Report on Feedback from Non-Teaching Staff 2020-21

Total 52 responses was received and the responses are summarized as follows:

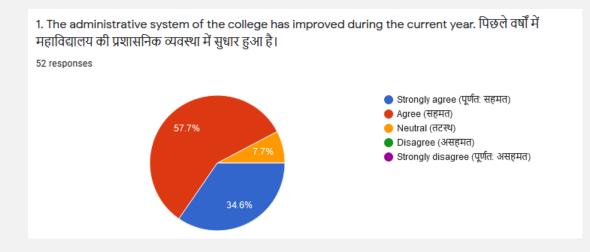
Name of the Department: अनुभाग विभाग का नाम	
Botany	
Computer science	
Admin	
Botany	
Admin Office	
Administration	
Chemistry Department	
Mamta Sachdeva	
Administration	
Physics	
Admin	
MUSIC DEPARTMENT	
Admin	
Admin	
Computer Science	
Physics	
Chemistry	
ADMINISTRATION DEPARTMENT	
Botany	
Library	
Library	
Botany	
Physical education (sports)	
Cyber Centre	
रुस्तम हिन्द काछी	
Library	
Rahul Shorya	

Zoology
Admin
Chemistry
Administration
Chemistry
Accounts
Chemistry
Admin. Office
Physics department
Chemistry
Physics
Library
Administration
BOTANY DEPARTMENT
Geography
Physics
Geography
Botany
Office
Zoology

Neture of employment: (permanent/contractual) 1)
Nature of employment: (permanent/contractual) रोज़गार की प्रकृति: (स्थायी / अनुबंधित)
Permanent
Permanent
Permanent
Contractual
Permanent
CONTRACTUAL
Permanent

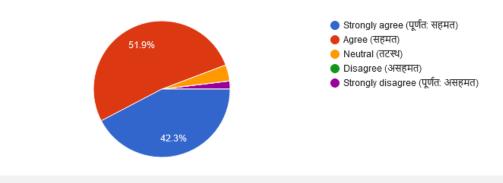
Contractual
Contractual
Contractul
Contractual
Contractual
स्थायी
Contractual
Permanent
Permanent
Permanent
Contractual
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Contractual
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Permanent
Permanent
Permanent
Contractual
CONTRACTUAL
Contractual
Contact
Permanent
Contractual
Permanent
Contractual

Questions: A. Administrative System

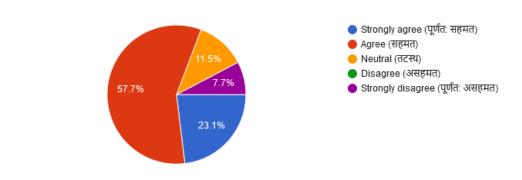


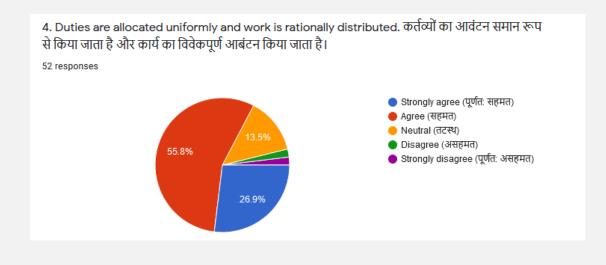
2. The procedures followed in the college are as per University norms. विश्वविद्यालय के अनुरूप प्रक्रियाओं का अनुसरण किया जाता है।

52 responses



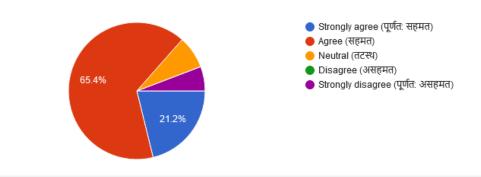
3. The placement of the employees is as per the job requirements. पद की आवश्यकता के अनुरूप कर्मचारियों की नियुक्ति की जाती है।



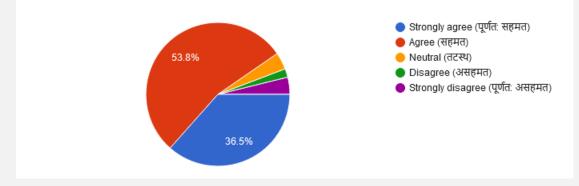


5. Work is reallocated in case of absenteeism or leave etc. अनुपस्थिति अथवा अवकाश की अवस्था में कार्य का पुनर्वितरण किया जाता है।

52 responses



6. Administrative staff follows rules & regulations. प्रशासनिक स्टाफ़ नियमों एवं विनियमों का पालन करते हैं।



7. What System is followed in your department for exit during working hours. (Please specify) कार्य के घंटों के दौरान महाविद्यालय बाहर जाने के लिए आपके विभाग में किस प्रणाली का पालन किया जाता है? (कुपया स्पष्ट करें)

Permission from Principal madam and entry on main gate gate

Permission from section head.

