	JOAC Steering Committee DATE 7 10 16				
	A meeting of IQAC Steering committee was Leld in IQAC  Room on 7.10.2016 at 11:00 as m. following members were  bessent:				
	Room on 7.10.2016 at 11:00 as m. following members were				
	present:				
	1. Dr. Ruch: Tyagi Ruchi To:16  2. Dr. Tarkeshwar Gaulgiotte				
	4. Dr. Amit Kumar Attorioros				
	Minutes				
	1. It was resolved that all the faculty members of IGAC				
	shirds be involved in active and expective follow up of				
	Various actenties peronte ele. Accordingly all members ware				
	allocated different areas/events etc.				
	2. Monthly visit / follow-up / Check should be done by - I DAC and the same to be reported to catended I give -				
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# Neeting was held to discuss the suggestions/observation of NAAC Pecer Team and suguisced tollow-up. Meeting was held with the lecincipal in chair. 02-Dec-2016

# (ALINDI COLLEGE pr. Anula Maurya- Principal D. PARTMENT

- Dr Anjana Nanchahal
- Dr. Kalpana Kumari
- 3. Dr. Divya Verma
- 4. Dr. Sudesh Bhardwaj
- Dr. Ranjana Roy Mishra
- 6. Dr. M Arunjit Singh
- Dr. Sanavar

## CHEMISTRY DEPARTMENT

- Dr Aprajita Gaur
- 2. Dr Renu Bala
- Dr. Shilpika Bali Mehta
- 4. Dr. Amit Kumar (adhoc)
- Dr. Priyanka Bidhuri (adhoc)
- 6. Mr. Narinder Kumar (adhoc)

#### COMMERCE DEPARTMENT

- Dr Anjula Bansal
- 2. Ms Punam Sachdeva
- 3. Dr. Naina Hasija
- 4. Ms Kavita Sangari
- 5. Ms Anupama
- 6. Ms Anita Verma
- 7. Ms Rajni
- 8. Dr. Pankaj Kumar
- 9. Ms. Gunjan Verma
- 10. Ms. Shweta Raj
- 11. Ms. Alka
- 12. Dr. Alka Chaturvedi
- 13. Ms. Sonia Kamboj

- 14. Ms. Nidhi Kapoor
- 15. Ms. Isha Verma
- Ms. Karnika Khera (adhoc)
- 17. Ms. Astha (adhoc)

## COMPUTER SCIENCE DEPTT

- 1. Dr Vandana Gupta
- 2. Ms Shalini Sharma
- Ms. Nidhi Arora on study leave
- 4. Ms. Sweety Ju
- 5. Dr. Reena Jain (adhoc)
- 6. Ms. Anshula (adhoc) Absent
- 7. Mr. Krishan Kumar (adhoc)
- Ms. Rajani (adhoc) \_\_\_\_\_
- 9. Mr. Pankaj Sambyal (adhoc) —
- 10. Mr. Sushil Malik(adhoc)
- 11. Dr. Shweta Paradkar (adhoc) Should
- 12. Ms. Arokia Ramya.T (adhoc)
- 13. Mr. Yoginder Meena (adhoc)

#### **ECONOMICS DEPARTMENT**

- Dr. Anjali Gupta
- Ms Indu Chaudhary
- Dr Punam Tyagi
- Dr. Rashmi Chaudhary (adhoc)
- Dr. Shalini Aggarwal(adhoc)
- Dr. Richa Gupta (adhoc)
- Ms. Anita (adhoc)
- Mr. Suresh Kumar (adhoc)
- Mr. Sandeep (adhoc)
- Ms. Himani Shakher (adhoc)
- Ms. Mansi Sachdeva (adhoc)

#### ENGLISH DEPARTMENT

Dr. Chaity Das

Ms Monica Zutshi Dr. Mukesh (adhoc) Ms. Sneha Sawai (adhoc) Ms. Tanya Singh (adhoc) Ms. Suarbhi Jayati Purty (adhoc) Ms. Lakshmi Priya B (adhoc) Mr. Prabhat Rana (English) Ms. Shipra Gupta (adhoc) 10. Ms. Chingangbam Anupama (adhoc) 11. Ms. L.Pavenine (Adhoc) 12. Ms. Tanveen Kaur (adhoc) GEOGRAPHY DEPTT. Ms Seema Sahdev on study leave Dr. Manish Kumar (adhoc) Dr. Surya Tewari (adhoc) 4. Mr. Ashok Kumar (adhoc) HISTORY DEPARTMENT 1. Dr S.Dutta 2. Dr Anjali Malik Color 12.16 3. Dr. Rini Pundir 4. Dr. Garima Prakash 5. Ms. Richa Mani (adhoc) 6. Ms. Krishna Kumari (adhoc) 7. Mr. Jaspal Singh (adhoc) 3.15.16 8. Ms. Aditi Chowdhary (adhoc) 9. Mr. Gulzar Hussain (adhoc) HINDI DEPARTMENT Dr Anita Gupta

2. Lt. Dr. Arti Singh

Dr. Manju Sharma

Dr. Mohini Srivastava

Ms. Rekha Meena Dr. Vibha Thakur (adhoc) Dr. Baljit Kaur(adhoc) Dr. Pukhraj Jangid (adhoc) Dr. Raksha Geeta (adhoc) 10. Ms. Ritu (adhoc) 11. Mr. Brahma Nand (adhoc) JOURNALISM DEPTT Ms. Ritu Yadav (adhoc) Mr. Ezra John(adhoc) Ms. Mamta (adhoc) Ms. Manisha (adhoc) Ms. Salma Rehman (adhoc) MATHEMATICS DEPTT Ms Anshu Chotani Ms Neelam Bareja 3. Ms Charu Khanna 4. Ms Anju Rattan Dr Anju Gupta on deputation 6. Dr. Abhishek (adhoc) Abhishuk 7. Dr. Prem Pal Singh(adhoc) 8. Mr. Sanjay Kr. (adhoc) 9. Ms. Sunita Sharma (adhoc) lunik 10. Dr. Indarpal Singh (adhoc) I.P. Single 11. Mr. Sanjeev (adhoc) skumous MUSIC DEPARTMENT 1. Ms Renu Gupta (on study leave) PHYSICS DEPARTMENT Dr Pushpa Bindal phindel

