

KALINDI COLLEGE

(University of Delhi)

East Patel Nagar, New Dehi-110008

NAAC ACCREDITED GRADE 'A' College



ANNUAL QUALITY ASSURANCE REPORT: 2017-18

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IQAC COMPOSITIONS-2017-18

Chairperson: Dr. Anula Maurya, Principal

From Governing Body

- i. Prof. B.P. Sahu, Chairman, Governing Body
- ii. Prof. Rama Kant, Treasurer, Governing Body

External Experts

- i. Prof. Sushma Yadav, Professor of Public Policy & Governance, Indian Institute of Public Administration (IIPA)
- ii. Prof. Sri Prakash,, Department of Political Science, University of Delhi

Coordinator: Dr. Ruchi Tyagi

Members:

- i. Dr. Anjula Bansal, Convener, Academic Committee
- ii. Dr. Divya Rohilla, Bursar
- iii. Dr. Rachna Kumar, Science Representative
- iv. Ms. Kavita Sangari, Commerce Representative
- v. Dr. Rakhee Chauhan, Representative, Social Sciences
- vi. Dr. Meena Charanda, SC ST Cell Representative
- vii. Dr. Arti Singh, NCC
- viii. Ms. Nidhi Kapoor, NSS & Extension Activities
- ix. Dr. Vandana Gupta, IT Infrastructure
- x. Dr. Tarkeshwar, Physical Facilities
- xi. Dr. Harvinder Kaur, Students Mentoring & Extracurricular Activities
- xii. Ms. Karnika Gaur Taneja, Librarian
- xiii. Dr. Amit Kumar, All Laboratories

Retired Faculty

- i. Dr. Arun Malhotra
- ii. Dr. Santosh Sachdev

Alumni Representative

- i. Ms. Sudha Pandey
- ii. Ms. Mamta

Industry Representative

- i. Mr. Bir Bahadur Singh, Dainik Jagaran
- ii. Mr. Vijay Rastogi, Sisoft Technology

Administration:

Mr. Noorul Haq,

Student Representatives

- i. Ms. Shreya Kumari, President, Students' Union
- ii. Ms. Divya Katna, General Secretary, Students' Union

Parents' Representative

- i. Mr. Ravindra Kumar
- ii. Ms. Poonam Jaitley

PREPARATORY COMMITTEE FOR AQAR 2017-18

PART - A		1. Dr. Ruchi Tyagi 2. Dr. Tarkeshwar 3. Dr. Rakhee Chauhan 4. Dr. Amit Kumar
PART - B		Convener(s)
I	Curriculum Aspects	Dr. Sanavar
II	Teaching-Learning and Evaluation	Dr. Pushpa Bindal, Dr. Rachna Kumar, Dr. Varsha Singh
III	Research, Consultancy and Extension	Dr. Punita Varma Dr. Nivedita Giri Ms. Indu Chaudhary (Extension Activities)
IV	Infrastructure and Learning Resources	Dr. Manisha Arora Pandit, Ms. Shalini Sharma, Ms. Karnika Gaur
V	Student Support and Progression	Ms. Manila Narzary Dr. Vinita Meena
VI	Governance, Leadership and Management	Ms. Seema Sahdev Ms. Gunjan Varma Dr. Alka Chaturvedi
VII	Innovations and Best Practices	Dr. Nidhi Kapoor Dr. K. Vandana Rani

Part – A

1. Details of the Institution**1.1 Name of the Institution**

Kalindi College

1.2 Address Line 1

East Patel Nagar

Address Line 2**City/Town**

New Delhi

State

New Delhi

Pin Code

110008

Institution e-mail address

Kalindisampark.du@gmail.com

Contact Nos.

011-25782505

Name of the Head of the Institution:

Dr. (Ms) Anula Maurya

Tel. No. with STD Code:

011-25782505

Mobile:

9810353171

Name of the IQAC Co-ordinator:

Dr. Ruchi Tyagi

Mobile

9810202458

IQAC e-mail address

iqac@kalindi.du.ac.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

DLCOGN23130

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

F.19.26/EC(SC-18)DO/2016/14.1
Dated 5th November 2016

1.5 Website address:

www.kalindi.du.ac.in

Web-link of the AQAR:http://www.kalindi.du.ac.in/uploads/IQAC/KC_AQAR-2017-18.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.03	2016	5 Years
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: 03/09/2014

1.8 AQAR for the year (for example 2010-11) 2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR : 2016-17 Submitted to NAAC on 29/12/2017
- ii. AQAR : _____ (DD/MM/YYYY)
- iii. AQAR : _____ (DD/MM/YYYY)
- iv. AQAR : _____ (DD/MM/YYYY)

1.10 Institutional Status

University	State	<input type="checkbox"/>	Central	<input checked="" type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Constituent College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Autonomous College of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				

Regulatory Agency approved
Institution

Yes

☒

No

☐

(e.g., AICTE, BCI, MCI, PCI, NCI)

