committee
7. Ms. Gunjan Verma, Criteria VI Convener
8. Dr. Nidhi Arora, Criteria IV Convener
9. Dr. Nivedita Giri, Criteria III Convener
10. Dr. Rachana Kumar, Criteria II Convener
11. Dr. Ranjana Roy Mishra, Criteria I Convener
12. Dr. Shanuja Beri, Criteria VII Convener
13. Dr. Vinita Meena, Criteria V Convener
14. Dr. Manila Narzary, Criteria V Convener
15. Dr. Punita Verma, Criteria III Convener

Minutes of the meeting:

1. Criteria convenors will present their respective criteria within the given stipulated time period

S.N.	Criteria	Stipulated time period
1	Criteria-I	5 minutes
2	Criteria-II	10 minutes
3	Criteria-III	10 minutes
4	Criteria-IV	7 minutes
5	Criteria-V	7 minutes
6	Criteria-VI	7 minutes
7	Criteria-VII	5 minutes

2. Criteria convenors will keep the detailed tables and poofs available for ready reference, if asked.
3. The meeting ended with a note of thanks.



MINUTES OF IQAC MEETING HELD ON 1ST DECEMBER, 2020

A Meeting of the IQAC Committee was held on Tuesday, 1st December, 2020 at 3.00 p.m. via online mode to discuss the AQAR for the year 2019-20 to be submitted to NAAC. The link of the meeting was meet.google.com/uxm-ntsb-tjn.

Following members attended the meeting:

1. Dr. Rajni Nagpal, Chairman, Governing Body
2. Ms. Monika Bisht, Treasurer, Governing Body
3. Dr. Poonam Sachdeva, Officiating Principal
4. Prof. V.K Kaul, Vice-Chancellor's Nominee, Governing Body
5. Dr. Kavita Sharma, Vice-Chancellor's Nominee, Governing Body
6. Dr. Ashok Kumar Singh, Visiting Faculty, Department of Zoology, University of Delhi
7. Dr. Vikas Gupta, Joint Secretary, UGC
8. Dr. Rakhee Chauhan, Coordinator, IQAC
9. Dr. Tarkeshwar Gautam, Former coordinator, IQAC
10. Dr. Divya Verma, Co-coordinator, IQAC
11. Dr. Varsha Singh, Co-coordinator, IQAC
12. Dr. Rini Pundir, Member, Core Committee, IQAC
13. Dr. Nidhi Kapoor, Bursar and Member, Core Committee, IQAC
14. Dr. K. Vandana Rani, Member, Core Committee, IQAC
15. Dr. Seema Sahdev, Convener, Academic Committee
16. Ms. Gunjan Verma, Commerce Representative
17. Ms. Monika Zutsi, Languages Representative
18. Dr. Meena Charanda, Students welfare/ Advisor-Students' Union Representative
19. Dr. Vandana Gupta, Computer Centre Representative
20. Ms. Karnika Gaur Taneja Librarian,
21. Dr. Nidhi Arora, Convener, Examination
22. Mr. Amit Kumar, SO Accounts
23. Mr. Sanjay, SO Administration
24. Ms. Bhawna Munjal, SPA, Principal
25. Dr. Ruchika Verma, Associate Professor, Mathematics, Ramjas College, University of Delhi (Alumna)
26. Ms. Monika Sharma, Assistant Professor, Journalism, Delhi School of Journalism, University of Delhi (Alumna)
27. Raj Kumar Kalyani, Parents' Representative
28. Injila Gufran, Vice-president, Students' Union
29. Kim Kalyani, Joint Secretary, Students' Union



INTERNAL QUALITY ASSURANCE CELL

Kalindi College (University of Delhi)

East Patel Nagar, Delhi-110008

E-mail: igac@kalindi.du.ac.in

Criteria Conveners as Special Invitees

1. Dr. Deepak Yadav,
2. Dr. Nisha Baxi,
3. Dr. Varsha Singh,
4. Dr. Ranjana Roy Mishra,
5. Dr. Pushpa Bindal,
6. Dr. Rachna Kumar,
7. Dr. Punita Varma,
8. Dr. Nivedita Giri,
9. Dr. Nidhi Arora,
10. Ms. Karnika Gaur,
11. Dr. Manila Narzary,
12. Dr. Vinita Meena,
13. Dr. Seema Sahdev,
14. Ms. Gunjan Varma,
15. Dr. Alka Chaturvedi,
16. Dr. K. Vandana Rani and
17. Dr. Shanuja Beri.

Computational team members as Special Invitees

1. Dr. Prempal,
2. Dr. Rashmi Chaudhary,
3. Dr. Pawan Kumar,
4. Dr. Tajender,
5. Dr. Nadeem,
6. Dr. Ritu Sharma,
7. Dr. Mamta Tripathi,
8. Mr. Akhilesh

The meeting started with a welcome note by the officiating Principal Dr. Poonam Sachdeva.

The minutes of the previous IQAC meeting were approved.

AQAR 2019-29 was placed before the IQAC. All Criteria Conveners presented their respective criteria.

Following suggestion were given:

- Improve the networking with the alumina of the college.
- Canteen facility needs upgradation.
- Include interactive sessions with the students during teaching.



INTERNAL QUALITY ASSURANCE CELL

Kalindi College (University of Delhi)

East Patel Nagar, Delhi-110008

E-mail: igac@kalindi.du.ac.in

- Black board method should be blended with the power point presentation for effective teaching.
- Start an internal system of teachers' evaluation by the students for further improvement.
- Involve students in the conferences and seminars and start some incentives to attract the students.
- Think out of the box for the improvement in student-teacher interactions and pedagogy.
- After the implementation of New Education Policies, there will be new challenges. Convert the challenges into opportunities.
- Understand the new system, evaluate yourself, and think out of the box to bring changes in the system.
- Include the non-teaching staff in the drafting of AQAR and increase their representation in IQAC.

The meeting ended with a vote of thanks.

Coordinator, IQAC

Dr. Anjula Bansal
Principal and Chairperson
Internal Quality Assurance Cell (IQAC)



INTERNAL QUALITY ASSURANCE CELL

Kalindi College (University of Delhi)

East Patel Nagar, Delhi-110008

E-mail: igac@kalindi.du.ac.in

MINUTES OF IQAC MEETING HELD ON 8th DECEMBER, 2020

A Meeting of the IQAC Core Committee with the computational team was held on Tuesday, 8th December, 2020 at 4.00 p.m. via online mode.

Following members attended the meeting:

1. Dr. Rakhee Chauhan
2. Dr. Tarkeshwar Gautam
3. Dr. Divya Verma
4. Dr. Varsha Singh
5. Dr. Rini Pundir
6. Dr. Nidhi Kapoor
7. Dr. K. Vandana Rani
8. Dr. Seema Sahdev
9. Dr. Prempal,
10. Dr. Rashmi Chaudhary,
11. Dr. Pawan Kumar,
12. Dr. Tajender,
13. Dr. Nadeem,
14. Dr. Ritu Sharma,
15. Dr. Mamta Tripathi,
16. Mr. Akhilesh

Plan of action was discussed for the uploading of the AQAR 2019-20 on the NAAC website.

It was decided to conduct a meeting of IQAC core committee, criteria convenors and the TICs with the Principal to discuss the missing proofs claimed in the Academic audit.

— A meeting of the members part of the Screening Committee ~~with~~ was held in the IQAC Room on 6th Jan. 2021 for the final verification of I to II promotion of faculty members.

Following members were present:

Dr. Varsha Singh - Department seen were Political Science, Hindi and Sanskrit

Dr. Divya Verma - Department ^{Varsha} 6/1/2021 seen were Commerce, History, 2 cases of Political Science and 1 of Zoology

Dr. Divya Verma (Botany)

Dr. Rakhee Chauhan - Department of Zoology, Computer Science ^{Divya} 6/1/2021

Rakhee
Jan 6, 2021

— 7th Jan. 2021

Dr. Varsha Singh

Varsha
7/1/2021

Dr. Divya Verma


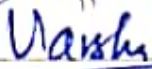
Divya
7/1/2021

Dr. Rakhee Chauhan

Rakhee
7-Jan-2021


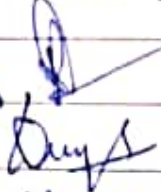
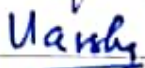
Meeting of the IOAC Screening Committee was held on 11 January, 2021 at seminar room for the screening of promotion II to III stage of faculty members.

Following members were present:

1. Dr. Rakhee Chauhan  11 Jan. 2021
2. Dr. Vanika Singh 
11/01/2021

Continuation of Meeting for screening: 12 January, 2021

Following members were present

1. Dr. Rakhee Chauhan  12 January 2021
2. Dr. Divya Verma 
3. Dr. Vanika Singh 
12/01/2021

Meeting of the Screening Committee of promotion forms under CAS 2010 and 2015 for Stage III to IV (Associate Professor) was held on 05.03.2021 at 12:30 pm in IQAC room to discuss the policies & strategies for the same. Following agenda were discussed in the presence of the following members -

1. Dr. Rakhee Chauhan @Rakhee
2. Dr. Tarkeshwar Tarkeshwar
3. Dr. Varsha Singh Varsha Singh

Following applications were received:

- Political Science - Dr. Sunita Mangla
 Dr. Meenu Chaurada
 Dr. Sangita Shal
- Chemistry - Dr. Shilpika Bali Mehta
- History - Dr. Rini Pundir
 Dr. Charima Prakash
- Hindi - Dr. Anji Singh
 Dr. Manju Sharma
- Commerce - Dr. Rajni
 Dr. Anita Verma
- Computer Science - Dr. Nidhi Anand
- Sanskrit - Dr. Nisha Goyal
- Music - Dr. Renu Gupta

Agendas.

1. It has been decided that committee will take a duly signed undertaking from

from the concerned faculty member to declare about 10% similarity report (Plagiarism) and self citation report (As per UGC guidelines), If they are claiming in 82, para (g)


2. Synopses Proforma was finalised for the same

A meeting of the Screening Committee for Associate Professor was held on 8 March 2021.

Following members were present:

Dr. Ramesh Chandra

Dr. Vansha Singh


Vansha Singh

Screening was done of the following candidates

Department of Political Science -

Department of Commerce -

Department of History -


Department of Hindi

Department of Sanskrit

Department of Chemistry

Department of Computer Science

Department of Music


8 March, 2021

A meeting of IOAC Core Committee with Principal ^(Chair) was held on 16-03-2021 at 1:30 PM in Principal office to discuss the following

1. Review about last AQARs (2016-2020)
2. Declaration made in previous AQARs
3. Future strategies for Cycle II of NAAC
4. Preparedness for coming cycle II assessment.
5. Review with schedule on 17.3.2021 at 11 AM.

The following members were present in the meeting.

1. ~~Dr. Rakhee Chauhan~~ Dr. Rakhee Chauhan
2. ~~Dr. Tarakeswar~~ Dr. Tarakeswar
3. Varsha Singh Dr. Varsha Singh.
- 4.

A meeting of the IOAC with PTSI and all TICs was held on 23 March, 2021 at 11:45 am at Seminar Room with Principal in chair.