Filling of gate pass is required

Entry in register

Entry on the gate register

Entered in the register for outgoing

we make entry in the college inn-out register as well as also informed department hod

take written permission from deptt incharge\S.O

We have to make an entry in a register.

Permission is taken from the teacher in charge, if she/he is not present, then permission is taken from the administration section officer or administrative officer.

Principal or head of the department permission

GATE PASS

Gate pass

Gate pass

Gate pass

Permission from department head/SO/AO and entry for the same in register at the main gate of college

Permission office Ao/ so

We have to fill the details in the register kept at the main gate of the college.

Entry in gate register

Took permission from head of the department

By permission

Gate register entry

To go out in working hours, we have to get the sign of our TIC signed by madam on a gat pass and get the sign of the opportunity. When I go to work and I am not allowed to go to Bharti.

Gate Pass

गेट पर रजिस्टर में इंट्री कर के बाहर जाने दिया जाता है।

Permission from head of the department

Permission by head of department

Permission from Head of Department

Permission from Head of department

Take permission from the head of department

Gate pass

Inform

Gate paas

Exit slip and entry in register on main gate

Gat pass

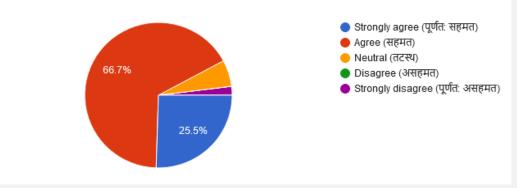
Out pass will be issued

Gate pass

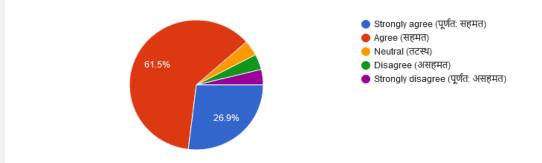
Register
Gate pass
Entry in Register
Tic
Make a entry in college main gate register
TIC
-
Entry in register
Entry in Gate Register
i informed our TIC and take outpass from office
As college rule
as college rule
Permission from Principal
We have to take permisdion fron higher authority.
gate pass

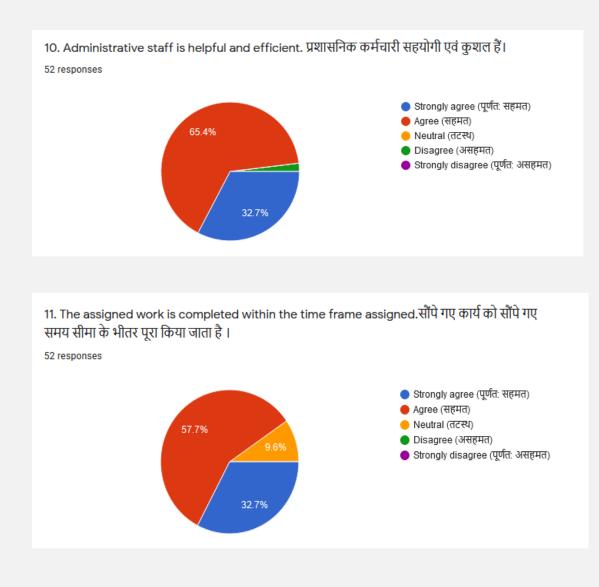
8. The training programmes and ICT workshops organized by the college are helpful. महाविद्यालय द्वारा आयोजित प्रशिक्षण कार्यक्रम और सूचना तकनीक कार्यशालायें सहायक होती हैं।