By AICTE for one Batch of B.Tech.(2013-14) on 29.04.2015 under Four Year Undergraduate
Programme

Type of Institution

Co-education

☐

Men

☐

Women

☒

Urban

☒

Rural

☐

Tribal

☐

Financial Status

Grant-in-aid

☐UGC
2(f)☒UGC
12(b)☒Grant-in-aid + Self
Financing☒

Totally Self-financing

☐**1.11 Type of Faculty/Programme**

Arts

☒

Science

☒

Commerce

☒

Law

☐PEI
(Phys
Edu)☐TEI
(Edu)☐

Engineering

☐

Health Science

☐

Management

☐

Vocation Courses started in 2016-17:

Others

1. B.Voc. in Printing Technology
2. B. Voc. in Web Designing

1.12 Name of the Affiliating University (for the Colleges) University of Delhi**1.13 Special status conferred by Central/ State Government--UGC/CSIR/DST/DBT/ICMR etc****NOT APPLICABLE**

Autonomy by State/Central Govt. / University

—

University with Potential for Excellence

—

UGC-CPE

—

DST Star Scheme

—

UGC-CE

—

UGC-Special Assistance Programme

—

DST-FIST

—

UGC-Innovative PG programmes

—

Other (Specify)

—

UGC-COP Programmes

—

2. IQAC Composition and Activities

2.1 No. of Teachers (Including Principal as Chairperson)

12

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2

2.4 No. of Management representatives

2

2.5 No. of Alumni

2

2. 6 No. of any other stakeholder and community representatives (Parents, Retired Faculty)

4

2.7 No. of University Representatives

2

2.8 No. of other External Experts

2

2.9 Total No. of members

27

* Detail List attached as Annexure-A.1.

2.10 No. of IQAC meetings held Full IQAC Core Committee

2.11 No. of meetings with various stakeholders No Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC Yes No
during the year?

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National University Institution Level

(ii) Themes

• **National**

Dr. Ambedkar on Women's Rights in India: Issues and Prospects

• **University**

- i. Skill Enhancement Workshop for Laboratory Staff
- ii. Literature and Cinema

• **Institution Level:**

1. Media, Gender and Human Rights
2. Some Facets of Buddhist Art
3. Media coverage of German Elections, 2017
4. 'हिंदी का वैश्विक परिदृश्य श्रंखला-1'
5. Video and audio production workshop with Telerad
6. Lecture Demonstration and Performance of Pakhavaj wadan
7. 'हिंदी का भविष्य और भविष्य की हिंदी- श्रंखला-2'
8. Bharata Rasa Sutra Vimarsha
9. NOT ME BUT YOU
10. European Classical Literature
11. *Quantum Physics: An Insight*
12. Article and Research Paper Writing Skill
13. Vedic Mathematics
14. *Izzat Nagri ki Asabhya Betiyan*
15. Personality Development
16. Financial Literacy
17. Measures of Association and Correlation
18. Sampling and Hypothesis Testing
19. Landscape Photography
20. Calligraphy
21. Swami Vivekananda's life journey and his teachings
22. Women Entrepreneurship

23. Nitaai Sound Yoga Workshop
24. Career counselling
25. हिंदी का वैश्विक परिदृश्य श्रृंखला-3
26. Goods and services tax- Background, Structure and Stakeholder Perspective
27. Nutrition and Meditation for Healthy and Peaceful Lifestyle
28. Emotional and Mental Health
29. International Reporting
30. Visual story telling
31. Representing Depression: Cultural Perceptions of Illness
32. Water Treatment and Water Quality

2.14 Significant Activities and contributions made by IQAC

1. Various academic societies, curricular and co-curricular units/cells were motivated for conduct of yearlong learner-centric activities and faculty members were encouraged maturation/upgradation through participation in various orientation/refresher courses, seminars/conferences/workshops etc.
2. Conveners of Cultural Clubs were motivated to make their clubs more vibrant and active and to maintain record of participation of their members at inter-college level.
3. Faculty members and students of various departments were encouraged to undertake research projects.
4. Institutional Repository was created for documentation of the various programmes/activities leading to quality improvement;
5. Held meetings with various sub-committees to organize Parents-Teachers-Students Interface; to hold General Assemblies of students;
6. Internal Academic and Administrative Audit was conducted to ensure quality benchmarks/parameters for various academic and administrative activities of the institution;
7. Revised feedback formats to collect response from students, parents and other stakeholders on quality-related institutional processes;
8. Social Responsibility Cell was motivated for adoption and dissemination of best practices related to extension activities and community outreach programmes.
9. The Annual Quality Assurance Report (AQAR) was prepared as per guidelines and parameters of NAAC, to be submitted to NAAC.