Agenda: To organise PTSI during Even Semester

Following members were present during the meeting:

1. Dr. Anu Chandra (Convener) - Anand
2. Dr. Seema Sahdev (Co-Conv) - Seema
3. Dr. Renu Bala (Chemistry) - Renu
4. Ms Gunjan Verma (TIC, Commerce) - Gunjan
5. Ms Charu Khanna (TIC, Mathematics) - Charu
6. Ms Neelam Bangi (TIC Physical Education) - Neelam
7. Dr. Anjali Bansal (TIC - Eco) - Anjali
8. Dr. Meena Chandra (TIC Jwambh) - Meena
9. Dr. Manita Narayan (TIC Political Science) - Manita
10. Dr. Nidhi Arora (TIC Comp. Sci.) - Nidhi
11. Dr. Arati Singh (TIC Hindi) - Arati
12. Dr. Harshita Jain (TIC Sanskrit) - Harshita
13. Dr. Suresh Bhatnagar (TIC Botany) - Suresh
14. Dr. Manjiv Jais (Member PTSI) Sanskrit - Manjiv
15. Dr. Nidhi Kapoor (Member - PTSI) Commerce - Nidhi
16. Dr. Ranvijay Kumar (B.Voc.) Nald office - Ranvijay
17. Dr. Korchan Bala (Zoology) - Korchan
18. Dr. Shilpa Bati Mehta (Chem) - Shilpa
19. Dr. Seema Gupta (Phy) - Seema
20. Dr. Renu Gupta (Music) - Renu
21. Dr. Rakhee Chandra (IOAC) - Rakhee
22. Dr. Purnima Tyagi (Eco) - Purnima

A meeting of the Research Committee was held on 8th April, 2021 at Principal room time 11:30 through offline and online mode with Principal in chair.

Agenda: Revisit the Guidelines of Research Committee for In-house projects.

Following members attended the meeting:

1. Dr. Rakhee Chauhan ~~8 April, 2021~~
2. Dr. Ruchi Tyagi ~~8 April, 2021~~
3. Dr. Tarkeshwar ~~8 April, 2021~~ - online Mode
4. Dr. Punita Verma Online mode
5. Dr. Varsha Singh Online mode
6. Dr. Pantaj Kumar Online mode.

A meeting of the IOAC with MIS Committee was held in Seminar Room on 24 June, 2021 at 11 am, to discuss the working of system, with Principal in chair.

Following were discussed :

- o Data Collection Mechanism - One time collection
- o Overall Mechanism
- o Short term as well as Long term goals
- o Receptionaire development
- o Through mobile filling of data
- o Execution.
- o Software for the MIS
- o Requirements of respective departments
- o Development of MIS for SSR, ADAR, NIRF, ARIIA etc.

Following members were present during the meeting:

Name	Committee	Signature
1. Dr. Savita Sharma	MIS Committee	Savita Sharma 24/6/2021
2. Dr Nishant Verma	MIS Committee	Nishant 24/6/2021
3. Sonu Kamraj	MIS Committee	Sonu Kamraj 24/6/2021
4. DR. BRAHMA NAND	MIS Committee	Brahma Nand 24/6/2021
5. Rajeer Kumar Rai	MIS Committee	Rajeer 24/6/21
6. Dr Rajesh K. Meena	MIS Committee	Rajesh 24/6/21
7. Dr Geetha Sontar	MIS Committee	Geetha 24/06/21
8. Ms. AROKIA RAHYA	MIS Committee	Arokiya 24/06/21
9. Dr. Tsering Panchok	MIS Committee	Tsering Panchok 24.06.21
10. Dr. TAJENDER KUMAR	MIS Committee	Tajender Kumar 24.06/21
11. Dr. MAMTA TRIPATHY	MIS Committee	Mamta 24/06/21
12. Dr Pawan Kumar	MIS Committee	Pawan 24/6/21
13. Dr. Pankaj Singh	MIS Committee	Pankaj 24/6/21
14. Mr Ankur Arand	MIS, Committee	Ankur 24/6/2021
15. Dr. Divya Mishra	MIS Committee	Divya 24.06.21

- (16) Soujoy MIS Committee
- (17) Bharti "
- (18) Jatin "
- 19 Gaurav Kumar "
- (20) Dr. Deepak Yadav "
- (21) Dr. Rishi Supta "
- (22) Dr. Nishi Anand "
- (23) Dr. Lakhee Chauhan IQAC
- (24) Dr. Tarkeshwar
- (25) Dr. Reena Jain
- (26) Dr. Ezra John

Brijay

Bhab

Jatin

Gaurav

Dr. Deepak

Rishi
24/6/21

Nishi
24/6/21

Lakhee

24 June 2021

Reena
24/6/21

Reena Jain

24/6/21

Ezra John
24/6/21

MIS Committee
MIS Committee Member

24/6/21

A meeting of IQAC with cultural clubs convener held in staff room at 12.30 PM to discuss the following:

- o To collect the data of current year
- o Single form to be filled
- o Clubs to plan or organise events
- o Record to be maintained
- o To encourage students to do activities.

Following members were present:

Ms Anshu Chotani Anshu

Ms Arjun Rattan Arjun

Dr. Rashmi Chandley Rashmi

Dr. TASENDER KUMAR

Tijendra Kumar
24/06/21

Dr. MOHD NADHEEM

M. Nadeem
24-6-2021

Dr. Rakhee Chauhan

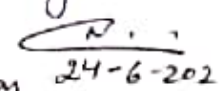
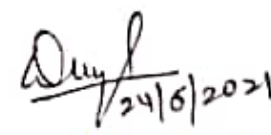
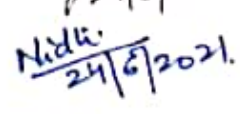
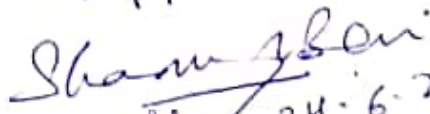
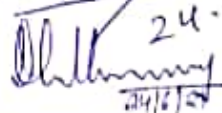
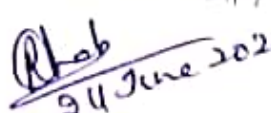
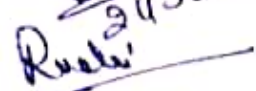
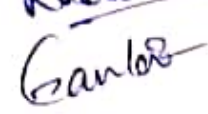
Rakhee
24 June 2021

A meeting of the Research Projects Fund Allocation Committee was held on 24.6.2021 at 2.00 PM in Seminar Room with Principal in chair and IOAC Core Committee

members :

- Principal Mahim suggested about the inclusion of Ad-hoc teacher in Research projects.
- For Academic Year 2020-21 to be submitted and given 15 days further
- Faculty member is allowed to apply only for one projects of his/her own department and cannot be involved in more than one projects if its is an interdisciplinary one.
- Guidelines for the Research Proposals 2021-22 were finalized.
- Financial rules also finalized.

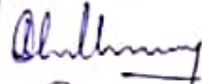


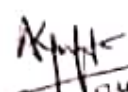

Following members were present :

Name	Committee	Signature
Dr. Nivedita Gini	Research Fund Allocation Committee	 24-6-2021
Dr. Divya Vema	IOAC	 24/6/2021
Dr. Nidhi Kapoor	IOAC	 24/6/2021
Dr. Shanuja Beri	RFA Committee	 24.6.2021.
Dr. Indu Choudhary	IOAC	 24/6/21
Dr. Rakhee Chatur	IOAC	 24 June 2021
Dr. Ruchi Tyagi	IOAC	 Ruchi
Dr. Tarbeshwar	IOAC (RPAC)	 Ganesh

A meeting of the Administrative Audit was held ^{IOAC} at Seminar Room on 24.6.2021 at 3.45 PM in Seminar Room with Principal in chair and IOAC Core Committee members

- It was decided that Administrative Audit will be submitted to collg in hard copy with all the proofs.
- There will be external audit also in which a committee will be formed.
- First of all a team will check Administrative Audit internally also.
- IOAC will supervise all the work of internal and external audit

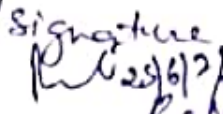
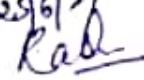
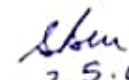
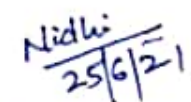


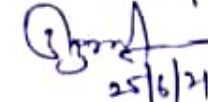
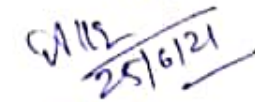
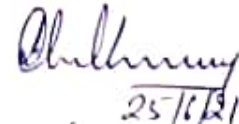
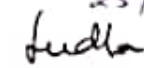
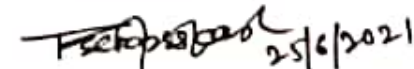
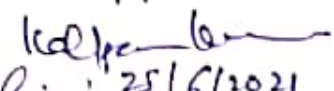
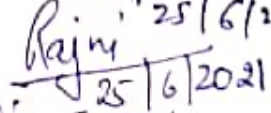
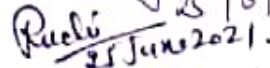
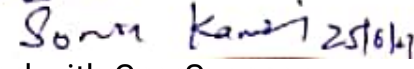
Following members were present during the meeting.

Name	Department	Signature
Dr. Indu Choudhary	IOAC	
Dr. Rakhee Chakran	IOAC	
Dr. Seema Gupta	Physics	S.K. 24.6.21
Dr. Seema Sahdev	Geography	Smsahdev
Dr. Nidhi Anon	Comp. Sc.	Nidhi an 24/6/21
Dr. Ranjana Roy Mehra	Botany	Ranjana Roy Mehra 24/6/21
Sanjay Kumar	Admin	
Amit Gupta	Accounts	
ANIL K BUTAN	Office	3. 24/6/21
Bhawna Mujal	Office	
Dr. Divya Verma	IOAC	Divya 24/6/21
Dr. Aprijita Gaur	CIEM	24/6/21
Dr. Nidhi Kapoor	IOAC	Nidhi 24/6/21
Dr. Ruchi Tyagi	IOAC	Ruchi 24 June 21

A meeting of the Feedback & Students Satisfaction Survey Committee held with Principal and IOAC Core Committee members on 25.6.2021 at 11:00am in the Seminar Room of College following were discussed:

- For student's feedback it was decided that infrastructural questions should not be asked from students as for almost one and a half year students are not acquainted with college. Outstation data should also be collected through Curple frame. More questions IT related should be included. Teacher's feedback should be crisp and some more questions should be added in it. Changes were also suggested in Administrative Audit. For Divyanganjan feedback more work on questions was suggested.

Following members were present during the meeting:

Name	Committee	Signature
Dr. Poojabala Singh	Students' feedback	 25/6/21
Dr. Rashmi Choudhary	Student feedback	 25.6.21
Dr. Shilpika Bahi Mehta		 25.06.2021
Dr. Nidhi Kapoor	Parents' feedback & IOAC	 25/6/21
Dr. Tarkushwar	IOAC	 25/06/21
Dr. Anjana Kumar	PWD	 25/06/21
Dr. Rajesh Kumar Meena	Non-teaching staff feedback	 25/6/21
Ms. Aekha Rani	Non-teaching staff feedback	 25/6/21
Dr. Indu Choudhary	IOAC	 25/6/21
Dr. Sushma Gurbati	For science	 Sushma
Dr. P. P. Saini	EOC feedback	 25/6/2021
Dr. Kalpana Kumari	Teacher's Feedback	 25/6/2021
Dr. Rajni	Student feedback	 25/6/2021
Dr. Ruchi Tyagi	IOAC	 25 June 2021.
SONIA KAMBOJ	TEACHER'S FEEDBACK	 25/6/21

IOAC

28/6/21

A meeting of the General Assembly of students Committee held with Principal in chair and IOAC Core Committee members on 28.6.2021 at 11.00 a.m. in the Seminar room.

Following discussed during the meeting:

- General Assembly will be held for all three years.
- Five students from all departments will be chosen.
- Attendance will be through Google form.
- Committee will attend Google Meet of all three years.
- Teachers shall be contacted for the pre-registration forms.
- A list of all the class representatives with their mobile numbers and emails will be ready for the Academic years within a month.