51 responses



9. Salary and other benefits are released on time. वेतन एवं अन्य भत्ते समय पर दिये जाते हैं। 52 responses



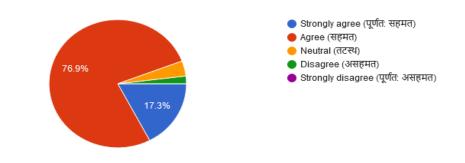


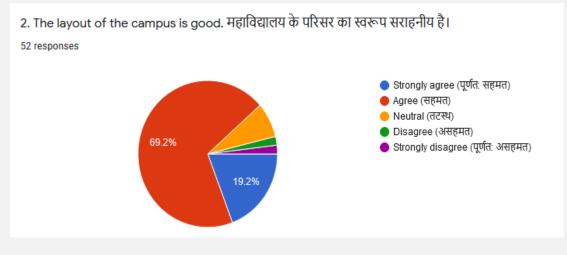
12. Contribution towards corporate life of the college, over and above assigned duties. सौंपे गये कार्यभार के अतिरिक्त महाविद्यालय के सामुदायिक जीवन (कॉरपोरेट लाइफ़) में योगदान।
As required
Plantation
Yes
Almost done
No
Good

If department require, we done all
If department require, we done all
Yes
Yes
Yes
Yes
Yes
Participate in all activities
N/A
Yes
Yes
No
doing all the work assigned to me
No.
Yes

B. Infrastructure Quality / ढाँचागत गुणवत्ता

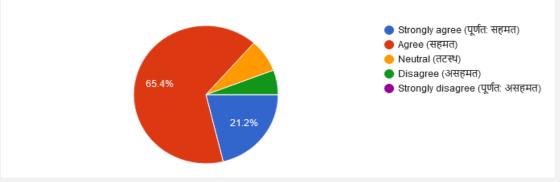
1. The infrastructure facilities are supporting the work environment. ढाँचागत सुविधायें काम के वातावरण को प्रतिपुष्ट करती हैं।

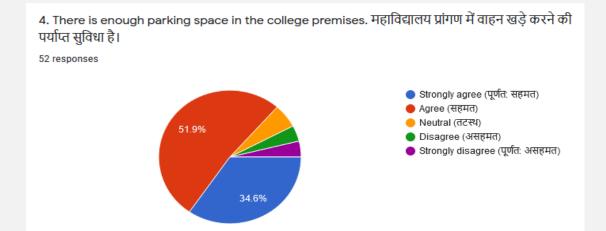




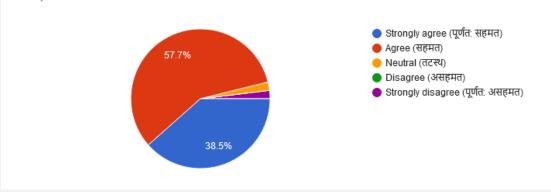
3. The gardens are well maintained.सभी उद्यानों का रखरखाव सराहनीय है।

52 responses

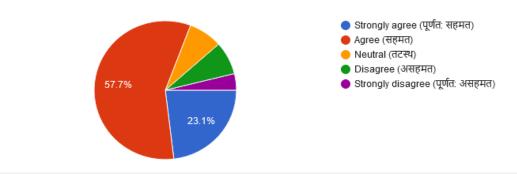


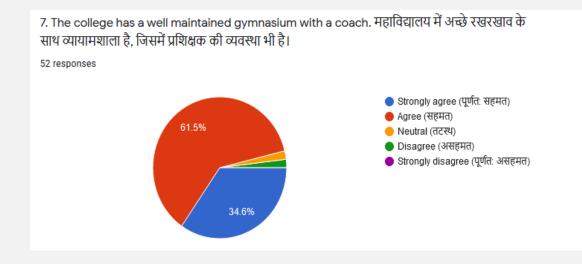


5. The college is secure and safe. महाविद्यालय पूर्णत सुरक्षित है। 52 responses



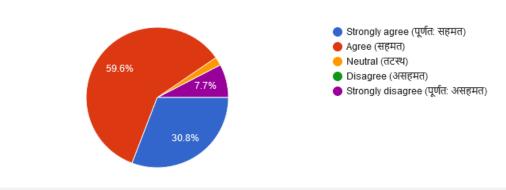
6. The college provides sports and other facilities to administrative staff. महाविद्यालय द्वारा प्रशासनिक स्टाफ़ के लिए खेलकूद एवं अन्य सुविधायें प्रदान का जाती है।