** The Academic Calendar of the year attached as Annexure-A.2.*

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Enhancing awareness	Awareness was created through

about Facilities and Student Support Services	<ul style="list-style-type: none"> • General, Departmental and other (including Sports, NCC, NSS, SC/ST, North-eastern/Frontier/Foreign) Orientation Programmes; • Students General Assembly and • Students' Union, Class Representatives and Students' Volunteers
Promotion of Undergraduate Research in Kalindi College	<ul style="list-style-type: none"> • Research Corpus was created • Faculty members and students from every department were encouraged and 22 Research Projects were allocated
For Quality control & enhancement	<ul style="list-style-type: none"> • Inter-Departmental Academic Audit was conducted • A Follow-up Committee for Academic Audit was constituted • A one-day Faculty Development Programme on Literature and Cinema was organized in association with the Department of English of the College
Face to Face with Students	Convened year-wise General Assembly of students in both semesters
Regular Feedback from all stakeholders	<p>For continuous upgradation, Feedback was taken from following stakeholders</p> <ul style="list-style-type: none"> • Student • Faculty • Non-teaching staff • Parents • Alumni <p>Their outcome was analysed for improvement & quality control.</p>
Quality Assurance in Administration and Non-teaching staff	<ul style="list-style-type: none"> • Internal Administrative Audit was initiated • Two-Day Inter-College "Skill Enhancement Workshop for Laboratory Staff" was conducted on 13 – 14 March, 2018
Collaboration and exchange	<ul style="list-style-type: none"> • MoU has been signed with Hero Solar Energy Pvt. Ltd, New Delhi, under the project name "61.75 KWp Grid Connected Solar Power Plant at Kalindi College", which has been installed under IPGCL Scheme. • MoU was signed with R K Films & Media Academy, New Delhi (a unit of R K Educational Trust) for initiation of Photo Journalism and Video Production. Finally, Certificate Course on Photo Journalism was initiated in 2017-18 • MoU was also signed with Englitude, East Patel Nagar, New Delhi for three level Add-on Courses in Communication Skills & Personality Development • On 25th January 2017, Kalindi College signed a Memorandum of Understanding (MOU) with Institute of Bio-resources and Sustainable development (IBSD), Imphal and set up Centre for Women Entrepreneurship in North-East. In the month of September 2017, an IBSD Committee was constituted by the Principal of the College.
Maintenance and assurance of quality	<ul style="list-style-type: none"> • Execution Committees were restructured • Monitoring Committee was constituted to check

	<p>standards and quality of renovation and new developments of the infrastructure in the College.</p> <ul style="list-style-type: none"> Physical Review of College Infrastructure was made a regular feature to ensure quality assurance.
Library upgradation	<ul style="list-style-type: none"> Bar-coding of Library Books and membership cards completed For expansion of seating space and stacking area, PWD has been requested to do the assessment and give suggestions Each department was motivated to create Departmental Mini Library
Mentoring of Students	<ul style="list-style-type: none"> Mentoring and Counselling are being managed separately by the faculty members.
Redressal of Grievances	<ul style="list-style-type: none"> Grievance Cell has been made more effective. Grievance Redressal Cell addressed the complaints dropped in Complaint Boxes or shared with the Principal during General Assemblies. Complaints/problems recorded in General Assemblies of students were directed to concerned authorities.
To Address Special Needs	<ul style="list-style-type: none"> For the differently-abled students: The College constituted a committee consisting of faculty members and members of Students' Union to counsel the new students for opting their best suitable course. Entire Campus has been made disabled-friendly.
For the North East students	<ul style="list-style-type: none"> North Eastern Girls' Hostel is under construction in the campus. Grievance Cell and Counselling Cell, consisted of various faculty members of the College, deals with the welfare of the North-eastern students.
Strengthen the Placement Cell for better prospects Beyond College	<ul style="list-style-type: none"> Placement Cell has been revamped as 'Kryptus' in September 2017 with the induction of 15 student members in the placement cell team
Extension Activities & Community Outreach	<p>Series of yearlong extension activities and community outreach programmes was conducted</p> <ul style="list-style-type: none"> 'DREAM KEY LIBRARY': library was created in Khalsa School, R.K. Ashram. One School Dream: Converted one class room into 'Fun Room' in school Community Dream: : Road with potholes in front of the school was relayed after the complaints lodged by college volunteers. 'KILKARI': Pathshala in the slum areas of Jhandewalan with a strength of around 20 kids was conducted every 4 days in a week In Collaboration with NGOs YOUTH FOR SEWA & SEWA BHARTI: <ul style="list-style-type: none"> A team of 8 volunteers conducted the Kilkari pathshala in the slum areas of Todapuri, Inderpuri and

	<p>Patel Nagar with a strength of 40 children in each centre.</p> <ul style="list-style-type: none"> ○ 47 children of Jhandewalan slums have successfully been admitted into the nearest government school. ● ‘MASOOM’: The community of special people were familiarized. <ul style="list-style-type: none"> ○ With their own identity and the basics of the world around them. ○ various basic skills ○ Conducted extra-curricular activities like dance and craft to unleash their hidden talent. ● PROJECT REHMAT: volunteers of Enactus Kalindi focused on 03 aspects: safety, community building and entrepreneurship of manual scavengers. Also provided safety kits
SWOT Analysis	A committee has been made to monitor the SWOC of each departments/society/club and suggest various ways to rectify their weakness, if any, and increase their strength.