Following Members were present during the meeting:

Name	Committee	Signature
1. Vandana Lami	General Assembly	<u>Vandana Lami</u> 28.06.2021
2. Anshula	General Assembly	<u>Anshula</u> 28/6/21
3. Dr. Rashmi Manon	General Assembly	<u>Dr. Rashmi Manon</u> 28/6/21
4. Dr. Rakhee Chakraborty	IOAC	<u>Dr. Rakhee Chakraborty</u> 28 June 2021
5. Dr. Rungya Krishnan	General Assembly	<u>Dr. Rungya Krishnan</u> 28/6/21
6. Dr. Ruchi Tyagi	IOAC	<u>Dr. Ruchi Tyagi</u> 28-Jun-2021
7. Dr. Divya Vena	IOAC	<u>Dr. Divya Vena</u> 28/6/21
8. Dr. Sneha Aggarwal	General Assembly	<u>Dr. Sneha Aggarwal</u> 28/06/21
9. Ms. Aekas Rani	General Assembly	<u>Ms. Aekas Rani</u> 28/06/21
10. SONIA KAMBOJ	(Coordinator) - General Assembly	<u>Sonia Kamboj</u> 28/6/2021
11. Dr. Indu Choudhary	IOAC	<u>Dr. Indu Choudhary</u> 28/6/21
12. Dr. Utpal Kumar	General Assembly	<u>Dr. Utpal Kumar</u> 28/6/21
13. Anusadha Koliyal	General Assembly	<u>Anusadha Koliyal</u> 28/06/2021
14. Dr. Tarkeshwar	IOAC	<u>Dr. Tarkeshwar</u> 28/06/21

28/6/21

A meeting of the ARIIA, NIRF and AISHE Committee held on 28.6.2021 at 12.30 pm with Principal in chair and IQAC Core Committee members at Seminar Room.

Following members were present :

Name	Committee	Signature
1. Dr. Seema Mathur	NIRF	<u>Seema</u> 28.06.2021
2. Dr. Pratibha Thakur	NIRF	<u>Pratibha</u> 28/6/2021
3. Ms. Aditya Choudhury	NIRF	<u>Aditya</u> June 28, 2021
4. Ms. Shweta Raj	NIRF	<u>Shweta</u> June 28, 2021
5. Dr. Shikha Bali Mehta	ARIIA	<u>Shikha</u> 28/06/21
6. Dr. Sajid Iqbal	NIRF	<u>Sajid</u> 28/06/2021
7. DR. MOHD NADEEM	NIRF	<u>Mohd Naad</u> 28-6-21
8. Ms Neha Singh	ARIIA	<u>Neha</u> 28/6/2021
9. Ms Kanishka	NIRF	<u>Kanishka</u> 28/6/21
10. Ms. Mamta	NIRF	<u>Mamta</u> 28/6/21
11. Ms. Geeta Kumari	NIRF	<u>Geeta</u> 28/6/21
12. Dr. Tarakeswar	IQAC	<u>Tarakeswar</u> 28/6/21
13. Shama Jan.	NIRF	<u>Shama</u> 28/6/21
14. Ankur Anand	NIRF	<u>Ankur</u> 28-6-21
15. RANI KUMARI	NIRF	<u>Rani Kumari</u> 28/6/21
16. Dr. Deepak Yadav	AARIA, AISHE	<u>Deepak</u> 28/6/21
17. DR. RAKSHA GEETA ARIIA	ARIIA	<u>Raksha</u> 28-June 2021
18. DR. Shelini Agarwal	ARIIA	<u>Shelini</u> 28/6/21
19. DR. GEETIKA SENKAR	IQAC	<u>Geetika</u> 28/6/21
20. DR. JITENDRA RISHI DEO	ARIIA	<u>Jitendra</u> 28.06.2021
21. Dr. Sunila Tolangla	NIRF	<u>Sunila</u>

- | | | | | |
|-----|--------------------|------------|------------|--|
| 21. | ROHIT | NIRF | Rohit | <u>28.06.2021</u> |
| 22. | Rakhee K Rai | ARIIA/NIRF | Rakhee | <u>28.6.2021</u> |
| 23 | Dr Priya Vema | ISAC | Priya | <u>28/6/2021</u> |
| 24 | AMRIT ANURAGI | ARIIA | A. Anurag | <u>28/6/2021</u> |
| 25 | Dr Seema S Chdwa | ARIIA | S Seemadwa | <u>25.6.21</u> Chithramy
<u>28/6/21</u> |
| 26. | Dr. Indu Choudhary | ISAC | | |
| 27. | Dr. Rakhee Chauhan | ISAC | Rakhee | <u>28 June 2021</u> |

IOAC

A meeting of the Entrepreneurship, Skill Development and Innovation Cell Committee held with Principal and IOAC Core Committee Members on 28.6.2021 at 2.00 p.m in the Seminar Room. NIRF, ARIIA and AISHE were present.

Following members were present:

Name	Committee	Signature
1. Dr. SAPNA VARSHNEY	Entrepreneurship, Skill Development & Innovation Cell Committee	Sapna Varshney
2. Mr. Rajeer K Rai	Entrepreneurship, Skill Development & Innovation Cell Committee	Rajeer
3. Dr Pawan Kumar	— " —	Pkp 28.6.21
3 Dr. Dnyes Verma	IOAC	Dnyes 28/6/2021
4. Dr. Indu Choudhary	IOAC	Indu Choudhary 28/6/21
5. Dr. Geeta Chouhan	Entrepreneurship, Skill, Development & Innovation Cell Committee	Geeta Chouhan 28/6/21
6. Dr. Sumita Meena	1	Sumita Meena 28/6/21
7. Dr. Surita Pangle	NREF	Surita Pangle 28/6/21
8. Dr. Seema Sahdev	ARIIA	Seema Sahdev 28/6/21
9. Dr. Deepak Yadav	AISHE/AARIA	Deepak Yadav 28/6/21
10. Mr. Amit Gupta		Amit Gupta 28/6/21
11. Mr. Anil Kumar Butan		Anil Kumar Butan 28/6/21
12. Mr. Sanjay Kumar		Sanjay Kumar 28/6/21
13. Ms. Isha Verma	Entrepreneurship, Skill Development & Innovation Cell.	Isha Verma 28/6/21
14. Dr. Nisha Palushi	Entrepreneurship, Skill Dev. & Innovation Cell	Nisha Palushi 28/6/21

15) Dr. Ruchi Tyagi

IQAC

Ruchi
28 June 2021

16) Dr. Rakhee Chauhan

IQAC

Rakhee
28 June 2021

17) Dr. Tarkeshwar

IQAC

Tarkeshwar
28/6/21

A meeting of waste management, e-waste and write off committee was held on 05/07/2021, ^{at 2:00 PM} with IQAC and Principal as Chair of the meeting.

The following members were present in the meeting

S.No.	Name	Sub-committee	Signature
1.	Dr. SHANUJABERI	Write-off	Shanu J Beri
2.	Dr. M. Arunjit. Singh	Solid waste	Arjun 05/07/21
3.	Dr. Geeta Chauhan	Solid waste	Geeta 05/07/21
4.	Dr. Divya Vengal	IQAC	Divya 05/07/21
5.	Dr. Indu Choudhary	IQAC	Indu 05/07/21
6.	Madhuri Singh	e-waste	Madhuri 05/07/21
7.	Dr. Upasana Issar	Write-off	Upasana 05/07/2021
8.	Mamta Sachdeva	e-waste	Mamta
9.	Dr. Renu Bala	co-ordinator	Renu Bala 5.7.2021
10.	Dr. Tarkeshwar	IQAC	Tarkeshwar 05/07/2021

Minutes of Waste Management, e-waste and Write-off committee

Meeting of waste management committee- solid waste, e-waste and write off was held with Principal and IQAC Core Committee Members on 5.7.2021 at 2.00 p.m. in the Seminar Room of the Kalindi College, University of Delhi. The following members were present in the meeting.

Waste Management, e-waste and Write-off committee

- i) **Coordinator- Dr. Renu Bala M.**
- ii) **Convener Solid Waste- Dr. Arunjit Singh**
- iii) **Member Solid Waste- Dr. Geeta Chauhan**
- iv) **Convener e- Waste- Dr. Nidhi Arora**
- v) **Member e- Waste- Dr. Madhuri Singh**
- vi) **Convener Write-Off- Dr. Shanuja Beri**
- vii) **Member Write-Off- Dr. Upasana Issar**

IQAC Core Members:-

- i) **Dr. Ruchi Tyagi – Advisor**
- ii) **Dr. Rakhee Chauhan – Coordinator**
- iii) **Dr. Tarkeshwar, Dr. Varsha Singh, Dr. Divya Verma, Dr. Nidhi Kapoor, Dr. Indu Chaudhary – Co-coordinators**

The following points were discussed in the meeting.

1. Nature of committees:
 - (i) Solid waste committee will look after all general goods/ non-technical items
 - (ii) e-waste committee will look after all the e-wastes from the college.
 - (iii) Write off committee will look after the disposal of technical goods to be done by the concerned department.
2. Status report on stock checking: Departments are required to provide the status report on the inventory, stock keeping, weeding out/write-off and disposal of items on the prescribed proformas (Proformas 1 & 2(a), 2(b), 2(c)) attached. List of goods for disposing off are to be submitted by the department under the three mentioned categories viz. general goods, e-waste and technical goods.
3. Technical goods are to be disposed-off at the departmental level by the concerned teacher in-charges after incorporating the rules meant for this purpose, owing to these goods being technical in nature.

Shanuja Beri
5.7.2021.

Renu Bala
05/07/21

Arjun Singh
05/07/21

Geeta Chauhan
5/7/21

Upasana Issar
05/07/2021

Rakhee Chauhan
5/7/21

Madhuri Singh
5/7/21

Shanuja Beri
5/7/21
(IQAC)

4. The committee is of the opinion that SO admin, SO accounts and AO are required to be the part of this committee for its proper functioning.
5. After completing the above steps, the list will be presented to the Principal Kalindi College for its approval from the governing body.
6. After getting the approval from the governing body, steps for the disposal of goods would be taken by the office as per the Delhi University rules meant for this purpose.

Shamya Beni
5.7.2021.

05/7/21

05/07/21

05/7/21

05/7/21
(P.S.)

Upasana
05/07/2021

05/7/21

5/7/21

5/7/2021

IQAC Meeting

6/7/2021

A meeting of Lab Development/Equipment Committee with IQAC and Principal in chair was held on 06/7/2021 at 2:00 PM in Seminar Room to discuss about lab development and upgradation, preparation etc.

The following members were present in the meeting.

<u>S.No.</u>	<u>Name</u>	<u>Designation/Responsibility</u>	<u>Signature</u>
1.	Dr. Rayana Roy Mishra	Botany TIC	Rayana Roy
2.	Dr. Kanchari Bate	Zoology TIC	Kanchari 06/7/21
3.	Dr. Seema Sakhder	Geography TIC	Seema Sakhder 6.7.21
4.)	Dr. Rachana Kumar	Co-Convenor	RKumar 6/7/21
5.	Dr. Meena Chandra	Journalism	Meena 6/7/21
6.	Dr. Indu Choudhary	IQAC Co-coordinator	Indu Choudhary 06/07/21

A meeting of Garden committee & Plant Incubation Centre with IOAC and Principal in chair was held on 08/07/2021 at 12:30 PM in Seminar Room, Kalindi College, to discuss the following Agendas:

- Garden committee and Plant Incubation Centre are separate committees and will work independently.
- work allocation has been done among members, but we need time & manpower to develop designated gardens and also require budget.
- shade loving plants can be developed in sloping Buddha Garden.
- Eco Club & Green Audit to be taken over by Environment Success Dept.
- Dr. Bunita Verma joined the meeting through Googlemeet with due permission of Chair.
- Trained Gardeners should be appointed.

The following members were present in the 1st meeting

Sr. No.	Name	Responsibility / Dept	Sign
1.	Dr. M. Arunjit. Singh	Herbal Garden	
2.	Dr. Sanjay Soham	Plant Incubation Centre	
3.	DR. BRAHMA NAND	Herbal Garden.	
4.	Dr. Sudesti Bhandari	Buddha Park	
5.	Dr. Shweta Gupta	Agast. Kranti :	
6.	Dr. Mayank Krishna	Plant incubation Centre.	
7.)	Dr. Priyanka Verma	Herbal Garden	
8.)	Dr. Remya Krishnan	Saraswati Garden	
13 9.]	Dr. Divya Verma.	IOAC	
9.]	Dr. Nishita Pradhan.	Plant Incubation Centre	
10)	Dr. Manita Jaiswal	Science Block and TRI Block	
11)	Dr. Tarakeswar	IOAC	
12)	Dr. Rakhee Chauhan	IOAC	

IOAC

16/07/2021

A meeting of IOAC Core Committee with the Principal was held on 16th July 2021 at 11:00 am. in the Principal office.