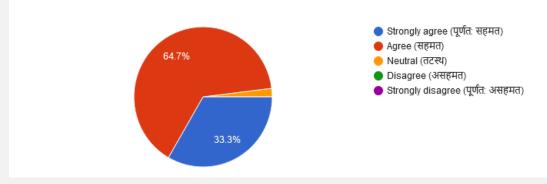


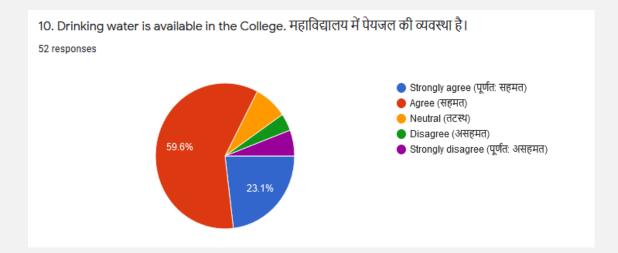
8. Adequate numbers of computers are available in the college. महाविद्यालय में पर्याप्त संख्या में कम्प्यूटर उपलब्ध हैं।

52 responses

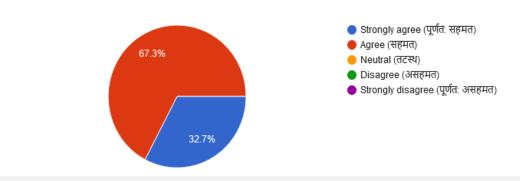


9. Computer lab is adequately equipped with technology. कम्प्यूटर लैब नवीनतम तकनीक से युक्त है।

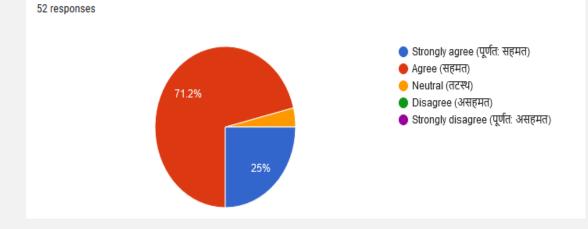


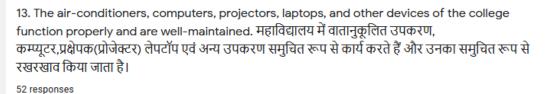


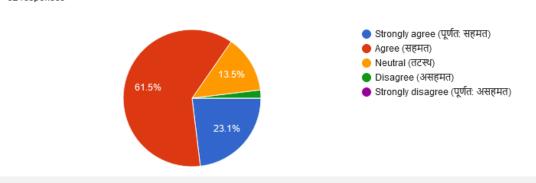
11. Cleanliness is maintained in the college. महाविद्यालय में साफ-सफाई का ध्यान रखा जाता है। 52 responses



12. Availability of ICT facilities. महाविद्यालय की सूचना व तकनीक संबंधी पर्याप्त सुविधायें हैं।

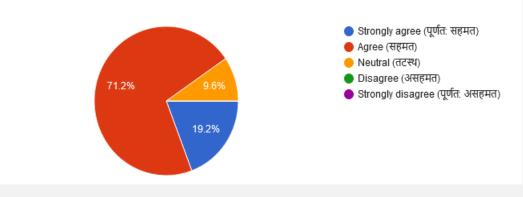


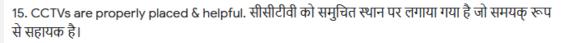


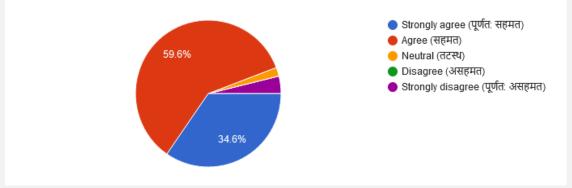


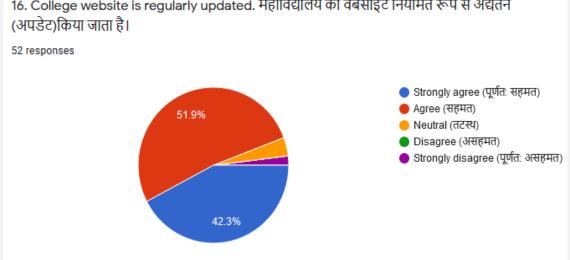
14. Proper system is followed to manage and maintain hazardous items. खतरनाक उपकरणकारक आदि के उपयोग एवं रखरखाव की उचित व्यवस्था की जाती है।