2.16 Whether the AQAR was placed in statutory body Yes

☒

No

☐

Management (Governing Body)

☐

Syndicate

☐

Any other body

☐

The Management (Governing Body) suggestions were incorporated in AQAR.

Part-B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes (Regular)	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	3**			
UG	16	4	1*	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	3	3		6
Others				
Total	19+3=22	4+3=7	1	6

Note: *Includes 01 Self-financing Courses i.e. B.Sc. (H) Computer Science

** Only Tutorials and Library facilities are provided

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

Options available under CBCS in 1st, 2nd and 3rd years (in accordance with directives of University of Delhi):

- Generic Elective Courses
- Discipline Specific Elective Courses
- Skill Enhancement Courses
- Ability Enhancement Compulsory Course: Hindi/ English/MIL/in lieu of MIL

(Minutes of relevant Academic committee meetings in Annexure I.1)

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	24
Trimester	—
Annual	—

Note: Three certificate courses are taught in college.

(Minutes of relevant portions of General Body meetings in Annexure I.2)

1.3 Feedback from stakeholders* (On all aspects)

	Alumni	✓	Parents	✓	Employers	✓	Students	✓
Mode of feedback:	Online [#]	✓	Manual	✓	Co-operating schools (for PEI)			—

****Analysis of the feedback (Online & Manual) in the Annexure I.3***

#Online feedback was taken from Alumni

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Curriculum updating is done by the respective parent departments of University of Delhi

1.5 Any new Department/Centre introduced during the year. If yes, give details.

In the academic session 2017-18, No new Department was introduced in college. However, four

new undergraduate courses were introduced by the existing departments:

- I. B.A. (Hons.) Geography
- II. B.Sc. (Hons.) Botany
- III. B.Sc. (Hons.) Chemistry
- IV. B.Sc. (Hons.) Zoology

These programmes come under the respective Departments of the college.

(Approval Letter issued by UGC in Annexure 1.4)

CRITERION – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty: -

Total	Asst. Professors	Associate Professors	Professors	Others
85	57	28	—	1 Principal+ 1 Librarian

2.2 No. of permanent faculty with Ph.D.:

62

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professor		Associate Professor**		Professor		Others		Total	
R	V	R	V	R	V	R	V	R	V
97*	—	—	—	—	—	—	—	97	—

Note: *On Ad hoc Basis including Physical education and those appointed against CCL

** On promotion basis

2.4 No. of Guest and Visiting faculty and Temporary faculty:

61

—

—

2.5 Faculty participation in conferences and symposia

No. of Faculty	International level	National level	State level
Attended	11	40	89
Presented papers	31	59	0
Resource Persons	4	8	23

Refer to Annexure II.1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Refer to Annexure II.2

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Home examinations were held during 9-16 October 2017 in Odd semester and 9-16 March 2018 in Even semester, With key points as:
 - An examination committee supervises allotment of rooms; distribution of question paper and answer scripts among students; and allocation of answer scripts for evaluation.
 - Invigilators were assigned for the examinations.
 - Papers were checked and returned within a week.
- Photocopies of reading material are provided as and when required.
- Open Book Tests are conducted by faculty members.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Course	Board of Study	Faculty Development Workshop	Curriculum Development Workshop
TOTAL	8	37	7

Refer to Annexure II.1

2.10 Average percentage of attendance of students:

59.28

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
III YEAR						
B. Tech IV Yr (FYUP)	56	92.86	100	0	0	100
B. Sc. (H) Computer Science	34	82.35	97.06	0	2.94	100
B.A. (Economics)	58	13.7	51.7	19	15.5	100
B.A.(English)	72	—	23.6	56.9	18.1	98.6
B.A (Hindi)	83	1.2	78.3	16.9	0	96.25

B.A. (History)	64	NIL	4.68	62.5	28.12	95.31
B.A.(Journalism)	45	11.1	60	37.7	2.2	100
B.Sc.(Maths)	24	79.16	100	—	—	100
B.Sc(H) Physics	44	54.55	90.9	4.54	2.27	100
B.A (Political Science)	136	—	81	17.89	1.1	100
B.A(Sanskrit)	34	8.82	41.17	20.58	23.52	94.11
B.A (Prog)-	342	—	67.09	30.67	0.022	97.782
B.Com.(Prog	94	0.00	87.23	11.70	1.06	100.00
B.Sc.Life Science	73	25	40	3	1	96
B.Com.(H)	54	35.19	94.44	3.70	0.00	98.15
II YEAR**CBCS						
B.Com.(H)	38	0.00	26.32	44.74	28.95	100.00
B.Sc(H) Computer Science	42	19.05	7.62	33.33	19.05	100
B.A.(H) Economics	47	8.5	45	40	9	100
B.A.(English)	55	—	34.5	49	16.4	100
B.A (Hindi)	78	0	57.7	30.7	11.5	99.9
B.A.(History)	86	NIL	10.46	31.39	41.86	98.83
B.A.(Journalism)	79	2.5	62	29.11	7.6	98.73
B.Sc.(Maths)	30	33.33	66.66	16.66	10	93.3
B.A (Political Science)	129	0.68	11.7	45.17	57.74	99.8
B.Sc Physics	40	42.5	75	12.5	5	92.5
B.A(Sanskrit)	15	NA	26.66	13.33	60	100
B.Sc Physical Science	39	17.9	82.05	12.8	2.56	97.4
B.Sc.Life Science	56	16	76.79	23.21	Nil	100
B.Com.(Prog)	95	0.00	57.89	25.26	16.84	100.00