Following members were present in the meeting.

1. Dr. Divya Verma
2. Dr. Nidhi Kapoor
3. Dr. Indu Chaudhary
4. Dr. Rakhee Chauhan
5. Dr. Varsha Singh
6. Dr. Tarkeshwar

Dr. Divya Verma
16/7/2021

Nidhi Kapoor
16/7/21

Dr. Indu Chaudhary
16/7/21

Dr. Rakhee Chauhan
16 July 2021

Dr. Varsha Singh

Dr. Tarkeshwar
16/7/21

- ① Duty list of the members was discussed in detail with the Principal (list attached)
- ② Extended committee with a representative from each department be added to student union.
- ③ A meeting of Alumni committee with the Principal to be scheduled.
- ④ The college should work more to collect more data from the students doing internship.
- ⑤ Review of all the facilities, accounts, admin, SPA, labs etc to be scheduled after 31st July 2021.


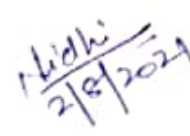
Responsibilities of IQAC Core Team Members

AQAR PART – A		• Dr. Ruchi Tyagi
AQAR PART – B		
I.	Curriculum Aspects	• Dr. Varsha Singh <i>Varsha Singh</i>
II.	Teaching-Learning and Evaluation	• Dr. Ruchi Tyagi, Dr. Rakhee Chauhan, Dr. Tarkeshwar
III.	Research, Consultancy and Extension	• Dr. Tarkeshwar <i>Tarkeshwar</i>
IV.	Infrastructure and Learning Resources	• Dr. Nidhi Kapoor <i>Nidhi</i>
V.	Student Support and Progression	• Dr. Indu Chaudhary <i>Indu Chaudhary</i>
VI.	Governance, Leadership and Management	• Dr. Divya Verma <i>Divya Verma</i>
VII.	Innovations and Best Practices	• Dr. Rakhee Chauhan <i>Rakhee Chauhan</i>

S.N O	TEAM MEMBERS	WORK ALLOCATION
1.	Dr. Ruchi Tyagi <i>Ruchi</i>	<ul style="list-style-type: none"> • Part-A • Criteria-II • Research Project Allocation Committee • NIRF • AISHE • ARIIA • Committee for Budget Estimate, Allocation and Expenditure • Meetings with Departments, Committees, Cells, Library • Review visits to all labs, departments, facilities etc. • Professional Development- Teaching, Non- Teaching and Students
2.	Dr. Rakhee Chauhan <i>Rakhee Chauhan</i>	<ul style="list-style-type: none"> • Part-A, • Criteria-III, • Criteria-VII • Incubation Centre • NIRF • AISHE • ARIIA • Entrepreneurship, Skill Development and Innovation Cell • Committee for Budget Estimate, Allocation and

		<p>Expenditure Meetings with Departments, Committees, Cells, Library</p> <ul style="list-style-type: none"> • Review visits to all labs, departments, facilities etc. • Professional Development- Teaching, Non- Teaching and Students
3.	Dr. Tarkeshwar <i>Tarkeshwar</i>	<ul style="list-style-type: none"> • Criteria-II, • Criteria-III, • NIRF, • AISHE, • ARIIA, • MIS • Research Project Allocation Committee, • Committee for Budget Estimate, Allocation and Expenditure, • Committee for Development of e-content • Meetings with Departments, Committees, Cells, Library • Review visits to all labs, departments, facilities etc. • Professional Development- Teaching, Non- Teaching and Students
4.	Dr. Varsha Singh <i>Varsha Singh</i>	<ul style="list-style-type: none"> • Criteria-I • Waste Management, e-waste and Write-off committee • Committee for Feedback & Students Satisfaction Survey • General Assembly of Students • Committee for Medical Facilities, Health Care and Fitness including medical bills • Lab Development/Equipment Committee • Northeastern, Outstation and Foreign Students Cell • Linkages with Institutions and Industries • Internship in College and other Institutions-
5.	Dr. Indu Chaudhary <i>Indu Chaudhary</i>	<ul style="list-style-type: none"> • Criteria-V, • Prospectus Committee • Fee Concession and Scholarship/ Students' Welfare Committee • Students' Union Advisory Committee • Placement and Career Counselling Committee • ECA Committee • Yearly Academic Journal • Committee for Social Responsibility, Extension Activities and community outreach programmes

Internship in college and other institutions
AISHE

		<ul style="list-style-type: none">• Academic Audit- Internal and External-Performance filling of all Departments
6.	Dr. Divya Verma 	<ul style="list-style-type: none">• Criteria-VI, ARITA NIRF• Equal Opportunity Cell• Programme specific Section Committee ..• PTSI Committee• Student Grievances Redressal Cell• Committee for Coaching and Remedial Classes• Committee for Collaboration, Exchange Programmes, Consultancy & Internship• Alumni Committee• Administrative Audit- Internal and External• IQAC meeting minutes (frame and uploads)
7.	Dr. Nidhi Kapoor 	<ul style="list-style-type: none">• Criteria-IV• Library Committee• Verification Committee• Canteen Committee• Lab Development / Equipment Committee• SC/ST/OBC Cell• IBSD Centre• Committee for Website and ICT Facilities• Repository- all data follow-up

Minutes of the Meeting

A meeting of the research committee was held on 16 July, 2021 at 1:00 PM in the Seminar room. The list of members present is attached along with this minutes as attendance sheet.

The meeting was chaired by our Principal Madam, Dr. Naina Hasija and the following suggestions and ideas were put forward by the members of the research committee

1. Dr. Tarkeshwar (IQAC representative) elaborated on the relevance of the research committee. He outlined the way research be achieved by approaching various funding agencies.
2. He also suggested that interdisciplinary research can be conducted by MOU's
3. Dr. Sunita Sharma put forward the idea of various exercises can be assessed on muscular strength.
4. Dr. Varsha Singh suggested that the faculty can also try to get funding from the ministry such as MSME etc.
5. Dr. Priyabala proposed the organisation of workshop on proposal writing, public health and social impact can be studied and reviewed.
6. Our principal madam Dr. Naina Hasija suggested to collect data (of COVID) from various hospitals and analysis can be done and a proposal can be written for the same.
7. Ms. Varsha Yadav suggested geographic location based analysis.
8. Dr. Ritika Pant suggested doing industrial collaboration.
9. Dr. Shanuja Beri explained the requirement of the committee.
10. Dr. Naina Hasija and Dr. Ram Sarik Gupta enumerated the various funding agencies.
11. It was proposed to conduct a workshop on paper writing
12. Dr. Naina Hasija summarised by saying that now departments should come up with proposals and look for interdisciplinary collaborations.

Attendance sheet

MEETINGS J. 16 JUL 2021

Research Committee

S.No	Name	Post	Signatures
1.	Dr. Vansha Singh	Convener	Vansha Singh
2.	Dr. Shamuja Beri	Co-Convener	Shamuja Beri
3.	Dr. Tarkeshwar	Representative IQAC	Tarkeshwar 16/7/21
4.	Dr. Ram Sarik Gupta	History	Ram Sarik Gupta 16/7/21
5.	Dr. Ritika Pant	Journalism	Ritika Pant 16/7/21
6.	Dr. Madhuri	Economics	Madhuri 16/7/21
7.	Mr. Hari Krishan Bhardwaj	Mathematics	Hari Krishan 16/7/21
8.	Dr. Priya Singh	Zoology	Priya Singh 16/7/21
9.	Dr. Triranjita Srivastava	Physics	
10.	Dr. Priyanka Thakur Vema	Botany	Priyanka Thakur 16/7/21
11.	Dr. Priya Bala Singh Priyabala Singh	Political Science	Priya Bala Singh 16/7/21
12.	Dr. Swati Aggarwal	Chemistry	Swati Aggarwal 16/7/21
13.	Dr. Rinku Kaushik	Sanskrit	Informed
14.	Dr. Rajni	Commerce	Rajni 16/7/21
15.	Dr. Ritu	Hindi	Ritu 16/7/2021
16.	Dr. Renu Gupta	Music	Renu Gupta 16/7/2021
17.	Dr. Sunita	Physical Education	Sunita 16/07/2021
18.	Ms. Arokia Ramya	Computer Science	Arokia Ramya 16/7/2021
19.	Mr. Rajiv Rai	B.Voc	Rajiv Rai
20.	Ms. Shipra Gupta	English	
21.	Dr. Usha Pathak	Geography	Usha Pathak 16/7/21
22.	Ms. Varsha	Physics	Varsha 16/7/21
23.	Mr. Ankur Anand	Physics	Ankur Anand 16/7/21
24.	Mr. Sushrut Bhatia	English	Sushrut Bhatia 16/7/21
25.	Ms. Vani M Pyrilal	English	Vani M Pyrilal 16/7/21

A meeting of the Budget Estimate, Allocation and Expenditure Committee held with the Principal in chair on 19.7.2021 at 2.00 pm in the Seminar Room.

Following members were present during the meeting:

S.No	Faculty Member		
1.	Dr. Rakhee Chauhan	Coordinator, IQAC	
2.	Dr. Rishi Tyagi	Representative, Social Sciences.	
3.	Dr. Tarkeshwar	IQAC	
4.	Dr. Punam Sachdev	Convenor - Budget Committee	Convenor 19/7/21 Punam Sachdev
5.	Dr. Punita Verma	Bursar	Punita Verma 19/7/21
6.	Anil Kumar Butan	Asstt Consultant	→ 19/7/2021
7.	Amit Gupta	S.O (A/c)	Amit Gupta 19/7/21
8.	Sanjay Kumar	S.O. Admin (M.S.)	Sanjay Kumar 19/7/21
9.	Dr. Seema Luthra	Representative CS Sciences	Seema Luthra 19.7.21
10.	Dr. Nidhi Kapoor	Representative (Commerce)	Nidhi Kapoor 19/7/21

IOAC meeting

A meeting of IOAC core committee was held on 2/8/2021 at 11:00 AM in IOAC room to discuss upcoming SSR. Following members were present -

1. Dr. Indu Choudhary Indu Choudhary
02/8/21
2. Dr. Ruchi Tyagi Ruchi
02-Aug-21.
3. Dr. Rakhee Chauhan Rakhee
2 Aug. 2021
4. Dr. Varsha Singh Varsha Singh
02/08/2021
5. Dr. Tarakeswar Tarakeswar
02/08/2021
6. Dr. Divya Verma Divya
2/8/2021.
7. Dr. Nidhi Kapoor Nidhi
2/8/2021

SOP and Manual for for SSR was discussed in detail.

Strategies for filling data templates were discussed.

Meeting with the criteria convenors and the TIC need to be scheduled soon.

IOAC

A meeting of ADAC core committee was held with the Criteria Conveners at 2:00 pm on 9/8/2021 in seminar room. following members were present.

1. Dr. Divya Verma Core Committee Dr. D
2. Dr. Ranjana Roy Mishra Criteria I R
3. Dr. Rachana Kumar Criteria 2 RKumar
4. Dr. Pooja Bhandal Criteria-2 Pooja
5. Dr. Nidhi Kapoor Core Committee Nidhi
6. Dr. Manila Nayyar Criteria - V M
7. Dr. Indu Choudhary Core Comm. I
8. Ms. Kaenika Gaur Criteria - IV Kaenika
9. Dr. Rini Pundir Criteria - VII Rini
10. Dr. Leena Sahdev Criteria VI Leena
11. Dr. Sharmis Beri Criteria VII S
12. Ms. Gunjan Verma Criteria - VI G
13. Dr. Nisha Bakshi Criteria - A Nisha
14. Dr. Nivedita Ghosh Criteria - III Nivedita
15. Dr. Vinita Meena Criteria V Vinita
16. Dr. Lakhee Chaudhan IOAC Lakhee
17. Dr. Tarakumar IOAC Tarakumar

- SOP and manual for SSR was discussed in detail. Each Criteria was discussed individually.
- Concerned criteria conveners were requested to start working and compiling the data as per their criteria.