52 responses



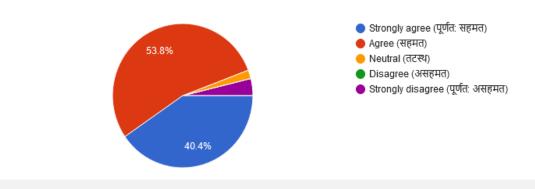


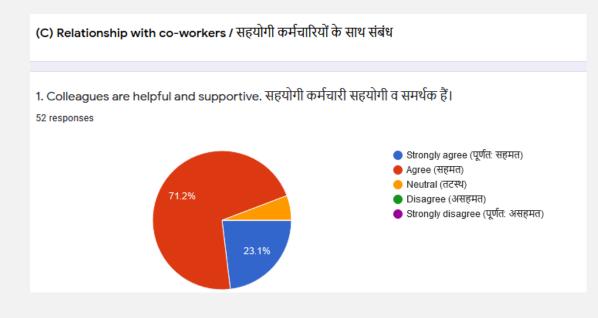




16. College website is regularly updated. महाविद्यालय की वेबसाइट नियमित रूप से अद्यतन

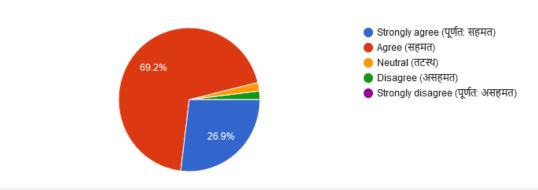
17. Staff and Students are provided information regularly through offline/online mode and college websites. स्टाफ़ व छात्राओं को ऑफ़लाइन/ऑनलाइन माध्यम एवं महाविद्यालय की वेबसाइट के माध्यम से नियमित रूप से सूचनायें प्रदान की जाती हैं।



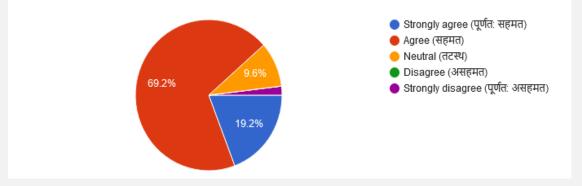


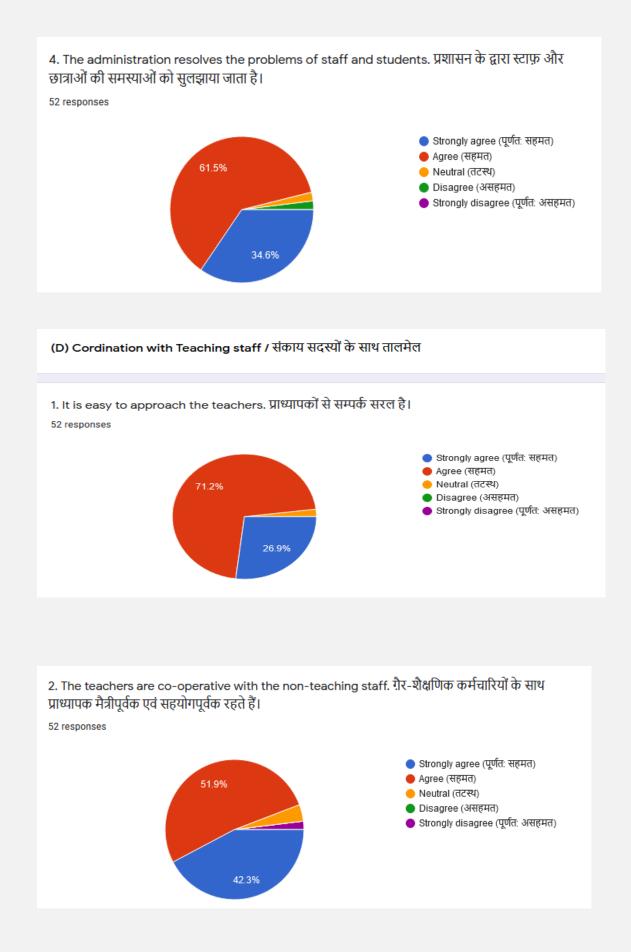
2. Focus is on work and development of the college. महाविद्यालय के काम और विकास पर ही ध्यान केन्द्रित है।