B.A (Prog0	235	—	63.08	27.67	7.02	97.77
I YEAR **CBCS						
B.Com.(H)	24	8.33	37.50	33.33	29.17	100
B.Sc (H) Computer	45	17.77	40	42.22	17.78	100
B.A.(H) Economics	60	0	20	40	15	100
B.A.(English)	46	—	19.6	58.7	17.4	95.6
(Hindi)A .B	69	1.4	39.1	43	11.59	93.6
B.A.(History)	47	NIL	17.02	53.19	10.63	100
B.A.(Journalism)	48	4.17	35.42	39.58	16.67	91.66
B.Sc.(Maths)	28	28.57	75	7.14	17.86	100
B.Sc. Physics	37	13.51	86.48	10.81	2.7	100
B.A (Political Science)	172	0.12	3.25	31.8	64.825	100
B.A. (Sanskrit)	29	NA	3.44	41.37	55.17	100
B.Sc. Physical Science	46	30.43	39.13	21.73	8.70	100
B.Sc. Life Sc.	76	10.53	67.11	23.68	3.95	100
B.Com.(Prog)	83	6.02	31.33	25.30	43.37	100.00
B.A (Prog)	219	—	42.85	29.67	27.47	99.99
B.Voc (Printing Technology)	39	7.69	56.4	33.33	5.12	94.88
B.Voc (Web Designing)	47	19.14	72.33	12.76	10.63	95.74

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Inter and Intra Departmental Academic Audit	<p>Audit is being conducted regularly, wherein Department has to ensure that:</p> <ul style="list-style-type: none"> Classes are being held regularly; as per designated time-slot; and full period is utilized as per the timetable Efforts are made to avoid long gaps for the students in the Time-Table.
--	--

	<ul style="list-style-type: none"> • Proper justice is done to the whole syllabus; • Assignments/Tests/Home Examinations are conducted regularly. • Diverse methods of teaching/learning are used. • Following Departmental Records are maintained by respective departments: <ul style="list-style-type: none"> ○ Detailed Syllabus documents ○ Faculty Profile ○ Workload Records ○ Academic Calendar Record ○ Faculty-wise Academic Plan ○ Course Completion Report ○ Record of Internal Assessment (in College Office & also with individual faculty members; TIC to keep record in case of Ad-hoc faculty member) ○ Moderation Committee Report ○ Paper-wise Result Analysis (Semester wise) ○ Departmental Meeting Minutes ○ Departmental Activities Report & Record of Duties assigned to all faculty members ○ Record of Teacher-Student Interaction/Mentoring
Research Promotion	<ul style="list-style-type: none"> • IQAC recommended to establish a research corpus for research promotion at undergraduate level. • Regular meeting and interaction are being done with research committee.
Academic Enhancement	<p>Encourage departments and faculty members to:</p> <ul style="list-style-type: none"> • conduct seminar, workshop, symposium • participate in orientation and refresher courses • design and implement innovative methods in teaching • conduct field visits and excursion trips • real-time/onsite study to assist curriculum • promote integrated teaching approach/methodologies
Promotion of Community Services	Meetings are conducted with various societies, cells and clubs to promote extension and outreach services.
SWOT	SWOT Analysis is prepared and weaknesses addressed

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	05
HRD Programmes	01
Orientation Programmes	10
Faculty exchange Programme	—
Staff training conducted by the university	—
Staff training conducted by other institutions	08
Summer / Winter schools, Workshops, etc.	48
Others (e.g., Music)	13

Details in Annexure II.1.

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	41	03	03	26 Contract 14 Outsourcing
Technical Staff	18	05	—	12 Contract

Criterion – III**3. Research, Consultancy and Extension****3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

- On the proposal of IQAC, the College with the approval from the Governing Body, initiated the process to generate a corpus to promote undergraduate research in the next academic year.
- IQAC and research committee jointly formulated research policy and respective guidelines.
- Motivating teachers to send proposals to UGC, ICSSR, DST, ISRO, DST-DBT, ICSSR, CSIR and ICHR and other related funding agencies.
- Encouraged faculty members/departments to organize and participate in Seminars/ Conferences/ Workshops and has guided interested faculty members for writing research projects and proposal. With all these initiatives **4-International** and **4-National** seminars were held in the college.
- Students were motivated to present their undergraduate research in national and international academics.