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC2020-21

Senior Advisor: Dr. Ruchi Tyagi, Coordinator: Dr. Rakhee Chauhan	
PART - A	
	1. Dr. Deepak Yadav 2. Dr. Nisha Baxi <i>Baxi Rakshi</i>
PART - B	
	Convener(s)
I	Curriculum Aspects Dr. Varsha Singh, Dr. Ranjana Roy Mishra <i>Ranjana Roy</i>
II	Teaching-Learning and Evaluation Dr. Pushpa Bindal, <i>Pushpa</i> Dr. Rachna Kumar <i>Rachna</i>
III	Research, Consultancy and Extension Dr. Punita Varma Dr. Nivedita Giri <i>Nivedita</i> Ms. Indu Chaudhary (Extension Activities) <i>Indu</i>
IV	Infrastructure and Learning Resources Ms. Nidhi Arora Ms. Karnika Gaur <i>Karnika</i> Amit Gupta, SO <i>Amit</i>
V	Student Support and Progression Ms. Manila Narzary <i>Manila</i> Dr. Vinita Meena <i>Vinita</i>
VI	Governance, Leadership and Management Dr. Seema Sahdev <i>Seema</i> Ms. Gunjan Varma <i>Gunjan</i> Dr. Alka Chaturvedi <i>Alka</i>
VII	Innovations and Best Practices Dr. Rini Pundir <i>Rini</i> Dr. Shanuja Beri <i>Shanuja</i>

Digitalization, Automation Computational Support

Coordinator: Dr Varsha Singh, Dr. Vandana K. Rani

- i. Dr. Prempal, Department of Mathematics
- ii. Dr. Rashmi Chaudhary, Department of Economics
- iii. Dr. Pawan, Department of Botany
- iv. Dr. Tajender, Department of Mathematics
- v. Dr. Nadeem, Department of Mathematics
- vi. Dr Ritu Sharma, Department of Political Science
- vii. Dr. Mamta Tripathi, Department of Zoology
- viii. Akhilesh, Department of Geography

A meeting for the presentation of Research projects fund location was held at Seminar room, Time-11 am.

Following research projects were presented on 18 Aug. 2021

Project - 1
 परमाणु परियोजना के युवा-वाग्मिनी और स्त्री आन्दोलन
 PI- डा. गजेंद्र शर्मा
 डा. गजरा-चौहान
 Number of students 06

Project - 2
 पंजीकरण में स्त्री सुरक्षा एवं जागरूकता के वायुमय संदर्भ
 शोध निर्देशन- डॉ. विमल ठाकुर 12/8/2021

Project - 3
 हिन्दी सिनेमा में स्त्री सशक्तिकरण (2010-2021) की प्रवृत्ति का संदर्भ में
 04 Students
 18/8/2021

Project - 4
 'पाँद पत्रिका (1990-2000) अर्थात् स्त्री आन्दोलन का सामाजिकता
 Kalyan 18-8-2021

Project - 5
 "वैदिक वाङ्मय में प्रतिपादित पर्यावरण सम्बद्ध ग्रह वायु संरक्षण, जल संरक्षण एवं ऊर्जा संरक्षण का समाजात्मक अध्ययन"
 03-Students
 Skan 18/08/21

Project - 6
 Women's Participation in freedom movement - स्वतंत्रता संग्राम में महिलाओं का योगदान
 No of Students (10)
 No. of students - (13)
 Kalyan 18.8.21

Project - 7
 "A Comparative study of Representation of women Issues in Print & Electronic media"
 Krishna Kumari 18.8.21
 Dr. Meena Choudhary
 [Students - Mugdha Gupta, Tanushree, Priyanka Nayak, Ms. Bharti, Shreya Shukla]

Project - 8
 Impact of Sports-based Hindi films on Young Women Athletes
 Dr. Sunita Sharma, Dr. Ezra John, Dr. Anika, Dr. Bhavika, Dr. Radhika
 Dr. Harshita, Dr. Kiran, Dr. Archana
 Archana (Journalism), Archana

Project - 9
 History of Indian Monuments & Scientific
 (25) Students (MATH-5, HIST-5, PHY 15)
 18/8/21

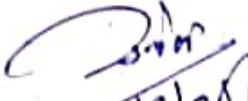
A meeting of RPAC Committee was held on 19.08.2021 for Project-Presentation in Zoology Lab at 11:00 AM, before the Expert-Prof. Dr. Tapas Prasad Biswas (SOL, JNU).

The following PIs were present and displayed their following proposals.

S.N.	Name of Project	No. of Students	Sup. of PIs
1.	Children's TV and Screen Dependency amongst children	06	Ezra Jolin
2.	Family Photographs: A kaleidoscope of collective and selective memories.	05	Ezra Jolin
3.	Disaster management Plan and capacity building of Kalindi College university of Delhi	10	Smsakdev Vartak Kishu Raj Devs
4.	The Cult of Jagannatha and Ratha Yatra: The Contextualization of Autochthonous Identities in Early Medieval Orissa	11 (4 students will be online)	Indira Kishu Anshu A. d. h. 19-8-2021 A. Prakash 19-8-2021 Gupta 19/08/2021 Sharma 19/8/21
5.	Inhabitation of Gen Z in social Media: Understanding its Impact on Self & its Relation with Body & Real-World Relationships.	05	Gupta 19/08/2021 Sharma 19/8/21
6.	आधुनिक संस्कृत महाकाव्य पर रचित संस्कृत महाकाव्यमि रचित चेतना	19.8.21	
7.	SLAVE TRADE AND EARLY MODERN EUROPE	16	P. S. J. 19.08/21

8 Role of Yoga for Improving Health
during covid-19.

5


19/08/20

A meeting of RPAC Committee was held on 19-Aug-2021 for Project Presentation in Zoology lab at 3:00 p.m., before the expert Prof Tarun Kumar Das, Professor, Department of Mathematics, University of Delhi.

Following PIs were present and presented their proposals:

S.No.	Title of Project	Department	No of Students	Signature of PIs (s)
1.	Mathematical Modeling of Covid-19 Spreading with Asymptomatic infected and interacting profiles in India's Future Behavior & Analysis	MATHEMATICS	12	Pankaj Singh
2.	Vedic Mathematics in Modern Era.	Interdisciplinary - Maths	(15)	
3.	Comparative Study of Machine Learning Algorithms	Computer Science (5)		Pankaj Singh
4.	Study of Scientific implementations in Python	Interdisciplinary		Pankaj Singh 19/8/21 19/8/21 Pankaj Singh (6)
5.	Application of Machine Learning on COVID-19 data	Computer Science (5)		Mukesh Singh 19/8/21
6.	Marketing Research & Management	Mathematics (10)		W/h Pankaj Singh 19/8/21

A meeting of RPAC was held on 21-Aug-2021 for Project Presentation in Seminar Room at 10:00am before the Expert Ms. Neha Chauhan Deputy Director, Department of Financial Services, Ministry of Finance

Following PIs were present and presented their proposals:

No.	Title of Project	Department	No of students	Signature of PI(s)
1)	Women in National Politics: A Study of Dalit Women Parliamentarians	Political Science	08	<u>Sum</u> 21/08/2021
2)	British India's Policy towards Himalaya Region: A case study of "Tibet"	History	06	<u>Ganvir</u> 21/8/21
3)	Globalization - Atmanirbhar Bharat	Political Science	07	<u>Ash</u> 21/08/21
4)	Employment Generation in Indian Manufacturing Sector	Economics	09	<u>Mach</u> 21/08/21 <u>Rohit</u> 21/08/21
5)	Impact of Lockdown on Women of Delhi, Uttarakhand, Jharkhand and Bihar	Political Science	05	<u>Abhis</u> 21/08/2021
6)	The Green Consumption Effects on the Economy	Economics	06	<u>Jalwa</u> 21/08/2021
7)	Evaluating Nudge theory:- A systematic review of Nudge literature and an examination of its applications across different domains.	Economics	07	<u>Punam</u> 21/8/21 <u>An</u> 21/8/21
8)	"Lipstick Effect": Consumer Trends in India during Pandemic"	(Economics) (06)	06	<u>Ash</u> 21/08/21

9. Financing the
Unorganised Sector
Impact of Government
Initiatives

Economics
+
Computer
Science

Holun
21/8/2021

Research
21/8/21

12 students
8 from Economics
and 4 from CS

A meeting of RPAC, and Research Project PIs was held on 24-08-2021, at 11:30 AM in Seminar Room to present their projects before subject expert (Prof. Amarjeet Kaur, Dept. of Physics & Astrophysics, DU). The following members were present in the same:

S.NO.	Project Title	No. of Students	Sign (PI)
1.	Science in everyday life	15	Punit & Vansh
2.	CNT- Modelling and Simulation of Adsorption Kinetics of SWCNT	06	Anurag
3.	Solar Energy Harvesting using Ferroelectric thin films	05	RKumar Sudha 24/8/2021 Savita Sharma 24.8.2021
4.	Study of Numerical Methods for computation Methods.	05	Lipic 24/8/2021
5.	In silico antiviral study of Flavonoid derivatives and Green Synthesis of Potential Cures	05	Shalini/24/8/21 Spm 24/08/21 Upasana 24/08/21 Nishant 24/08/21
6.	Synthesis of ZnO Nanoparticle for Removal of Heavy metal Ions From wastewater.	06	Apurva 24/8/2021 Pragathi 24/8/21
7.	Synthesis and characterization of semi-permeable Graphene oxide membrane for water desalination application	04	K. Saha 24.8.2021 Mehalshi 24.08.2021
8.	"Recording with influx of sound dynamics: A novel perspective from Music and Physics"	13	Pooja Gupta 24/8/21 S. K. S. 24/8 RKumar 24/8/21 Anuradha Kalijayal 24/8/21 Ankur 24/8/21

MINUTES OF IQAC MEETING HELD ON 26th August, 2021

An online meeting of IQAC core committee was held to discuss Budgetary Requirement for the current academic session 2021-22 on Thursday, August 26, 2021 at 12:45pm through Google meet link <https://meet.google.com/knm-tkww-ggt>

Following members were present

Dr. Rakhee Chauhan

Dr. Tarkeshwar

Dr. Varsha Singh

Dr. Indu Chaudhary

Dr. Divya Verma

Dr. Nidhi Kapoor

1. A budget estimation for the functioning of IQAC was prepared as per the following details.

S.N.	Budgetary head	Amount (Rs)
1	FDPs	50,000
2	Workshop/ Webinar for All the stakeholders (Students, Alumni, Parents, Academic and Non-Academic Staff)	20,000
3	Academic and Administrative Activities	10,000
4	Programs with all Departments	20,000
5	Competitions, Quizzes etc.	10,000
6	Full IQAC Meetings	10,000
7	Hands on Trainings	10,000
8	Webinar (National/International)	20,000
9	ICT usage	10,000
10	Miscellaneous	20,000
Total		1,80,000

2. It was also decided to conduct an online quiz competition by the IQAC under the theme "75 Years of India's Independence - Azadi ka Amrut Mahotsav". All the members of core committee will prepare at least 10 questions covering all the three streams i.e., Science, Commerce and Humanities, by 30th August, 2021.

A meeting of Garden Committee of IOAC in the presence of Prof. Ruchi Tyagi and Prof. Rachana ^{Dr. Pushpa Bindal} Kumar and Principal in Chair was held on 02/09/2021 at 11:30 AM in Seminar Room was held to discuss the "Plantation Drive" in Association with Lion's Club Delhi to commemorate Teacher's Day.