52 responses



3. The work atmosphere is warm and friendly. महाविद्यालय में कार्य करने का वातावरण गरमजोशी व सौहार्दपूर्ण रहता है।

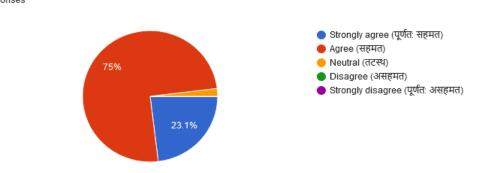




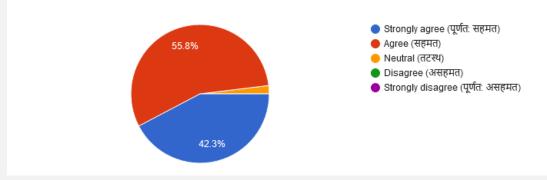
(E) Cordination with Students छात्राओं से तालमेल

1. The students are co-operative with the non-teaching staff. छात्रायें ग़ैर-शैक्षणिक कर्मचारियों के साथ पूर्ण सहयोग करते हैं।

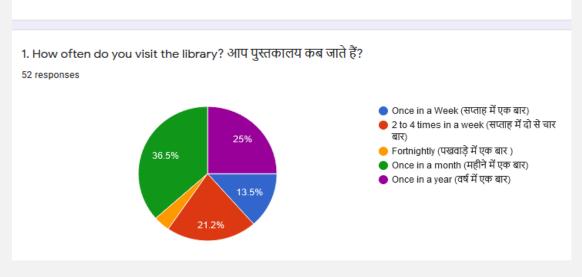
52 responses



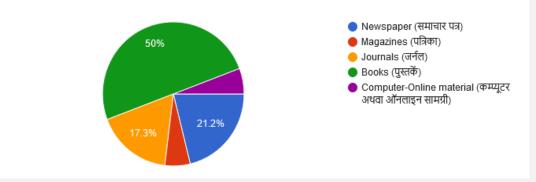
2. The administrative staff provides timely resolution of the problem of students. ग़ैर-शैक्षणिक स्टाफ़ छात्राओं की समस्याओं का समय पर समाधान करते हैं।



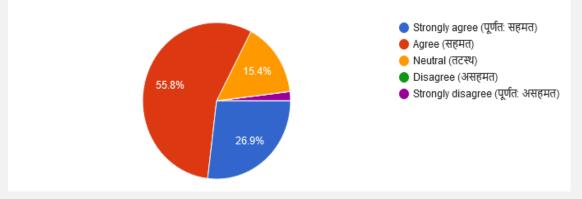
(F) Library / पुस्तकालय



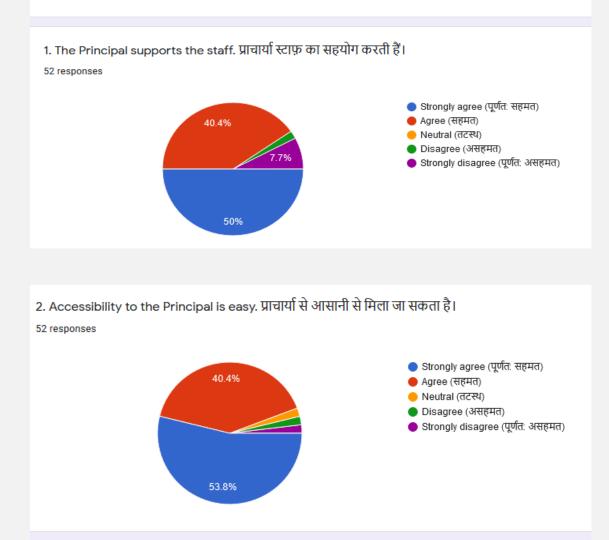
2. Please specify your purpose of visiting the library. कृपया पुस्तकालय में जाने का कारण स्पष्ट करें। 52 responses



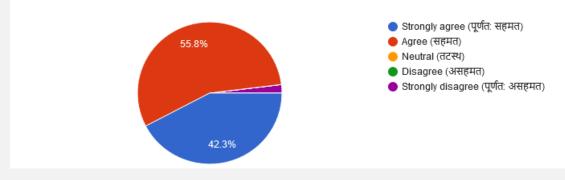
3. Library has sufficient reading material/newspaper/magazines/books, etc. for staff. पुस्तकालय में स्टाफ़ एवं छात्राओं के लिए पुस्तकें,पत्रिकायें,जर्नल पर्याप्त मात्रा में उपलब्ध रहती हैं।