3.2 Details regarding major projects-

	Completed	Ongoing	Sanctioned	Submitted	Total
Number	—	2	1	—	3
Outlay in Rs. Lakhs	—	25.26068	8	—	33.26068

3.3 Details regarding minor projects:- NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	—	—	—	—
Outlay in Rs. Lakhs	—	—	—	—

3.4 Details on research publications: -

	International	National	Others
Peer Review Journals	29	26	—
Non-Peer Review Journals	—	—	—
e-Journals	2	—	—
Conference proceedings	6	1	—

3.5 Details on Impact factor of publications:

Range	0.551-6.66	Average	2.95	h-index	4-12	Nos. in SCOPUS	7
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	No.-Duration Year	Name of the funding Agency	Total grant Sanctioned (Rs)	Received Rs.
Major Projects	1-Three Year	Inter University Accelerator Centre	33,26,068	16,52,904
	1-Three Year	DST-SERB-ECRA		
	1-One Year	DBT, India, Foldscope		
Minor project	—	—	—	—
Interdisciplinary Projects	—	—	—	—
Industry sponsored	—	—	—	—
Projects sponsored by the University/ College	22-One Year	Kalindi College Research Grant	3,63,000	1,99,439.46
Students research projects (other than Compulsory by the University)	—	—	—	—
Any other (Content creation for Museum of Prime Ministers of India)	06	Nehru Memorial Museum & Library, Ministry of Culture Government of India	6,00,000	3,00,000
Total	25		42,89,068	21,52,343.46

3.7 No. of books published i) With ISBN NO. ii) Without ISBN No.

Chapter in Edited Books i) With ISBN NO. ii) Without ISBN NO.

Book Review: 2

#Article in a National Newspaper: 1

3.8 No. of University Departments receiving funds from:

UGC-SAP	<input type="text" value="—"/>	CAS	<input type="text" value="—"/>	DST-FIST	<input type="text" value="—"/>
DPE	<input type="text" value="—"/>			DBT Scheme/Funds	<input type="text" value="1"/>

3.9 For colleges

Autonomy	<input type="text" value="—"/>	CPE	<input type="text" value="—"/>	DBT Star Scheme	<input type="text" value="—"/>
INSPIRE	<input type="text" value="—"/>	CE	<input type="text" value="—"/>	Any Other (specify)	<input type="text" value="—"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National Seminar/ conference	State	University	College
Number	<input type="text" value="—"/>	<input type="text" value="1"/>	<input type="text" value="—"/>	<input type="text" value="—"/>	<input type="text" value="2"/>
Sponsoring agencies	<input type="text" value="—"/>	IIPA(Indian Institute of Public Administration)	<input type="text" value="—"/>	<input type="text" value="—"/>	Kalindi College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National Any Other

3.14 No. of linkages created during this year

NIL

3.15 Total budget for research for current year in lakhs:

From Funding agency

33.26068

From Management of University/College

3.63

Total

36.89068

3.16 No. of patents received this year: NIL

Type of Patent	International		National		Commercialised	
	Applied	Granted	Applied	Granted	Applied	Granted
Number	—	—	—	—	—	—

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
13	3	8	—	2	—	—

3.18 No. of faculty from the Institution who are Ph. D. Guides

6

and students registered under them

11

3.19 No. of Ph.D. awarded by faculty from the Institution

Not Applicable

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):

JRF

-

SRF

-

Project Fellows

1

Any Other

-

3.21 No. of students Participated in NSS events:

University Level	<input type="text" value="4"/>	State Level	<input type="text" value="25"/>	National Level	<input type="text" value="1"/>	International Level	<input type="text" value="-"/>
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3.22 No. of students participated in NCC events:

University Level	<input type="text" value="2"/>	State Level	<input type="text" value="7"/>	National Level	<input type="text" value="8"/>	International Level	<input type="text" value="-"/>
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3.23 No. of Awards won in NSS:

University Level	<input type="text" value="-"/>	State Level	<input type="text" value="2"/>	National Level	<input type="text" value="-"/>	International Level	<input type="text" value="-"/>
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3.24 No. of Awards won in NCC:

University Level	<input type="text" value="56"/>	State Level	<input type="text" value="4"/>	National Level	<input type="text" value="11"/>	International Level	<input type="text" value="-"/>
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3.25 No. of Extension activities organized

University Forum	<input type="text" value="7"/>	College Forum	<input type="text" value="11"/>
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NCC	<input type="text" value="-"/>	NSS	<input type="text" value="-"/>	Any Other	<input type="text" value="-"/>
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3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Activities

- Eco Club looks after the functioning of Paper recycling unit installed in the college premises that recycles the waste paper accumulated from various departments.
- The students are also provided training to operate the paper recycling unit.
- Eco Club took initiative and urged all students to say 'No to Fire Crackers' so that Delhi's air quality didn't deteriorate on Diwali festival.
- Eco-Club observed 'World Water Day' on 22nd March 2018 by organizing a lecture series on 'Water Treatment and Water Quality'.
- They also organized 'Pledge and Plant a Tree Programme'.
- Poster making competition was also organized on 'Save Water'.
- A power point presentation on Conservation of water was shown by Geography Honours students.