The following members were present in the same:

<u>S.No.</u>	<u>Name</u>	<u>Committee</u>	<u>Signature</u>
1.	Dr. Rachana Kumar	Coordinator	RKumar.
2.	Dr. PUSHPA BINDAL	Member Committee, Garden Committee	P Bindal
3.	Dr. Nutan Pandey		N Pandey
4.	Dr. M. Anujit Singh		Dr. Anujit Singh
5.	Dr. BRAHMA NATH	Member	Dr. Brahma Nath
6.	Dr. Mamta Tripathy	Member	Mamta
7.	Dr. Renuka Krishnan	Member	Renuka
8.	Dr. Shweta Gupta	Member	Shweta Gupta 2/9/21
9.	Dr. Meenakshi Verma	Member	Meenakshi
10.	Dr. Monika Keisham	Member	Monika
11.	Dr. Priyanka Verma	Member	Priyanka Verma 2/9/21
12.	Dr. Tarkeshwar	IOAC	Tarkeshwar 02/09/21
13.	Dr. Rakhee Chouhan	IOAC	Rakhee 02 Sep 2021
14.	Dr. Ruchi Tyagi	IOAC	Ruchi 02. Sep 2021

Convener Person: Prof. Anurita Rajput

IOAC

IOAC Core Members

Gender Audit Hands on Workshop
Organised by IOAC

Seminar from
6th September, 2021
10.30 am

S.No	Name	Post	Signatures
1.	Dr. Ruchi Tyagi	Senior Advisor	Ruchi 06-Sep-2021
2.	Dr. Rakhee Chauhan	Coordinator	Rakhee 6 Sep 2021
3.	Dr. Tarkeshwar	Co-coordinator	Tarkeshwar 06/9/2021
4.	Dr. Indu Chaudhary	Co-coordinator	Indu 06/9/21
5.	Dr. Divya Verma	Co-coordinator	Divya 6/9/2021
6.	Dr. Nidhi Kapoor	Co-coordinator	Nidhi 6/9/2021
7.	Dr. Varsha Singh	Co-coordinator	Varsha Singh 06/09/2021

Criteria Convener

S.No	Name	Designation in Committee	Signature
1.	Ms. Kamika Gaur	Convener, Criteria IV	Kamika
2.	Dr. Seema Solder	Convener, Criteria VI	Seema Solder
3.	Dr. Ranjana Ray Mishra	Convener, Criteria I	Ranjana Ray Mishra 6/9/21
4.	Dr. Manjanta Krishna		
4.	Gunjan Verma	Convener, Criteria VII	Gunjan Verma
5.	Dr. Anu Chaturvedi	Convener, Criteria VI	Anu Chaturvedi
6.	Dr. Deepak Yadav	Convener, Criteria A	Deepak 6/9/21

Resource Person: Prof. Navita Rajput

IOAC

ARIIA Committee

Seminar Room

6th September, 2021

10.30 am

Under Audit Hands On Workshop
Organised by IOAC

S.No.	Name	Post	Signatures
1.	Dr. Seema Sahdev	Convenor	<i>Smsahdev</i>
2.	Dr. Deepak Yadav	Co-convenor	<i>Deepak Yadav</i>
3.	Dr. Susmita Chatterjee	Member	
4.	Dr. Shilpika Bali Mehta	Member	<i>Shilpika Bali Mehta</i> 06/09/2021
5.	Ms. Kavita Sangari	Member	
6.	Ms. Neha Singh	Member	<i>Neha Singh</i> 6/9/21
7.	Dr. Shalini Aggarwal	Member	<i>Shalini Aggarwal</i> 6/9/21
8.	Ms. Vani M Pyarilal	Member	
9.	Mr. Jitendra Rishideo	Member	<i>Jitendra Rishideo</i>
10.	Mr. Amrit Anurag	Member	
11.	Dr. Raksha Geeta	Member	<i>Raksha Geeta</i> 6. sep 2021
12.	Dr. Mazhar Ali	Member	<i>Mazhar Ali</i>

13. Dr. Visha Thakur Member

14. Dr. Geetika Member

15. Dr. Mayank Krishna member

16. Dr. Ankush Chauhan

Dr. Visha Thakur
6/9/2021

Dr. Geetika
06/09/21

Dr. Mayank Krishna

Dr. Ankush Chauhan
6/9/2021

Respected Member,

Please add the name of those members whose name is not in typed list. They were added on date by Staff Council Committee

Smsahdev

SSR

Date 6th Sep 2021.

1) Jsha Verma .

Criteria 4

Commencor. Jsha

2) Dr. Meenakshi Verma

Criteria 6

Member Meenakshi

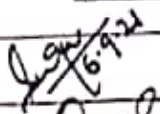
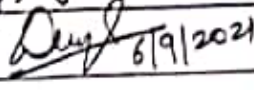
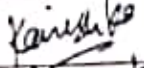
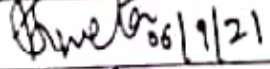
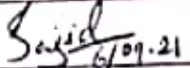
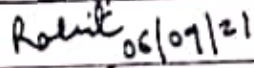
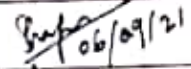
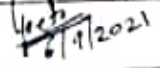
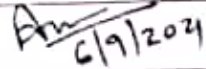
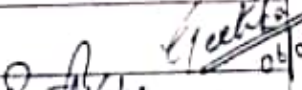
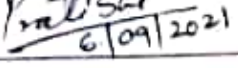
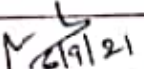
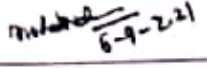
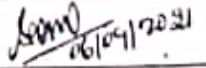
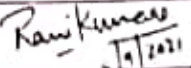
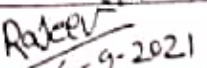
6.9.21

NIRF(National Institutional Ranking Framework) Committee

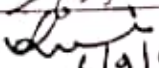
Greater Audit Hands On Workshop
Organised by IQAC

6th September, 2021

10.30 am

<u>S.No.</u>	<u>Name</u>	<u>Post</u>	<u>Signatures</u>
1.	Dr. Sunita Mangla	Convener	 6/9/21
2.	Dr. Divya Verma	Co-convener	 6/9/2021
3.	Representative IQAC		
4.	Mr. Anil Kumar Butan	Asstt. Consultant	
5.	Mr. Sanjay Kumar	SO -Admin	
6.	Mr. Amit Gupta	SO Accounts	
7.	Ms. Kanishka	Computer Science - Member	
8.	Ms. Shweta Raj	Commerce- Member	 06/9/21
9.	Mr. Sajid Iqbal	Chemistry - Member	 6/09-21
10.	- Mr. Rohit	Economics Member	 06/09/21
11.	Ms. Shama Jain	English- Member	 06/09/21
12.	Dr. Geeta Kumari	Geography- Member	 6/9/2021
13.	Mr. Ankur Anand	Physics- Member	 6/9/2021
14.	Ms. Geetika Sonkar	EVS- Member	 06/09/21
15.	- Dr. Pratibha Thakur	Botany -Member	 6/09/2021
16.	Mr. Aditi Chowdhary	History- Member	
17.	Mr. Suresh Chand Meena	Hindi- Member	
18.	Ms. Mamta	Journalism- Member	 6/9/21
19.	Mr. Mohd. Nadeem	Mathematics -Member	 6-9-21
20.	Dr. Seema Mathur	Pol Sc- Member	 06/09/2021
21.	Dr. Desh Raj	Sanskrit- Member	
22.	Dr. Rani Kumari	Zoology- Member	 6/9/2021
23.	Mr. Rajeev Kumar Rai	B.Voc- Member	 6-9-2021

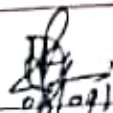
24. Dr. Lakshmi - Member

 6/9/21

Reference Person: Prof. Namita Aggarwal IOAC

AISHE Committee (All India Survey of Higher Education)

Gender Audit Hands On Workshop Seminar Room
6th September, 2021
Organised by IOAC 10.30 am

<u>S.No.</u>	<u>Name</u>	<u>Post</u>	<u>Signatures</u>
1.	Dr. Deepak Yadav	Convenor	 06/09/21
2.	Dr. Ranjana Roy Mishra	Co-Convenor	Ranjana Roy Mishra 6/9/2021
3.	Mr. Anil Bhutan	AO	
4.	Mr. Sanjay Kumar	SO -Admin	
5.	Mr. Amit Gupta	SO Accounts	

6. Dr. Priya Singh

Member
(Zoology Dept.)
(Hindi)

Priya
06/09/21

2. Dr. Gulab Lal

Gulab Lal
6/9/21

A meeting of IOAC core committee with ~~the~~ the computational team was held in the Seminar room on 13th Sep 2021 at 11:00 am. Following members were present in the meeting.

1. Dr. Divya Varma (IOAC) *Divya*
2. Dr. Varsha Singh (IOAC) *Varsha* 13/9/2021
3. Dr. Tarkeshwar (IOAC) *Tarkeshwar* 13/09/21
4. Dr. Ritu Sharma (CT-IOAC) *Ritu* 13.9.21
5. Dr. Praveen Singh (CT-IOAC) *Praveen*
6. Dr. Manita Tripathy (CT-IOAC) *Manita* 13/9/21
7. Dr. Pawan Kumar (CT-IOAC) *Pawan Kumar* 13/9/21
8. Dr. Rashmi Chaudhary (CT-IOAC) *Rashmi* 13/9/21
9. Dr. Mohd Nadeem (CT-IOAC) *Mohd Nadeem* 13-9-21
10. Dr. TAJENDER KUMAR (CT-IOAC) *Tajender Kumar* 13/09/21
11. Dr. Indu Choudhary (IOAC) *Indu* 13/09/21
12. Akhilesh Mishra (CT-IOAC) *Akhilesh* 13/09/21
13. Dr. Nidhi Kapoor (IOAC) *Nidhi* 13/9/21
14. Dr. Rakhee Chauhan (IOAC) *Rakhee* 13 Sep 2021

- ① A detailed discussion was done for the documentation of TIBA, DVV and SSR for the last 5 years from 2016-2021.
- ② It was decided to conduct a meeting with all the criteria conveners along with their extended committee on 15/9/2021.
- ③ A deadline of 20th Sep 2021 was decided for the submission of AQAR 2020-21.

IOAC

A meeting of IOAC core committee was held with the computational team with the criteria conveners and their extension committee. in the Seminar Room on 15/9/2021 at 11:00 am. The list of attendees attached.

- ① The criteria conveners were updated about the detailed procedure for submission of AQAR, IQA, SSR and DVV.
- ② Status update about criterias regarding AQAR and SSR was discussed, and their queries were addressed
- ③ Following deadlines were decided.
 - AQAR 20-21 (criterias) : 25th Sep 2021
 - SSR (2016-21): 15th Oct 2021
- ④ IOAC committee is required to submit the compiled SSR by 25th Oct 2021

A meeting of IOAC core committee was held with the Green Audit Committee and the experts Dr. Sanjeev Aggarwal and Dr. Sandeep Shukla. at 1:30 pm. The list of the attendees attached.

The experts discussed the various aspects of Green Audit and the points covered under Criteria 7 of AQAR.