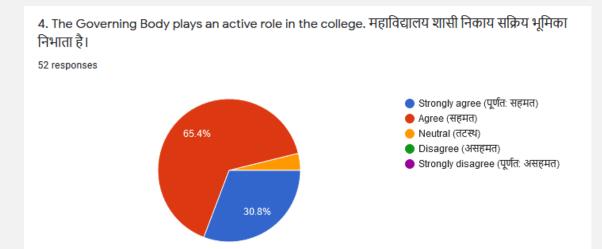


(G) About Principal and Governing Body / प्राचार्या एवं महाविद्यालय शासी निकाय से संबंध

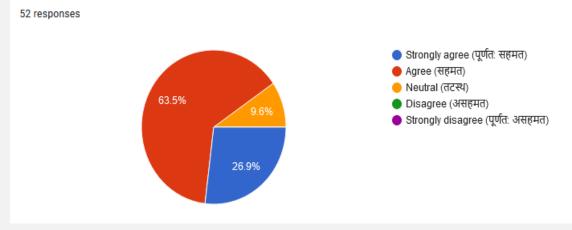


3. The Principal is open to suggestions. प्राचार्या सुझावों को स्वीकार करती हैं।

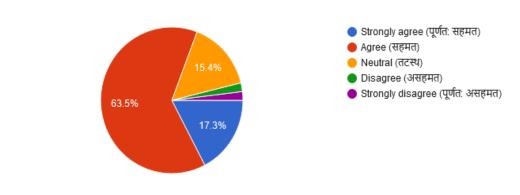


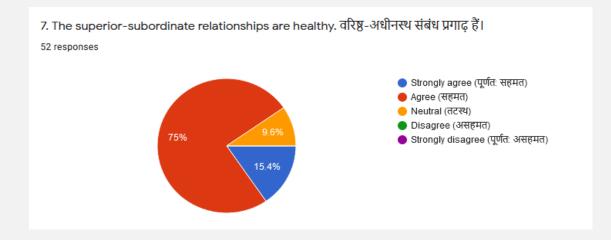


5. The Governing Body is supportive. महाविद्यालय शासी निकाय सहयोगपूर्ण है।



6. It is easy to approach members of the Governing Body. शासी निकाय के सदस्यों से मिलना सुगम है।

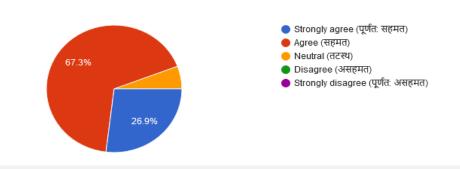




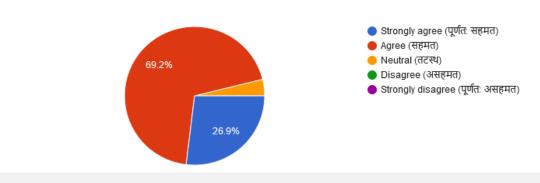
(H) Working through Online mode during COVID-19 pandemic. कोविड-19 महामारी के दौरान ऑनलाइन मोड से काम करना।

1. Coordination is smooth with students during online mode of working. ऑनलाइन माध्यम में काम करना छात्राओं के साथ समन्वयपूर्ण व सुचारू रहा।

52 responses

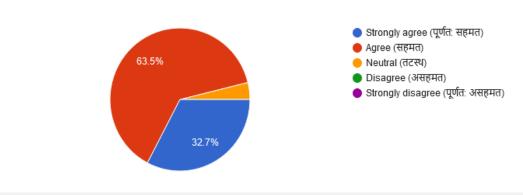


2. Coordination is smooth with teaching staff during online mode of working. ऑनलाइन माध्यम में काम करना संकाय सदस्यों के साथ समन्वयपूर्ण व सुचारू रहा।



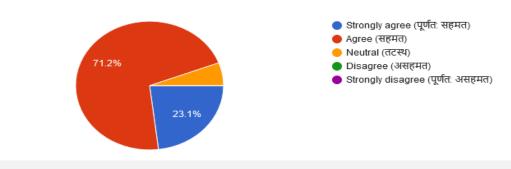
3. Coordination is smooth with non-teaching staff during online mode of working. ऑनलाइन माध्यम में काम करना ग़ैर-शैक्षणिक सदस्यों के साथ समन्वयपूर्ण व सुचारू रहा।