- Department in association with Special Police Unit for Women and Children (SPUWAC) of Delhi Police conducted a 7-day self defense sessions in the campus from 19th to 26th March, 2018 for the students .
- The Delhi Police (Traffic) provided Traffic Awareness Training for road-safety for the students
- Department organized a practical demonstration on the usage of Zebrafish as a vertebrate model organism on 6th, 7th, 9th and 10th Feb, 2017.
- Department organized Two Day workshop on “Skill Enhancement for Laboratory Staff” in collaboration with Internal Quality Assurance Cell and Science Departments, Kalindi College, on, 13th -14th March, 2018.

Field Visits

- Visit of Life Science students to the Mahatma Gandhi Institute of Combating Climate Change, to attend a workshop on “Climate Change” 16th and 24th Oct. 2017.
- Two Educational trips for students of B.Sc. (H) Zoology and B.Sc. (H) Physics on 30th and 31st October 2017, respectively to Aravalli Biodiversity Park, Delhi.
- Visit of students to Indira Paryavaran Bhavan, Ministry of Environment, Forest and Climate Changes (MoEFCC) on World Wetland day on 2nd Feb. 2018 to attend an exhibition-cum-workshop.
- Visit of students on 26th March, 2018, to Delhi Zoological Park, Delhi.
- Visit of B.A. (H) History students on 13th April 2018, to Indira Paryavran Bhavan.
- Connecting Dreams Foundation (CDF), Kalindi in association with the Social Responsibility Cell (SRC) started its first project ‘Dream Key Library’ in April 2017 under which a library was constructed in Khalsa School, RK Ashram. The library had all types of books for children like story books, educational books, magazines etc.
- In September 2017, the SRC came up with its second project ‘Kilkari’ wherein the children living on streets are chosen, their families are counseled and they are then admitted to the nearest government schools under ‘Right to Education’.
- A Kilkari pathshala in the slum areas of Jhandewalan is being conducted every 4 days in a week where a team of volunteers teach main subjects like English, Maths, Hindi etc.
- In January 2018, the SRC started its third project, ‘Masoom’ for the community of special people needs.
- The fourth project is Project Rehmat for manual scavengers, where the focus was on 3 aspects: safety, community building and entrepreneurship.
- Tree plantation programme was organised on 13th July 2017.
- Organized a drive of collection and distribution of winter clothes to underprivileged people of R.K Ashram Marg. It was organized from 29th - 31st January in college premises.
- Swachhta Abhiyaan Pakhwara was started from 1st - 15th August, 2017 in the College.

- The volunteers along with faculty members visited Kathputli Colony slum area near Shadipur Depot and initiated a door-to door awareness campaign.
- Few volunteers visited 'Shadipur Depot' bus stand. They participated in the cleanliness of the bus stand and also inculcated the importance of maintaining cleanliness in public places.

Criterion – IV**4. Infrastructure and Learning Resources****4.1 Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.25 Hectare (82500 m ²)	NA	NA	8.25 Hectare (82500 m ²)
Class rooms	57 + 04 Cubical	NA	NA	57 + 04 Cubical
Laboratories	14 REFER to Annexure 4.1.1	01-B.Voc. (Web Designing)	UGC	14+01
Seminar Halls	03	NA	NA	03
No. of important equipment purchased (≥ 1-0 lakh) during the current year	REFER to Annexure 4.1.2a	30	Computer Use Fee	2300
		40	B.Voc fund	
		01	DST-SERB- ECRA Project	
		01	DST-SERB- ECRA Project	
Value of the equipment purchased during the year (Rs. in Lakhs)	14063233	16,35,480	Computer Use Fee	18876353
		21,80,640	B.Voc fund	
		8,50,000	DST-SERB- ECRA Project	
		1,47,000	DST-SERB- ECRA Project	
Others	708750	12V 42 AH Journalism Department Amount = 63744	Journalism Fee	1732294
		Cyber Center Amount = 38784	Cyber Centre Fee	
		12Volts/ 26 AH Exide (Computer Science Department) Amount = 160380 TOTAL AMOUNT = 262908	Computer Use Fee	
		Computer tables (computer science department) Amount = 49,980.00	Computer Use Fee	
		Geography Making of 12 wooden tracing table in geography Lab	Lab development	

		Amount = 1,06,200	Fund Geography	
		B.Voc 40 tables & 48 chairs Amount = 3,59,316 (bill No 1386. dt 25/5/17)*	B Voc Fund UGC	
		40Tables +48 Chairs Amount=3,59,316 TOTAL AMOUNT = Rs 1023544/-	UGC	

figure excludes cost of equipment received from Delhi University as cost is not known.

*Included here because in earlier form the calculations were done according to financial year (1st April 2016 – 31st March 2017) ,from this year(July 2017-June 2018) data is collected according to financial year leaving months (April ,May and June) 2017.