15.09.2021, 11:00 AM
Seminar Room

SELF STUDY REPORT SSR 2016-2021- CRITERIA CONVENERS WITH MEMBERS

CRITERIA	CONVENERS	Signature	MEMBERS	MEMBERS Signature
PART - A	Dr. Deepak Yadav	<i>[Signature]</i>	Mr. Ankur Anand	<i>[Signature]</i> 15/9/21
	Dr. Nisha Bakshi	<i>[Signature]</i> 15/9/2021	Dr. Rinku Kaushik	<i>[Signature]</i> 15/9/21
PART - B				
I	Curriculum Aspects	Dr. Varsha Singh	Dr. Mahesh Chand	<i>[Signature]</i> 15.09.21
			Ms. Akanksha	<i>[Signature]</i> 15.09.21
II	Teaching-Learning and Evaluation	Dr. Ranjana Roy Mishra	Dr. Usha Kumari Pathak	<i>[Signature]</i> 15/09/21
			Ms. Varsha (Physics)	<i>[Signature]</i> 15/9/21
			Dr. Rashmi Menon.	<i>[Signature]</i> 15/9/21
			Dr. Savita Sharma	<i>[Signature]</i> 15/9/21
III	Research, Consultancy and Extension	Dr. Nivedita Giri	Dr. Preeti Yadav	<i>[Signature]</i> 15/9/21
			Dr. Pratibha Thakur,	<i>[Signature]</i> 15/9/21
			Dr. Swati Aggarwal	<i>[Signature]</i> 15/09/21
			Dr. Shruti Dawar	<i>[Signature]</i> 15/09/21
			Dr. Ram Sarik Gupta	<i>[Signature]</i>
	Co convener-Dr. Triranjita Srivastava (Sciences),	Co convener-Dr. Richa Gupta (Social Sciences)	Ms. Bharti Shandilya	<i>[Signature]</i> 15/9/21
			Dr. Sanjay Kumar (Mathematics)	<i>[Signature]</i> 15/9/21
			Dr. Mayanglambam Rojina Devi	<i>[Signature]</i> 15/9/21
			Mr. Sushil Malik	<i>[Signature]</i> 15/9/21
			Ms. Madhuri Meena	<i>[Signature]</i> 15/9/21

15-09-2021, 11:00 AM
Seminar Room

	Co convener- Dr. Rashmi Chaudhary (Extension Activities)			
IV	Infrastructure and Learning Resources	Ms. Kamika Gaur Ms. Isha Verma	Red 15.9.21 Kas 15/9/21 Jadhav 15/9/21	Dr. Priyabala Singh Dr. Rajeev Kumar Rai
V	Student Support and Progression	Ms. Manila Narzary Dr. Vinita Meena	Sharma 15/9/21 Sharma 15/9/2021	Ms. Komal Mittal Dr. Suresh Meena Ms. Vani M Pyarilal Ms. Subathira V. Dr. Anita (Economics) Ms. Pummy Yadav
VI	Governance, Leadership and Management	Dr. Seema Sahdev Ms. Gunjan Varma Dr. Alka Chaturvedi	Smsahdev 15.9.21 Gunj 15.9.21 Alka 15/9/21	Ms. L. Pavafine Dr. Luvkush, Kumar Dr. Meenakshi Verma
VII	Innovations and Best Practices	Dr. Rini Pundir Dr. Shanuja Beri	Rini 15.9.21 Shanuja 15.9.21	Mr. Tsering Panchok Dr. Brahmanand Dr. Divya Mishra

Criteria 7 member
Computation Team
Criteria 7 member

Dr. Priyanka Verma
Dr. Pawan Kumar
Ms. Aditya Chandhury A. S. S.

Dr. Upasana Iscaal (Member VII)
Upasana 15/09/2021

15.9.21

IQAC Meeting
15.9.2021, 11:00 AM
Seminar Room

IQAC CORE COMMITTEE

S.NO	MEMBERS	Signatures
1.	Dr. Ruchi Tyagi, Senior Advisor	Ruchi 15-Sep-2021
2.	Dr. Rakhee Chauhan, Coordinator	Rakhee 15-Sep-2021
3.	Dr. Tarkeshwar, Co-coordinator	Tarkeshwar 15/09/2021
4.	Dr. Divya Verma, Co-coordinator	Divya 15/9/2021
5.	Dr. Varsha Singh, Co-coordinator	Varsha Singh.
6.	Dr. Indu Chaudhary, Co-coordinator	Indu Chaudhary 15/9/21
7.	Dr. Nidhi Kapoor, Co-coordinator	Nidhi 15/9/21

Digitalization, Automation Computational Support Team

S.NO	MEMBERS	Signatures
1.	Dr. Prempal, Department of Mathematics	
2.	Dr. Rashmi Chaudhary, Department of Economics	Rashmi 15/9/21
3.	Dr. Pawan, Department of Botany	Pawan Kumar 15/9/21
4.	Dr. Tajender, Department of Mathematics	
5.	Dr. Nadeem, Department of Mathematics	
6.	Dr Ritu Sharma, Department of Political Science	
7.	Dr. Mamta Tripathy, Department of Zoology	Mamta 15/9/21
8.	Mr. Akhilesh, Department of Geography	

Attendees

Green Audit meeting with IOAC members

(15-09-2021)
Environment Pollution Analysis Lab representative.

1. Dr. Ranjana Roy Mishra - Ranjana Roy Mishra
(Convener; Green-audit) 15/9/2021
2. Dr. Divya Varma (IOAC) Divya 15/9/2021
3. Dr. Haghma Ibrahim - Haghma 15/09/2021
4. Dr. Geetika Sonkar - Geetika 15/09/2021
5. Dr. M. Arunjit. Singh - Arun 15/09/2021
6. Dr. Pawan Kumar (IOAC computational Team) Pawan Kumar 15/9/2021
7. Dr. Manita Tripathy (IOAC - Computational team) Manita 15/9/2021
8. Dr. Sanjeev Agrawal, - Sanjeev Agrawal 15/09/2021
(FL Consultant)
Former Addl. Director, CPCB, Delhi
9. Dr. Sudeep Shukla - Sudeep Shukla
Director, Environmental Pollution Analysis Lab,
Bhubaneswar, Odisha.
10. Dr. Indu Choudhary (IOAC+SRC) Indu Choudhary 15/9/21
11. Prof. Rueli Tyagi (IOAC) Rueli Tyagi 15 Sep 2021
12. Dr. Shamja Beri Aiteria VII Shamja Beri 15.9.2021
13. Dr. Pratishtha Thakur Pratishtha Thakur 15/9/2021
14. Dr. Varsha Singh (IOAC) Varsha Singh 15/09/2021
15. Dr. Mayank Krishna (Green audit team)
16. Dr. Nishant Verma (Green Audit team) Nishant Verma 15/09/2021
Dr. Rakhee Chandra IOAC Rakhee 15 Sep 2021 P.70.

18. Dr. Tarakeshwar

- IQAC

Garima
15/9/24

19. Dr. Nidhi Kapoor

- IQAC

① 15/9/24

A meeting of the IOAC and Core Competency and team was held at IOAC Room at 12:00 noon on 17 September, 2021.

Following matters were discussed:

- All members will study the new AOFAR and SSR format
- Criteria were divided amongst the members

Members present during the meeting were:

- | | | | |
|----|--------------------|---------------------------|---------------|
| 1. | Dr. RITU SHARMA | 17/9/21 | Cell VI |
| 2. | Dr. TAJENDER KUMAR | Tajender Kumar
17/9/21 | Cell VII |
| 3. | Dr. Mamta Juyal | Mamta Juyal
17/9/21 | Part A Part A |
| 4. | Dr Pawan Kumar | Pawan Kumar
17/9/21 | PART-A |
| 5. | Dr. Premal Singh | Premal Singh | Cell - V |
| 6. | Dr. Tarlok Kumar | Tarlok | Cell |

A meeting of IOAC core committee was held on 22nd Sept 2021 at 11:30 am in the IOAC Room, following members were present.

- ① Dr. Divya Verma (IOAC) *Divya* 22/9/21
- ② Dr. Varsha Singh (IOAC) *Varsha Singh* 22/9/21
- ③ Dr. Nidhi Kapoor (IOAC) *Nidhi* 22/9/21
- ④ Dr. Indu Choudhary (IOAC) *Indu* 22/9/21
- ⑤ Dr. Tarkeshwar (IOAC) *Tarkeshwar* 22/9/21
- ⑥ Dr. Rakhee Chachan (IOAC) *Rakhee* 22 Sep 2021
- ⑦ Dr. Charly Das (IOAC) *Charly Das* 22-9-21

- ① Reviewed the current status of all the criteria for AQAR 20-21.
- ② Assanged the earlier documents for SSR.
- ③ The meeting continued after the another meeting with the Alumni committee at 2pm.
- ④ Dr. Charly Das. joined as special invitee to discuss the ~~gender~~ updation of Gender Neutral Policies of the college.

A meeting of IQAC case committee was held with the Alumni Committee on 22nd Sep 2021 at 12:00 noon in the Seminar Room. with the Principal as Chair. following members were present.

- ① Dr. Divya Verma (IQAC) Divya
22/9/21
2. Sudha Pandey (member) Sudha
22/9/21
3. Dr. Savita Sharma (Member) Savita
22/9/21
4. Dr. Triranjita Srivastava (Member)
5. Ms. Mamta Sachdeva Trinity
22/9/21
6. Asha Khanra
7. Dr. Vinita Meena (Co-ordinator Student Projects) Vinita
22/09/2021
8. Ms. Purnima (Member) Purnima
22/9/21
9. D.A. Esthu (Member) Esthu
22/9/2021
10. Ms. Graana Gaur (Member) Graana
22/9/2021
11. Ms. Bharti (Member) Bharti
22/9/21
12. Dr. Janhavi (Zodology) (Member) Janhavi
22/9/21
13. Dr. Nidhi Kapoor (IQAC) Nidhi
22/9/21
14. Ms. Shalini Shikha (Member) Shalini
22/9/21
15. Dr. Monika Keisham (Member) Monika
22/9/21
16. Dr. Meenakshi Verma (Member) Meenakshi
22/9/21
17. Ms. SUBATHRA.V (MEMBER) Subatha
22/9/21
18. Dr. Vibha Thakur (Member) Vibha
22/9/21
19. Dr. Varsha Singh (IQAC) Varsha Singh
22/9/2021
20. Dr. Rakhee Chauhan (IQAC) Rakhee
22 Sep 2021
21. Dr. Tarakeswar (IQAC) Tarakeswar
22/9/21

R.T.O.

- ① The alumni presented their road map for the year 2021-22.
- ② Each department will conduct an activity with alumni committee

A meeting of IBAC case committee with ~~with~~ extended team and the computational team was held on 27 Sep, 2021 in Seminar Room at 11:00 am. Following members were present.

1. Dr. Divya Verma (IBAC) Divya 27/9/21
2. Dr. Ritu SHARMA (CT) C-6 Ritu 27.9.21
3. Dr. Mamta Inghalby (CT) Part A 119A Mamta 27/9/21
4. Dr. Pawan Kumar (CT) Part A 119A Pawan Kumar 27/9/21
5. Dr. Mohd Nadeem (CT) C-1 Nadeem 27/9/21
6. Dr. Indu Choudhary (IBAC) Indu 27-9-21
7. Dr. Primal Singh (CT) C-5 Primal Singh 27/9/21
8. Dr. Ruchi Tyagi (IBAC) Ruchi 27/9/21 27/9/21
9. Dr. Rakhee Chauhan (IBAC) Rakhee 27 Sep. 2021
10. Dr. TAJENDER K. (CT) Tajender K. 27/09/21

① Part A and criteria 1, 5 & 6 were discussed and the process of their computation was initiated.

The process of review of various criterias for AQAR and SSR continued, following members participated in the review process.

1. Dr. Divya Verma IOAC Diyu 28/9/2021
2. Dr. Pawan Kumar CTC (IOAC) Pawan 28/9/2021
3. Dr. Manta Jyapathy CTC (IOAC) Mant 28/9/2021
4. Dr. Rakhee Chatterjee IOAC Rakhee 28/9/2021
5. Dr. Tarakeshwar IOAC Tarakeshwar 28/9/2021
6. Dr. Nidhi Misra
7. Dr. Rini Pundhir

Criteria 7 and criteria 4 were discussed
Computational work started

The process of review of various criterias for AOR and SSR continued. Following members participated in the review process.