S Sudha Gulati

S Sudha Gulati 1. Dr Rachna Kumar

4. Dr Seema Gupta

- Ms Monica Zutshi Dr. Mukesh (adhoc) Ms. Sneha Sawai (adhoc) Ms. Tanya Singh (adhoc) Ms. Suarbhi Jayati Purty (adhoc) Ms. Lakshmi Priya B (adhoc) Mr. Prabhat Rana (English) Ms. Shipra Gupta (adhoc) 10. Ms. Chingangbam Anupama (adhoc) 11. Ms. L.Pavenine (Adhoc) 12. Ms. Tanveen Kaur (adhoc) GEOGRAPHY DEPTT. Ms Seema Sahdev on study leave Dr. Manish Kumar (adhoc) Dr. Surya Tewari (adhoc) 4. Mr. Ashok Kumar (adhoc) HISTORY DEPARTMENT 1. 20 Q.W. 1. Dr S.Dutta Dr Anjali Malik Dr. Rini Pundir 3212.16 4. Dr. Garima Prakash Ms. Richa Mani (adhoc) 6. Ms. Krishna Kumari (adhoc) 7. Mr. Jaspal Singh (adhoc) 3.13.16 8. Ms. Aditi Chowdhary (adhoc) (adhoc) (adhoc) Mr. Gulzar Hussain (adhoc). HINDI DEPARTMENT
  - Dr Anita Gupta
  - Lt. Dr. Arti Singh
  - Dr. Manju Sharma
  - Dr. Mohini Srivastava

- Ms. Rekha Meena
- Dr. Vibha Thakur (adhoc)
- Dr. Baljit Kaur(adhoc)
- Dr. Pukhraj Jangid (adhoc)
- Dr. Raksha Geeta (adhoc)
- 10. Ms. Ritu (adhoc)
- 11. Mr. Brahma Nand (adhoc)

## JOURNALISM DEPTT

- 1. Ms. Ritu Yadav (adhoc)
- Mr. Ezra John(adhoc)
- Ms. Mamta (adhoc)
- Ms. Manisha (adhoc)
- 5. Ms. Salma Rehman (adhoc)