52 responses

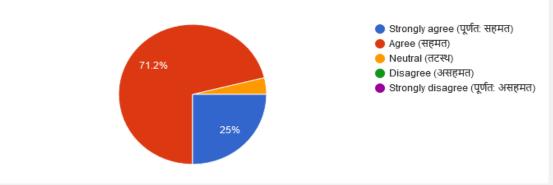


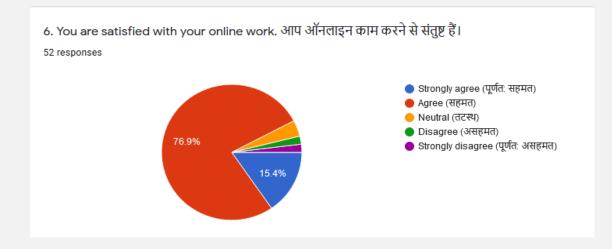
4. Proper ICT facility was available in the college, in case working online through college. महाविद्यालय में ऑनलाइन माध्यम से कार्य करने के दौरान सूचना व तकनीक संबंधी सुविधा सुचारू रूप से उपलब्ध थी।

52 responses

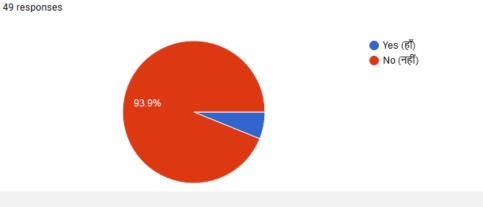


5. It was easy to maintain records in digital form during pandemic. महामारी के दौरान डिजिटल रूप से रिकॉर्ड बनाये रखना आसान था।

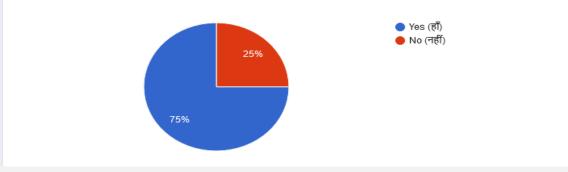




7. Did you face any difficulty while working through online mode? क्या आपको ऑनलाइन माध्यम से काम करने में किसी कठिनाई का सामना करना पड़ा?



8. Do you require a workshop to learn more about the use of ICT at workplace? क्या आपको कार्यस्थल पर सूचना व तकनीक संबंधी अधिक उपयोग के लिए कार्यशाला की आवश्यकता है?



9. Any suggestion for important in online mode of working?(A). If yes, then state the points(B). Noऑनलाइन माध्यम से काम करने से संबंधित कोई महत्वपूर्ण सुझाव?(क).यदि हाँ, तो बिन्दु बतायें(ख).नहीं
No
No
No
No
Issue the laptop to all nts employee for Online meetingsg
No
No
No
No
No
Νο
Νο
Na
No
Na
No
E-content should be accumulated software should be purchased for different activities
No
NI-
No

No
Organize the workshop for non teaching staff time to time
No
no
NO
Not Required
No
No

10. Suggestions for further improvement / भावी सुधारों के लिए सुझाव :
Not required
Drinking water facilities should be improved.
Communication system should be improved within the organisation
No
Arrange workshop for staff
No I am satisfied
Every thing is good in the college just because of our new principle mam. She know all requirments of the college.
more access points should be installed in the college premises for wifi signals
No suggestions
No suggestions
No
No
NA
No
NA
NA
No
Discrimination is made between the permanent and the contact people, that the work of the permanent people is also done by the contact person and the contacts who do their work, due to this some discrimination is done inside the college.

No
जो भी फीड बेक दे रहा है उससे डिस लाइक वाले प्रश्न पूछे जाए कि डिस लाइक क्यो किया ।
NA
All good
Saturday off ,timming 10Am to 4pm
No commnet
No
No
Co-ordination between staff should be improved Stress should be given on online mode of working
No
No
No comments
No
No
Dues of NTS staff clear timely
No
The employees working on same post shall be made to perform duties on rotation basis so that they may know the work of each other and it would also increase transparency and reduce pending.
no
NO
nil
Nil
nil
No
No
no

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