NAAC ACCREDITED 'A' GRADE COLLEGE

Date: 26.8.2021

The College is inviting applications for the following posts purely on Contract Basis: -

S.No.	Name of the Post	No. of Post	Category	Age Limit	Consolidated Salary per month
1.	Semi Professional Assistant	1(One)	UR	30 years	Rs. 20,040/-
2.	MTS Library Attendant	5 (Five)	2UR, 1EWS, 1 OBC, 1ST	30 years	Rs 15,070/-

ELIGIBILITY CRITERIA

1. Semi-Professional Assistant (SPA) - Library

Essential:

1. Must be Graduate in Arts/Science/Commerce or any other higher qualification with 50% marks.
2. B.Lib./ B.L.I.Sc. with 50 % marks.
3. Course in Computer Application at Graduate or PG level or 6 months Computer Course from a recognized institution.

1. MTS Library Attendant

Essential:

1. Passed 10th Class or equivalent examination from any state Education Board or Government Recognized Institution.
2. Certificate in Library Science / Library & Information Science from a recognized Institution.

Desirable:

1. Computer as a subject at Secondary Level or Basic course in Computer from any Institution.

Note:

1. All the recruits will be required to appear in a written/ skill test to adjudge their basic knowledge as per the requirement of the post. The selection shall be based on the performance of the candidates in the written/ skill test.

2. The scheme of the examination including weightage of marks for written test/ skill test etc., as prescribed by the University from time to time with the approval of the Executive Council in this regard.

The test for contractual appointment for the post of SPA will be conducted as detailed below:

(i) General Awareness (150 questions) Paper-I – The question will be designed to test the ability of the General Awareness of the environment around the candidates and its applications in Library and Information Science, General English, Mathematical ability & Computers

(ii) Descriptive Type, Paper-II – The questions will be designed to test the ability of the candidate's knowledge and awareness on Library and Information Science, and recent development in the field and on the following subjects:-

Knowledge and application of Library and Information Science Procedures, rules & Regulations. Knowledge of Computers with special reference to knowledge of Library Software packages of Word Processing, Data Analysis Packages.

The test for contractual appointment for the post of MTS Library Attendant will be conducted as detailed below:

(i) Objective Type (150 questions) – The question will be designed to test the ability of the Library Aptitude, General Awareness etc.

3. Interested candidates (who fulfill the above prescribed qualifications/ eligibility may submit their applications in the prescribed format (attached herewith) along with self-attested photocopies of certificates of educational qualifications, date of birth, caste/category certificate (SC/ST/OBC/PH/EWS) etc. The application form with requisite documents must reach the **Principal, Kalindi College, East Patel Nagar, Delhi -8 on or before 6th September, 2021.**

The College has right to reserve, change the nature of post and not to fill or cancel the post.

Naina

Actg. Principal
Principal
Kalindi College
East Patel Nagar
New Delhi-110008