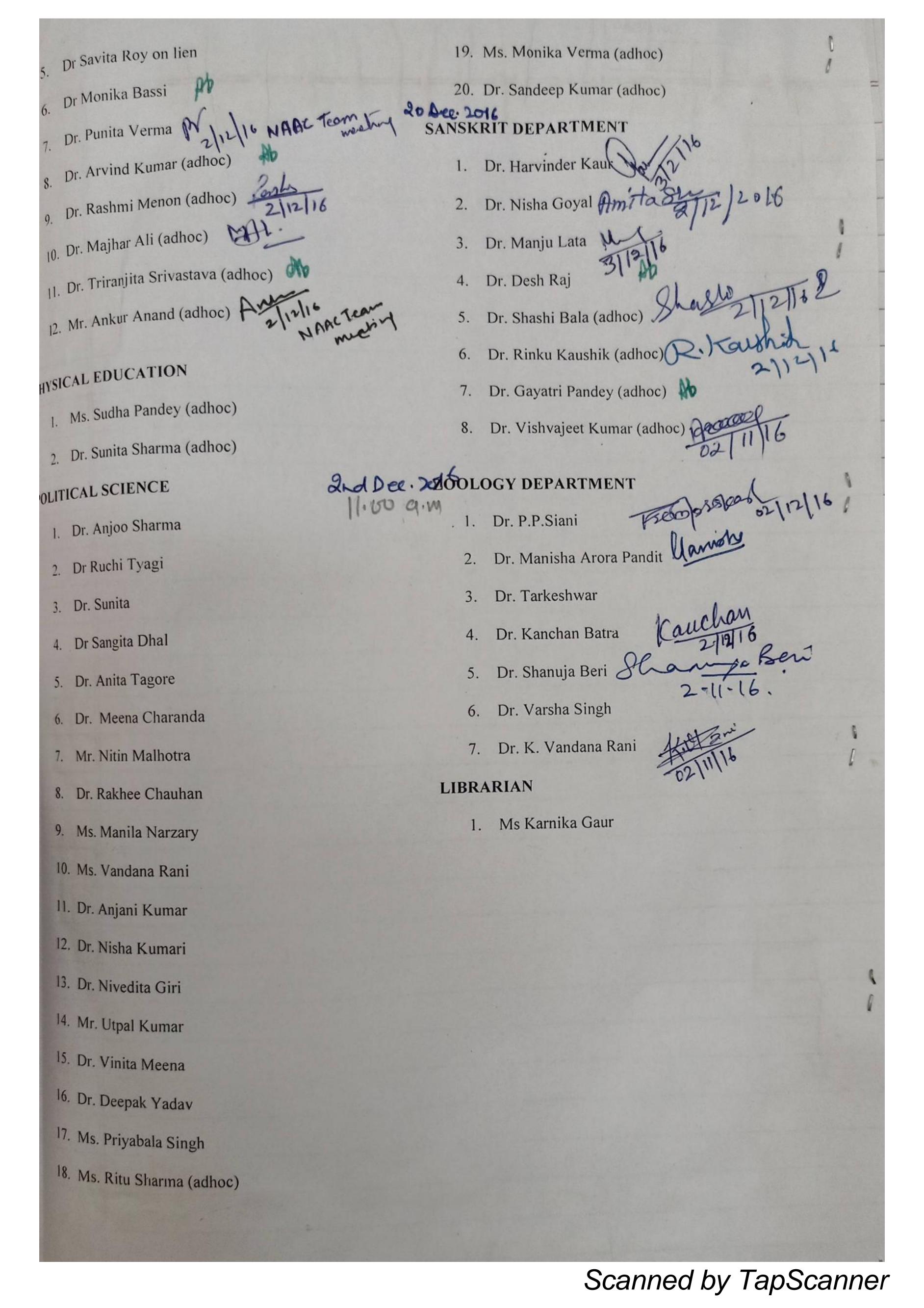
## 20 Dec. 2016 MATHEMATICS DEPTT

- Ms Anshu Chotani
- 2. Ms Neelam Bareja
- Okhanna. 3. Ms Charu Khanna
- 4. Ms Anju Rattan July
- 5. Dr Anju Gupta on deputation
- 6. Dr. Abhishek (adhoc) AbhiShuk.
  7. Dr. Prem Pal Singh(adhoc) But Singh
  8. Mr. Sanjay Kr. (adhoc) But 1216
- 9. Ms. Sunita Sharma (adhoc) lunil
- 10. Dr. Indarpal Singh (adhoc) I.P. Sirth
- 11. Mr. Sanjeev (adhoc) skumous
  62/12/2016

#### MUSIC DEPARTMENT

Ms Renu Gupta (on study leave)

#### PHYSICS DEPARTMENT



and required follows up. Meeting was held with the Pruneipal inches 2 nd December, 2016

KALINDI COLLEGE STAFF COUNCIL COMMITTEES (REVISED) 2010 ONWARDS Academic Committee:-Dr. Anjula Bansal (in place of Dr. Arun Malhotra owing to her retirement) i) All Teachers-Incharge of various departments shall be the member ii) Development Committee:-Principal (Chair) (Dr. Anula Maurya) i) Bursar (Dr. Divya Verma) 11) Secretary Staff Council iii) Convenor, Sports Committee (Dr. Ruchi Tyagi) iv) Senior member of teaching staff (Dr. Saroj Dutta) President Staff Association vi) Member, Purchase Committee (Dr. Vandana Gupta) vii) viii) Librarian

Ms. Neelima Chandra (Convenor) ((2014-15 - Dr. Ruchi Tyagi) ,Ms. Monica Zutshi -

2015-16 owing to her Medical Grounds, Dr. Pushpa Bindal was the Convenor - 2015-16,

Admission Committee- As per staff council resolution the admission Committee will be

Dr. Shilpika Bali Mehta, Convenor (due to ill health of Dr. Saroj Dutta and Dr.

Ms. Shalini Sharma, Co-Convenor (owing to ill health of Dr. Anjana Nanchahal)

Dr. Anjali Gupta, Convenor for Commerce & Arts courses (owing to the retirement

Dr. Aprajita Gaur, Convenor for Science Courses (owing to the retirement of Dr.

Dr. Manisha Arora Pandit, Co-Convenor for Science Courses (Newly appointed

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Admn. Officer

S.O. Accounts

**Prospectus Committee:-**

Convenor- Ms. Monica Zutshi

vii) Union Advisor: - Dr. Harvinder Kaur

viii) Commerce Representative - Ms. Anupama

ix) Science Representative - Dr. Renu Bala

constituted alphabetically every year.

**Orientation Committee:-**

Anjana Nanchahal)

Time-Table Committee:-

of Dr. Sudha Jain)

Ranjana Malik)

teachers)

ii) Co-Convenor - Dr. Pankaj Kumar, Dr. Shanuja Beri

iii) Co-Convenor for English Version:- Dr. Chaity Das

iv) Co-Convenor for Hindi Version:- Ms. Rekha Meena

Academic Committee Convenor:- Dr. Anjula Bansal

For English to Hindi Translation - Hindi Department

All Teachers-Incharge of various departments

Ms. Anju Rattan, Co-Convenor for Commerce & Arts courses

vi) Admission Convenor:- English + Economics +Geography Department

S.O Admn.

& 2016-17)

ix)

i)

ii)

iii)

ii)

iii)

iv)