1. Dr. Seema Sahdev C-6 Seema
2. Ms. Gunjan Verma C-6 Gunjan
3. Ms. C. P. Jaiswal C-6 CPJ
4. Dr. Meenakshi Verma C-6 Meenakshi
5. Dr. Dimple Chandra C-6 Dimple
6. Dr. Divya Verma IOAC Divya
7. Dr. Ritu Chandra C.T Ritu
8. Dr. Rakhee Chhabra IOAC Rakhee
9. Dr. Pawan Kumar IOAC(CT) Pawan
10. Dr. Mamta Tripathy IOAC(CT) Mamta
11. Dr. Tarakeswar Tarakeswar
12. Dr. Deepak Yadav
13. Mr. Ankur Anand
14. Dr. Rinku Kaur
15. Dr. Nivedita Ginn

- Part A and Extended Profile of the college was discussed.
- Criteria 2 and criteria 3 was discussed.

The process of review of various criteria for ASAR and SSR continued. Following members participated in the review process.

1. Dr. Divya Verma (IBAC) C-6 *Divya*
30/9/21
2. Dr. Ritu Sharma (CT) *Ritu*
30.9.21
3. Dr. Anurag Kumar (C-6) *Anurag*
30.9.21
4. Ms. Gunjan Verma (C-6) *Gunjan*
30/9/21
5. Dr. Seema Sakda (C-6) *Seema*
30.9.21
6. Ms. L. Parvina (C-6) *Parvina*
30/9/2021
7. Dr. Meenakshi Verma (C-6) *Meenakshi*
30.9.2021
8. Dr. Mamta Trifalhy (CT-IBAC) *Mamta*
30/9/21
9. Rashmi Chaudhary (CT-IBAC) *Rashmi*
30/9/21
10. Dr. Tarakeshwar IBAC *Tarakeshwar*
30/9/21
11. Dr. Rakhee Chaudhary IBAC *Rakhee*
30/9/21

Criteria 6 was discussed in detail

Criteria 6



INTERNAL QUALITY ASSURANCE CELL

Kalindi College (University of Delhi)

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MINUTES OF IQAC MEETING HELD ON 29th DECEMBER, 2021

A Meeting of the IQAC Committee was held on Wednesday, 29th December, 2021 at 12.00 noon in blended mode to discuss the AQAR 2020-21 and SSR 2016-2021 to be submitted to NAAC with the Principal as chair. Criteria Conveners and members of computational team were Special Invitees. The link of the meeting was <https://meet.google.com/shq-ziji-pwd>.

Following members attended the meeting on line:

Principal Senior Advisor: Dr. Ruchi Tyagi

From Governing Body

- i. Dr. Kavita Sharma, Vice-Chancellor's Nominee, Governing Body
- ii. Prof. Subhash Anand, Vice-Chancellor's Nominee, Governing Body

External Experts

- i. Prof. Ashok Kumar Singh, Visiting Faculty, Department of Zoology, University of Delhi
- ii. Prof. Prakash Narayan, Department of Adult, Continuing Education and Extension, University of Delhi
- iii. Dr. Mahesh Kulharia, Director, Centre for Bioinformatics and Biostatistics, Central University of Himachal Pradesh, Dharamshala.
- iv. Professor Namita Rajput, Former Principal (OSD) Sri Aurbindo College (Evening), University of Delhi

Local Society Representative

- i. Dr. Dharitri Narzary Chakravartty, Programme Coordinator, M.A History, Ambedkar University

Faculty Members:

- i. Convener Academic Committee, Dr. Rachna Kumar
- ii. Bursar, Dr. Punita Verma
- iii. Representative, Science- TIC- Chemistry: Dr. Aparajita Gaur
- iv. Representative, Social Sciences– TIC-Geography: Dr. Seema Sahdev
- v. Representative, Languages TIC-Hindi: Dr. Arti Singh
- vi. Representative Students Welfare/ Advisor-Students' Union- Dr. Renu Gupta
- vii. Representative Computer Centre- Dr. Nidhi Kapoor
- viii. Librarian, Ms. Karnika Gaur Taneja



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- ix. Convener, Examination 2020-21, Dr. Manju Sharma (Hindi)
- x. Planning and development, Secretary Staff Council – Dr. Pushpa Bindal

Industry

- i. Sh. Parvinder Sharda, Editor Punjab Kesari

Alumni Representative

- i. Dr. Ruchika Verma, Associate Professor, Mathematics, Ramjas College, University of Delhi
- ii. Ms. Monika Sharma, Assistant Professor, Journalism, Delhi School of Journalism, DU

Students' representative

- i. Ms. Riya Ranjan, Vice President, Students' Union
- ii. Ms. Kanika, Commerce Representative

Parents' representative

- i. Sh Pradeep Kumar
- ii. Sh. Narender Kaushik

List of attendees joining offline is attached.

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Meeting of IQAC for SSR 2016-2021 and AQAR 2020-21 on 29th December 2021, at
12:00 noon in Seminar Room.

List of Attendees

S.No.	Name	Signature
1	Senior Advisor: Prof. Ruchi Tyagi	Online
2	Coordinator: Dr. Rakhee Chauhan	Rakhee 29/12/2021
3	Co-coordinators: Dr. Tarkeshwar,	Tarkeshwar 29/12/2021
4	Co-coordinators: Dr. Divya Verma,	Divya 29/12/2021
5	Co-coordinators: Dr. Varsha Singh,	Varsha Singh 29/12/2021
6	Co-coordinators: Dr. Nidhi Kapoor	—
7	Co-coordinators: Dr. Indu Chaudhary	Indu Chaudhary 29/12/21
8	Secretary Staff Council: Prof. Pushpa Bindal	Pushpa Bindal 29/12/21
9	Convener Academic Committee, Prof. Rachna Kumar	Rachna Kumar 29/12/21
10	Bursar: Prof. Punita Verma	—
11	Representative, Science: Dr. Aparajita Gaur	Aparajita Gaur 29.12.2021
12	Representative, Social Sciences: Dr. Seema Sahdev	Seema Sahdev 29/12/21
13	Representative, Languages: Dr. Arti Singh	—
14	Representative Students Welfare/Advisor-Students' Union: Dr. Renu Gupta	Renu Gupta 29/12/2021
15	Representative Computer Centre: Dr. Nidhi Kapoor	—
16	Convener, Examination 2020-21: Dr. Manju Sharma (Hindi)	Manju Sharma 29/12/2021
17	Librarian, Ms. Karnika Gaur Taneja	Karnika 29/12/21
18	PART-A: Dr. Deepak Yadav	Deepak Yadav 29/12/21
19	PART-A: Dr. Nisha Bakshi	—

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20	Criterion-I: Dr. Varsha Singh	Varsha Singh 29/12/2021
21	Criterion-I: Dr. Ranjana Roy Mishra	Ranjana Roy Mishra 29/12/21
22	Criterion-II: Dr. Pushpa Bindal	P Bindal 29/12/21
23	Criterion-II: Dr. Rachna Kumar	RKumar 29/12/21
24	Criterion-III: Dr. Nivedita Giri Dr. Triranjita Srivastava	Nivedita 29/12/21
25	Criterion-III: Ms. Indu Chaudhary (Extension Activities)	Indu Chaudhary 29/12/21
26	Criterion-IV: Ms. Isha Verma	Isha Verma 29/12/21
27	Criterion-IV: Ms. Karnika Gaur	Karnika 29/12/21
28	Criterion-V: Ms. Manila Narzary	Manila 29/12/2021
29	Criterion-V: Dr. Vinita Meena	Vinita Meena 29/12/2021
30	Criterion-VI: Dr. Seema Sahdev	Seema Sahdev 29.12.2021
31	Criterion-VI: Ms. Gunjan Varma	Gunjan Varma 29/12/21
32	Criterion-VI: Dr. Alka Chaturvedi	Alka Chaturvedi 29/12/21
33	Criterion-VII: Dr. Rini Pundir	Rini 29.12.21
34	Criterion-VII: <u>Dr. Shanuja Beri</u>	Shanuja Beri 29.12.2021
35	Computational Team: Dr Pawan Kumar	Pawan Kumar 29.12.2021
36	Computational Team: Dr Mamta Tripathy	Mamta Tripathy 29/12/2021
37	Administrative Officer: Mr Anil Kumar Bhutan	
38	Section Officer (Accounts): Mr Amit Kumar	
39	Section Officer (Administration): Mr Sanjay Kumar	
40	SPA to Principal: Ms Bhawana Munjal	
41	Keerika Lalit - English department	Keerika Lalit 29/12/21



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42.	Sushmit Bhatia - English Dept.	<i>Sushmit</i> 29-12-21
43.	Shripeta Gupta - English Dept.	<i>Shripeta</i> 29/12/2021
44.	Shama Jan - English Department	<i>Shama</i> 29/12/21



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The meeting started with a welcome note by the Chairperson, Prof Naina Hasija.

The minutes of the previous IQAC meeting were approved.

AQAR 2020-21 and SSR 2016-21 was placed before the IQAC. All Criteria Conveners presented their respective criteria.

Following suggestions were given:

- Improve the networking with the alumina of the college.
- Start an internal system of teachers' evaluation by the students for further improvement.
- Provide printing facilities in library.
- Think out of the box for the improvement in student-teacher interactions and pedagogy.
- Maintain consistency while representing the data i.e. chronological orders, date format etc.
- Improve Career counselling cell and implement linguistic trainings, competitive examinations coaching etc.
- Include the non-teaching staff in the drafting of AQAR, SSR and increase their representation in IQAC.

The meeting ended with a vote of thanks.

Coordinator, IQAC

Prof. Naina Hasija
Principal and Chairperson
Internal Quality Assurance Cell (IQAC)



IQAC COMPLIANCE REPORT FOR THE YEAR 2020-2021

- IQAC presented AQAR on 1 December 2020 before Governing Body and after incorporating all the suggestions submitted to NAAC on 19 December 2020.
- Organized a webinar on the topic 'Lockdown, Children and the Role of media' on 3.07.2020.
- New Website was launched
- A quiz was organized on "General Awareness on Health" in association with World University Service (WUS), Delhi University Committee (DUC) from 9.7.2020-13.7.2020.
- 14-day interdisciplinary Faculty Development Program On "समकालीन सन्दर्भ मे साहित्य राजनीती मीडिया और बाज़ार" from 27.7.2020-10.8.2020.
- Hands on training for using Google classroom and Google Meet on 14.8.2020.
- Webinar on "Business Ethics – A Dire need of the Hour" on 4.9.2020.
- Result Analysis Meeting on 10.9.2020-14.9.2020
- Webinar on 'Bengal at the Crux of the Eighteenth Century: The evolution of Nizamat and the Administrative Reorganization.'
- Workshop for Non-teaching staff for Administration and Account Staff on 19.9.2020
- Gender Policy was updated
- Environment Policy and Divyangjan Policy uploaded on website
- Online Inter-College Slogan Writing and Poster Making Competition on 10.10.2020
- Two-day Skill Enhancement Workshop on the topic "Skill enhancement by ICT Learning in the period of online knowledge exchange" from 9.12.2020-10-12.2020
- Webinar on New Changes in Higher Education through NEP 2020 on 9.12.2020
- Webinar on "New Education Policy 2020: Transformational Features and Challenges" on 11.12.2020
- Faculty Development Programme on "Moving Towards New Normal with Effective Online Teaching" from 1.12.2020-7.12.2020.
- International Webinar Series on Contemporary Global and Political Issues (08 Webinars) from 16.2.2021-20.4.2021.
- Webinar series "Bhajans & Compositions" for mental peace during the pandemic in May-June 2021
- Formation of 'Students Council for Gender Sensitization'
- Yoga workshop on "Integrating Mind, Body and Soul" from 1.6.21-21.6.2021
- FDP "MOOC's, E-Content Development, Research Methodology and Statistical Tools in Open Education World" from 3-08-2021 to 17-08-2021
- Hands on workshop on Gender Audit on 6.9.2021
- Webinar on 'Eco-feminism: An Uncharted Approach for Ecological Restoration & Combating Female Feticide' on 27-10.2021.
- Formation of 'Transgender Cell'