2 rd Dre 2016 Dr. Punam Tyagi, Convenor for Sections (owing to Ms. Seema Sahdev on Study Leave) - Rana Tan 2rd 800 2016 **Attendance Committee** Ms. Kavita Sangari, Convenor (owing to the retirement of Dr. Sita Kaushik) Kaushik Rusher Dr. Punam Tyagi, Co-Convenor - Kuman Tyur ii) Dr. Ruchi Tyagi (owing to the retirement of Ms. Santosh Arora) iii) Dr. Sudesh Bhardwaj(owing to the retirement of Ms. Janak Mangal) iv) 12.16. Dr. Manisha Arora Pandit (owing to be the Convenorship given to Ms. Kavita Ummb V) Sangari) Internal Assessment Committee: i) Current Teacher-in-Charge ii) Ex-Teacher-Incharge iii) Senior most member of each department Monitoring Committee:i) Principal (Chair) ii) Bursar iii) Secretary Staff Council iv) Senior most Faculty member – Dr. Saroj Dutta (owing to the retirement of Dr. Arun Malhotra) V) Senior most Faculty member – Dr. Anjana Nanchahal (owing to the retirement of Dr. Kum Kum Jindal) 10. B.A. Programme Committee:-Mr. Utpal Kumar, Convenor (till the joining of Ms. Seema Sahdev from Study Leave) ii) Dr. Anjali Bansal iii) Dr. Sunita iv) Dr. Manju Sharma V) Dr. Rini Pundir vi) Dr. Punam Tyagi Ms. Anshu Chotani vii) viii) Dr. Vandana Gupta Dr. Desh Raj (owing to the retirement of Dr. Madhu Sharma) ix) Ms. Monica Zutshi X) Ms. Renu Gupta xi) 11. Work-Load Committee:i) Dr. Harvinder Kaur (owing to Ms. Seema Sahdev on study leave) Dr. Pushpa Bindal (owing to the retirement of Ms. M.B. Mathur) 11) iii) Dr. Ruchi Tyagi Dr. Arti Singh (owing to the lien of Dr. Savita Roy) iv) Ms. Anita Verma (till the joining of Ms. Rajni from Study Leave) V) Dr. Varsha (newly appointed member added additionally) vi) 2nd Dec 2019 2. Sports Committee:-DPEMe. Sudha Panday Sud 2112116
De Sunita Shaama Dale 2112116 Dr. Ruchi Tyagi, Convenor Ms. Neelam Bareja (Co-Convenor) ii) iii) Dr. Seema Gupta Dr. Punita Verma iv) Dr. Meena Charanda V) Dr. Garima Prakash vi) Ms. Anupama (owing to the retirement of Ms. Santosh Arora) vii) Dr. Anjali Bansal viii)

- Ms. Anshu Chotani ix)
- Dr. Sunita (owing to the retirement of Dr. Sita Kaushik) X)
- Dr. Ranjana Roy Mishra (newly appointed member added additionally) xi)
- 13. Annual & Home Examination: As per staff council resolution the Annual & Home Examination shall be conducted by the departments alphabetically in reverse order every year.

14. Library Committee: -12.16.

- Dr. Sangita Dhal, Convenor (owing to the retirement of Ms. M.B. Mathur)
- Ms. Karnika Gaur Taneja
- Dr. Pankaj (till the joining back of Ms. Anita Verma from CCL) iii)
- Dr. Sudha Gulati Lull iv)
- Dr. Punam Tyagi V)
- Barram Tyn Dr, Harvinder Kaur (owing to the deputation on Dr. Anju Gupta) vi)
- Ms. Sweety (newly appointed member added additionally) vii)

All Department In-Charges are ex-officio members of the extended Library Committee

## 15. College Provident Fund Committee:-

- i) Dr. Anjula Bansal, Convenor
- ii) Bursar
- iii) Rep. Teaching Staff -Ms. Punam Sachdeva
- iv) Rep. Non-Teaching Staff - Mr. Vikas Sharma

#### 16. Purchase Committee:-

- Bursar
- ii) Dr. Vandana Gupta
- iii) Dr, Rachna Kumar (owing to the resignation of Ms. Kavita Sangari)
- Dr. Shilpika Bali Mehta (owing to the resignation of Dr. Sudha Gulati) iv)
- Dr. Harvinder Kaur (newly appointed member added additionally) V)
- Dr. Varsha Singh (newly appointed member added additionally) vi)

#### 17. Verification Committee:-

- Dr. Aprajita Gaur, Convenor (owing to the retirement of Dr. Sharda Jain)
- ii) Ms. Anupama

## 18. Medical Bills Supervisory Committee:-

- Ms. Charu Khanna, Convenor
- ii) Ms. Poonam Sachdeva, Co-Convenor
- Dr. Anjali Malik iii)
- Visiting Doctor, Dr. Raj Shree Lal iv)

## 19. Fee Concession and Scholarship/Students' Welfare Committee:-

- Dr. Meena Charanda, Convenor i)
- 11) Ms. Karnika Gaur Taneja, Co-Convenor
- iii) Mr. Nitin Malhotra
- iv) Dr. Kalpana Kumari
- Ms. Sonia Kamboj (newly appointed member added owing to the retirement of Ms. V) Dipti Bhaumilk)

## 20. Proctorial Board / Disciplinary Committee:-

- Ms. Punam Sachdeva, Convenor 1)
- Dr. Arti Singh, Co-Convenor
- iii) Dr. Anjana Nanchahal (owing to the retirement of Ms. Sushma Sandhir)
- iv) Dr. Rini Pundir

- Dr. Garima Prakash V)
- Dr. Monica Bassi vi)
- Dr. Punita Verma vii)
- Dr. Anita Tagore viii)
- Dr. Sanavar Soham (owing to the lien on Dr. Savita Roy) ix)
- Ms. Alka Rani (newly appointed member added owing to the retirement of Ms. Janak X) Mangal)
- xi) Dr. Manju Lata (newly appointed member added additionally)
- xii) Ms. Gunjan Verma (newly appointed member added additionally)

## 21. Students' Union Advisory Committee:-

- i) Dr. Harvinder Kaur, Convenor
- ii) Ms. Alka Rani, Co-Convenor
- iii) Ms. Manju Sharma
- iv) Dr. Sunita (owing to the deputation on Dr. Anju Gupta)
- V) Dr. Monica Bassi
- vi) Dr. Meena Charanda
- vii) Ms. Renu Gupta
- viii) Dr. Shanuja Beri (newly appointed member added additionally)
- ix) Ms. Manila Narzary (newly appointed member added additionally)

### 22. Canteen Committee:-

- i) Ms. Kavita Sangari, Convenor
- ii) Ms. Anupama, Co-Convenor
- iii) Dr. Anjali Malik
- iv) Dr. Sangita Dhal
- Dr. Anjali Bansal V)
- Dr. Monica Bassi vi)
- Dr. Punam Taygi (member added additionally) vii)
- Dr. Sanavar Soham (newly appointed member added additionally) viii)
- Dr. Pankaj Kumar (newly appointed member added additionally) ix)
- Dr. Nivedita Giri (newly appointed member added additionally) X)
- Dr. Deepak Yadav (newly appointed member added additionally) xi)

## 23. Garden Committee:-

- Dr. Anjana Nanchahal, Convenor i)
- ii) Dr. Anjoo Sharma, Co-Convenor iii)
- Ms. Manju Sharma (till the joining of Ms. Seema Sahdev from Study Leave) iv)
- Dr. Ranjana Roy Mishra (newly appointed member added additionally) V)
- Dr. Manisha Arora Pandit (newly appointed member added additionally) vi)
- Ms. Isha Verma (newly appointed member added additionally) 24. NSS Committee:-

- Ms. Nidhi Kapoor, NSS Programme Officer (owing to the completion of tenure of i) two years of Dr. Rini Pundir & Ms. Indu Chaudhary) ii)
- Dr. Garima Prakash, Convenor
- Ms. Mohini Srivastava iii)
- Dr. Sudesh Bhardwaj (till the joining of Ms. Rajni from Study Leave) iv) V)
- Ms. Shweta Raj (newly appointed member added owing to the retirement of Ms.
- Mr. Utpal Kumar (newly appointed member added additionally) vi)

## 25. Gandhi Study Circle:-

Dr. Sangita Dhal, Convenor (owing to the retirement of Ms. Sushma Sandhir) i)

Dr. Kanchan Batra, Co-Convenor (member added additionally) Cauchan Dr. Punam Tyagi (member added additionally) ii) Dr. Punam Tyagi (member added additionally) Dr. Sudha Gulati (member added additionally)

Ms. Priyabala Singh (newly appointed member added additionally) iii) iv) V) Dr. Alka Chaturvedi (newly appointed member added additionally) vi) 26. Magazine Committee:-Dr. Anita Gupta, Convenor i) Dr. Nisha Goel, Co-Convenor (owing to the retirement of Dr. Sharda Jain) ii) Ms. Monica Zutshi (for English) iii) Dr. Arti Singh (for Hindi) iv) Dr. Kalpana Kumari (for Science) V) 27. Women Development Centre / Counseling Committee:-Dr. Anita tagore, Convenor i) Ms. Vandana Rani, Co-Convenor (member added additionally) ii) Dr. Punita Verma iii) Dr. Varsha Singh (member added additionally) iv) Dr. Shanuja Beri (member added additionally) V) Ms. Isha Verma (member added additionally) vi) 28. Internal Complaints Committee (ICC):-Ms. Punam Sachdeva i) Dr. Monika Bassi ii) Dr. Sunita iii) 1 NGO iv) 2 Non-Teaching Staff Members V) 3 Students vi) 29. Wall Magazine:-Ms. Monica Zutshi i) Dr. Garima Prakash Dr. Sudesh Bhardwaj (newly appointed member added additionally) iii) 30. NCC:-Dr. Arti Singh 31. Yearly Academic Journal:-Dr. Punita Verma (in place of Dr. Anjali Gupta) 32. Placement Carrier / Counseling Committee: -Ms. Indu Chaudhary (owing to the ill health of Dr. Saroj Dutta) Dr. Pankaj Kumar, Co-Convenor (newly appointed member added additionally) ii) (Looking after the Convenorship till the joining back of Ms. Indu Chaudhary) Ms. Punam Sachdeva iii) Dr. Vandana Gupta iv) Ms. Priyabala Singh (member added additionally) V) Dr. Sudesh Bhardwaj(member added additionally) vi) 33. Extracurricular Activities Club:-Debating Society- Dr. Chaity Das 1) ii) Brain Twister / Strom- Dr. Punita Verma Dramatic Society-Dr. Arti Singh / Ms. Indu Chaudhary iii) Tarang- Ms. Renu Gupta iv) Nupur- Ms. Kavita Sangari V) Sanskrit Srishti - Dr. Nisha Goel V1) Society for creative skills vii)

- a. Ad-Mag Show Dr. Anjali Gupta
- b. Tickle your funny bone- Ms. Sweety
- c. Dumbs Charade Ms. Karnika Gaur
- d. Sanskrit Tarangini Dr. Nisha Goel
- e. Just A Minute Dr. Aprajita Gaur
- f. Katha Kahani Ms. Nidhi Kapoor
- g. Kavya Srishti Ms. Monica Zutshi (English), Dr. Manju Sharma (Hindi)
- viii) Fine Arts Club
- a. Collage Making Dr. Renu Bala
- b. Face Painting & Tatto making- Ms. Charu Kahnna
- c. Jewelry Designing Dr. Naina Hasija
- d. Mehendi Club Dr. Seema Gupta
- e. Poster Making Dr. Punam Tyagi
- f. Rangoli Dr. Monica Bassi
- ix) Eco Club Dr. Manish Kumar
- x) Fitness Centre Ms. Sudha Pandey & Dr. Sunita Sharma

## 34. Add-on-Courses Committee:-

- i) Dr. Ruchi Tyagi, Convenor
- ii) Dr. Saroj Dutta
- iii) Dr. Anita Gupta
- Dr. Nisha Kumari (newly appointed member added owing to the retirement of Dr. Sharda Jain)
- v) Dr. Deepak Yadav (newly appointed member added additionally)
- vi) Ms. Gunjan Verma (newly appointed member added additionally)
- vii) Dr. Alka Chaturvedi (newly appointed member added additionally)

#### 35. Cultural Committee Lehren:-

- i) Dr. Rini Pundir, Convenor (owing to the ill health of Dr. Anjana Nanchahal
- ii) Dr. Harvinder Kaur (Co-Convenor)

#### (to make their own team)

## 36. Space Infrastructure Management Committee:-

- i) Dr. Anjula Bansal, Convenor
- ii) Ms. Mohini Srivastava, Co-Convenor
- iii) Dr. Rachna Kumar (owing to the lien on Dr. Savita Roy)
- iv) Dr. Saroj Dutta (Owing to the retirement of Dr. Ranjana Malik)
- v) Ms. Indu Chaudhary (till the joining of Ms. Seema Sahdev from Study Leave)
- vi) Dr. Meena Charanda (member added additionally)

#### 37. Alumni Club Committee:-

- i) Dr. Sudha Gulati, Convenor (owing to the retirement of Dr. Neera Bahadur)
- ii) Ms. Neelam Bareja, Co-Convenor

#### 38. Computer Lab Committee:-

- i) Dr. Vandana Gupta, Convenor
- ii) Ms. Shalini Sharma
- iii) Ms. Sweety (newly appointed member added additionally)

## 39. Lab Development / Equipment Committee:-

- i) Dr. Rachna Kumar, Convenor (owing to the lien on Dr. Savita Roy)
- ii) Dr. Aprajita Gaur
- iii) Dr. Kanchan Batra (till the joining of Ms. Seema Sahdev from Study Leave)
- iv) Dr. Renu Bala (member added additionally)

Neeting was held to discuss the suggestions/observations of NAAC Peer Team and acquired followingmeeting was held with the Principal in that I shallowher 2016 2nd December 2016 3,20 pm.

Research Committee 1.Dr. Punita Verma (Convenor) Punita Verma 2. Dr. Anita Gupta 3.Dr. Ruchi Tyagi 4. Dr. M.Arunjit Singh 5. Dr. Varsha Singh 6. Dr. Nivedita Giri Extended Committee:-1 Dr. Aprajita Gaur 2. Dr. Anjali Bansal 3. Dr. Saroj Dutta 4. Dr. Chaity Das 5. Ms. Anju Rattan 6. Dr. Pankaj Kumar 7. Dr Rashmi claudhary 9. Rinku Kaushik 2.12.16 Benfal sings 2112/2016. 10. Dr. PREMPAL SINSH

Meeting was held to discuss the suggestions / observations.

NAAC Peer Team and suquired follow up, Penincipal in chair. 9th December, 2016 Name of the Committee - Medical/ Counselling Centre Name An.M. Arwyif Singh De Kanchan Batra Cauchan Name of the committee - Canteen committee Kavita Sangari. Name of the Committee - Library Kaenika Grave Name of the Committee. Grymnatium Name of the Committee - Paper Recycling IQAC - De Manishe Avore Pandit Manishe

meeting well held to discuss the suggestions observation of NAAC Peer Team and suggested follow up Peincipal in chain 9th December, 2016 Parents Teacher Student Interface Jo Name
DR. ANJULA BANSAL Department Signature
Commerce Anjule Band S.NO Feedback DR APRAJITA GAUR An 2. 12/2016. Chemi6 14 DK. SHANUJA BERI Sharyben Foology Dr. Vihrets Meens l'olitical science Minisuleur 16. pr Sudhe aulat Phy. Anjorta Barral Dr Anjula Bausal commerce PRAVEEN HUMAR BABLO fraily Accounts Dr. ANITA TAGORE an 9.12.2016 . Political science Varley 9.12.2016 Political science Ms Vandara Romi Varoles 09/12/16 Zoology DR. VARSHA SINGH Shameken Zoology Dr. SHANIJA BERI 9-12.16.

Meeting was held to discuss the suggestions / observations of NAAC Peer Team and suguished follow up, Principal in chair. 9th December, 2016 Department of Journalism Signature Ag.12.14 Name 8.No DR. SUNITA Dr. Mivedita gin 9.12.16 Ezra John Ezraflin 4 Ms. Mamter 5. Ms. MANISHA NL 9.12.16 6. MIS. SALMIA REHMAN Department of Music Reme Grupter
01/12/2016 7. Reny Guytes B.ACP) 1) Shalini Shanna 9112/16 Ja deep W. (3) Br. Sanderf Kumm (3) Br. Vivits Meens Variable 12/2016 4. Me Smilt Shaeme (Maths) Swint June 5 Mrs. ANITA (Economics) Deila-2016 6. Dr. Manish Kumas Manish 1. Dr. What Kumar Upl W/09-12-2016

meeting was held to discuss the suggestions observations of NAC Peer Team and originated follow up, Principal in chair 9th December, 2016 Department of Palitical Science Name J.No Signature DR. Meena Charque DR. BUNITA At ford Dr. Utpal Kunger Dr. Deepak Yader Manika verna Harder W. Do. Landeep Kunar Dr. Vinite Meene Dr. Misher Kumeni Xusha Ms Vandane Romi 9/12/16 Ms. Marila Narzang Dr. Rugabale Sengh · E/12/16 The 2/12/15 Or Rakhee Chauhan De Ruch Tyepi Dr. Anita Jagore DR. ANDANS KUWAR July 9. 12.16 16. Dr. Miredita Chin' 7.12.16

heating was held to discuss the suggestions observation of

NAAC leer Team and sequired follow up with Eco club primips

9th December, 2016/ame

Out Signature I. Dr. MANISH KOMAR Creography Maril 2. De Swelcoh Bhueling Bolary Ly 3. Dr Ashor Kumen geography Anil 4. Dr. Vinits Meene (18AC) Member Political Science Mubyes 9/12/2016 Add-on loweses Almys 5. Dr. (Mrs.) Anite Gruptes HIMDI Planisho 9-12-16 6. De Mannishe Avore Parchit Zoology 7. Pr. Manish Konnas Creography Mari 8- De Ruelu Trage? Quality 16 9. Dr. Vandane auftz W61/2116 Comp.11. 10 Dr. PUSHPA BNOM Physics Maths exhanse (10.20)
9/12/16
9/12/16 Mrs. Charu Khanna Students Union Sankit 11. Dr. HARVENDER KAUP Alumni Melasarey Maths 12 Ms. Neelan Berejs Lude Phy. 13. Mr Sudhe aulite Luiw Mathe 14. Ms Sunita Shaema Orner grante COMMERCE 15. Ms. KANIKA KHERA 16. Ms. Manta Sirchdera 17. Ms. Asna Khanswal computer Sc. Comp-si.

## Kalindi College (University of Delhi) Internal Quality Assurance Cell (IQAC)

#### MINUTES

The joint meeting of Governing Body and IQAC was held on Saturday, 14<sup>th</sup> January 2017, 11.00 a.m. at the Committee Room. The following members were present:

- i. Dr. Anula Maurya, Principal and Chairperson
- ii. Prof. Sushma Yadav, Professor of Public Policy & Governance, IIPA
- Prof. Sri Prakash Singh, Department of Political Science, University of Delhi.
- iv. Dr. Ruchi Tyagi, Coordinator
- v. Dr. Anjula Bansal, Convener, Academic Committee
- vi. Dr. Divya Rohilla, Bursar
- vii. Dr. Rachna Kumar, Science Representative
- viii. Ms. Kavita Sangari, Commerce Representative
- ix. Dr. Rakhi Chauhan, Representative, Social Sciences
- x. Ms. Nidhi Kapoor, NSS & Extension Activities
- xi. Dr. Tarkeshwar, Physical Facilities
- xii. Ms. Alka Rani, Students Mentoring & Extracurricular Activities
- xiii. Mr. Noorul Haq, Administrative Officer/Infrastructure
- xiv. Ms. Sudha Pandey (Alumni)
- xv. Dr. Amit Kumar, All Laboratories
- xvi. Ms. Shreya Kumari, President, Students' Union
- xvii. Ms. Divya Katna, General Secretary, Students' Union
  - The Principal congratulated for Accreditation with Grade "A" and thanked all IQAC members for their proactive support and cooperation during the entire accreditation process.
  - 2. The Principal appraised IQAC about negative feedback given to Peer Team by some unknown at the place of their stay during the visit. It was commented that in spite of those negative efforts, the College was accredited with Grade "A".
  - 3. IQAC was informed that the College would observe Golden Jubilee Week from 13<sup>th</sup> February 2017, wherein each department would organize variety of activities. It was suggested that date of first Governing Body Meeting may be considered and celebrated as the Founder's Day, separate from the Annual Prize Distribution Day.
  - 4. It was suggested that the college should revive its old practice of hold Convocation every year.
  - 5. Suggestions concerning Peer Team report
    - i. Divide Report in two parts, (a) Action Taken and (b) Action to be taken.
    - ii. Awareness for system to be enhanced.
    - iii. For improvement in teaching, faculty should be encouraged for more research and refreshers courses.
    - iv. Filing system is improved, but further steps to be taken for future improvement.

College should approach governmental institutions for consultancy, survey and V. research, in the process, college would also get 10 % of the project fund. vi.

Prof. Anita Sharma extended her support for international collaboration and exchange, particularly with China and also with embassies.

College should take initiative for 'Hand-Holding' of week educational institution vii. or government school. Faculty and students may visit the same at frequent intervals. Teachers and students may assist them in academic and other spheres. Team of their students may be invited to the College cultural Festival, Lehren. If required, books may be donated to their library. Their students may be encouraged for tree plantation or to adopt a tree in their school.

Counseling session may be organized for sensitization about elderly. viii.

- Regular Feedback from all stakeholders may be taken. Principal may hold regular ix. meetings for required follow up.
- Dr. Divya Rohilla, Bursar, suggested for creation of some seed money for X. promotion of research in the college. It was suggested that component of students' fee may be allocated for the same.

Commerce department was advised to organize visit to industry. xi.

- It was suggested that for entrepreneurial initiatives, corporate like Premji and Tata xii. may be approached, who are doing systematic CSR activities. Students may be exposed to Start-Up initiatives or Earning while Learning, as has been done in colleges like ANDC, SRCC, DCAC etc.
- 6. The Coordinator reported about separate meetings with each department and committee to discuss NAAC Peer team Report, to encourage them for required follow up and invite their future plans.
- 7. 'To deal with teacher absenteeism, it was suggested that general directive may be given to everyone and TICs may be asked to hold regular departmental meetings for introspection, follow-up and up gradation.
- 8. Dr. Tarkeshwar raised the issue of Cash Card for cashless transactions in college.
- 9. Necessity for ICT enabled support technical staff was mentioned.
- 10. Ms. Divya, Students' Representative proposed new title of "OPEN HOUSE" for Parents-Teacher-Students-Interface. It was suggested that a combined meeting of all stakeholders to be organized and cultural activities may be included to attract better participation and interaction.

Prof. Anita Sharma, Chair Person, Governing Body concluded meeting by saying that "Happy for result, Work for Road Ahead & plan for Future"

> Dr. Anula Maurya Principal & Chairperson Internal Quality Assurance Cell (IQAC) Coordinator

# NOTICE

The National Assessment and Accreditation Council (NAAC) has made it mandatory for all Accredited Institutions to submit Annual Quality Assurance Report (AQAR) for every academic year.

All the following faculty members are requested to be cooperate with the Internal Quality Assurance Cell (IQAC) for the preparation of AQAR.2016-173

All the members of Teaching and Non-Teaching Staff are required to cooperate and provide required information.

The Annual Quality Assurance Report (AQAR) of the IQAC - 2017

		IQAC Core Team
Part-A		Dr. Ruchi Tyagi (Coordinator)
		Dr. Ruchi Tyagi (Cooldinator) 103-3
		Dr. Rakhee Chauhan
		Dr. Amit Kumar
Part - B		Convener(s)
	CRITERIA-WISE REPORTS	Dr. Anjana Nanchahal
I	Curricular Aspects	Dr. Divya Verma
	the and Evaluation	Dr. Pushpa Bindal
II	Teaching, Learning and Evaluation	Dr. Varsha Singh Warring 10310
YTT	Research, Consultancy and Extension	Dr. Punita Verma Punita Verma
111		Dr. Rachna Kumar
TV	Infrastructure and Learning Resources	Ms. Shalini Sharma  Ms. Karnika Gaur
IV	Intrastr	A Company of the Comp
V	Student Support and Progression	Ms. Manila Narzary
V	Didden 5 T1	Dr. Vinita Meena Nilutoti 12017
371	Governance, Leadership and Management	Dr. Vinita Mecha (Maria)  Dr. Manisha Arora Pandit Maria  Ms. Gunjan Verma Junia  Dr. Alka Chaturvedi Matwolf
VI	Governance, 2	Ms. Gunjan Verma July
		Dr. Alka Chaturvedi (A) lata 3/3/11
N. C. C.	Innovations and Best Practices	Dr. Vandana K. Kalli
VII	Illilovations and Dest Francis	Dr. Nidhi Kapoor Nidhi
		3311

## Please note that

- > Conveners of all Criteria-wise Report have to allocate respective heads among themselves. They may extend their committee, if required. But the same has to be reported to the principal's Office and IQAC.
- Data / information are to be supported with necessary documentary and photographic evidence. for 2016-17 only
- Action Taken report is to be submitted to the Principal in the meeting to be held on 10-March-2017 at 11 a.m. in the Committee Room (Opposite Accounts Section)

A meeting was held for 1QAC + AQAR 2017 at 11:00 AM in the Conference Room in the presence of Principal, Kalindi College. The following conveniors attended the meeting on 10.3.2017:-Sign Department S. No. - autom Zoctogy Dr. Taskeshwar 110/3/17 110/3/17 Dr. Amit Kumar Chemistry 10/3/2017 Dr. Varsha Siigh Zoology Vanla 10/03/17 Dr. Vunita Verna Physis Punito Verna Dr. Auco Chatenvidi Commen Alster Vieli 10/3/17 Comp. Se Ms Shalini Shanne Stall 19/3/17 l'obitical Science Dr. Viuits Meens Notableau 10/3/2012 Ms. GIUNJAN VERMA COMMERCE Jung-Very 10.3.17 raenta Altalo 10/3/17 Ms. Marila Narzany Political Scrence Librarian Ms Kaenika Grave Dr. Agent Namala Zoology Botan Manusto 3.17 Ding 1013117 Dr Divya Venne Bolany 13 & Ruch Tyap PS1. Sc.

DATE 20 07 2017 A meeting of the IDAC with the Criterion-lowerers held on ath April, 2017. Following members were present. De Dinga Vennon Stoll Criferian-II Dr. Puebba Bindal Dr. Varsla Single. (ruterion-III Criterian-IV 1. Me Shalini Shama grat 2. Me Karnika Grave Koenika 1. Manila Hayang 2. Dr. Whits Meery Miles Criterie - VI 1. Gunjan vorma Junje Junje 4.17
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A meeting of the IOAC with Principal was held on 15th May, 2017 at 12:30 pm in the Seminar Room to discuss Criteria Reports. Following faculties were present: Ding 1575/17 De Dinger Venne Cuileua I Shangsen's Story 1515/15/19 Dr. Shamja beni Critewal Dr. Pushpa BINDAR Dn Roshmi Monon Coxtens - [ Criteria-II Jr. Seema Guipta Follow - w/s Dr. Sudhe aulati Alumn' Reduction 15/5/17 Cemm' Stee De Ruchi Tyago Pol. Sc. Ms. Monica Zubslin Mr. Yogendra Meena Markhi Follow up CV-ID 6 15/5/2017 18/8/17 I GAC Correteam Dr. Tarkeshwar Dr. Anshu Chotain 15/05/17 CAIL Dr. K. Vandana Raw Andrew 15/5/17
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software Technologies en seminar room on 07.06.2017 at 3.00 p.m. The following person altended the meeting.

0 01-	Name.	Designation.	Signature
S.No.	Sonu Shanna	DACT	gan
2.	Rakhee Chaubau (IRAC)	· Polohial Science	0
3	SAMJAY DABAS	JACT	the
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A meeting with Minacle Sylware Technologies was held in Seninae Room on 13.6, 2017 at 12-30 p.m. Following attended the meeting: Signature. Name Dodignation Tunam Gan DR PUWANTTYTET Administ Amociate.

29. Anjali Committee Associate Prof.

Associate Prof. 13.6.17 Dr. Anjali ampte Pushi 17 De Ruchi Tyag? IRAC. 3. Adm. Hier MOORUL MA Sr. PA Bhawana Munjal Asha Rawat Assistant JATINDER PAL STNGH JACT Sig JACT SANJAY DABAS H.K. Sinustara -M S.O. (Adm.) Despoets Neith Shutt Si Asst. K. P. Dahman Asst. Consultant apple Deepak Kinnar. alendor Dw. 12. Dr. Amit kume DAK (Chemistr) 13.