4 AC (2 in B.Voc +2 in science building) and 20 Volt UPS are installed (2017-18) by payment yet to be made to PWD.

4.2 Computerization of administration and library

- **Administrative Office:** College has developed a Student-Management-Software (SMS) with the help of M/S Manacle Technologies Pvt. Ltd. to maintain both administrative and academic digital record management. This Student-Management-Software (SMS) has the following features:
 - Admission and Admin
 - Fees
 - Attendance
 - Time Table
 - Email & SMS
 - Internal Assessment
 - Payroll & Leave
 - Other Software / Installation
- **Library:** College Library using the LSease Software of Libsys Corporation for its fully functional digital record maintenance. Automation has been done. Modules in use are circulation cataloguing, opac and serials.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	78293	—	1755	1023423/-	80048	—
Reference Books	1898	—	22	108109/-	1920	—
e-Books	NLIST + DU online Books					

Journals	75 2016-17	125798/-	75 (Renewed) 32 (New added)	211210/-	206	337008/-
e-Journals	NLIST + DU online journals					
Digital Database	—	—	—	—	—	—
CD & Video	136	30504/-	16	4938/-	152	35442/-
Others (specify)	—	—	—	—	—	—

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	1762	5	2 Fibre Line + 6 Wi-Fi Lease	2	2	4	8	1526
Added	70	1	—	—	—	—	—	—
Total	1832	6	2 Fibre Line + 6 Wi-Fi Lease	2	2	4	8	1526

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Regular training sessions of Teaching, Non-Teaching Staff and Students has been conducted for

- Students mapping and Attendance uploading.
- Online Admission Platform on Student Management Software.
- Time-table uploading on Software before the commencement of semesters.
- Data maintenance of Result, fee structure, various certificates, students' detailed profile in the office.

4.6 Amount spent on maintenance in lakhs :

Refer to Annexure IV

i) ICT

4.64

ii) Campus Infrastructure and facilities

106.06

iii) Equipments

0.92

iv) Others

9.23

TOTAL

120.82

CRITERION – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

- During General, Departmental and other (including Sports, NCC, NSS, SC/ST, North-eastern/Frontier/Foreign) Orientation Programmes new entrants were told about all the available facilities and Student Support Services in the College.
- To introduce I year students with the Library system in the College, course-wise separate Orientations was organized
- Separate Sub-committees for different categories (like SC/ST, PWD, North-eastern/Frontier/Foreign students) were constituted.
- This awareness was further channelized through Students' General Assemblies, year/batch-wise organized in both semesters,
- Students' Union, Class Representatives and Students' Volunteers were motivated to spread awareness about these services.
- Placement Cell has been revamped as 'Kryptus' in September 2017 with the induction of 15 student members in the placement cell team to coordinate with students and spread information about various ongoing placement initiatives in the College and University.

5.2 Efforts made by the institution for tracking the progression

- Alumni data is maintained from the online Alumni Registration forms.
- A Register is maintained in which the Alumni enter their details whenever they come to attend Alumni Meet or Alumni Meetings.
- A Register is maintained in the college office in which the Alumni enter their details whenever they come to collect their Degree, certificates or come for any other office work.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Total	Others
3622	73	NA	3695	162

(b) No. of students outside the state

923

(c) No. of international students

7

Men*

No	%
22	0.57%

Women

No	%
3835	99.42%

* Male students are from Add on courses (Language and other Certificate courses)

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2397	628	101	764	9	3899	2228	570	114	776	7	3695

Demand ratio: The Admission process was done online through university portal and University does not provide demand ratio separately to individual colleges. Though university online admission portal opens during admission time, it does not provide information of demand ratio.

Dropout %: 8.95%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Sanskriti Foundation [NGO] organized a Workshop on Career Counselling and career guidance for competitive examinations.

No. of Students Beneficiaries

47

5.5 No. of students qualified/ Preparing/ Pursuing in these examinations

NET	3	SET/SLET	-	GATE	4	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	185

5.6 Details of student counselling and career guidance

COUNSELLING FACILITIES

Counsellor Ms. Namrata Punia is available for 3 days a week (Tuesday, Thursday and Saturdays) from 9.00 am to 12.00 noon at Students' Union Room. Register of counselling is being maintained by the Counsellor as well as by the Faculty. So far 64 Cases are registered by the Counsellor for the academic year 2017-2018.

PLACEMENT & CAREER COUNSELING COMMITTEE REPORT: 2017-18

For Final and Second Year students, the Placement & Career Counselling Committee organized various placement and career related counselling activities. Placements were offered by:

1. TIME
2. GTT-NASSCOM
3. FLY ELAN
4. ALPHABYTE-A-CHAIN
5. JAI STEEL FACILITATION PVT. LTD,
6. GLOBAL ARCUS GROUP
7. FRESHMAN ADDA
8. SHAREKHAN,
9. VQMS AND NGOS LIKE YOUWECAN, UPAY
10. YES BANK FOR AN INTERNSHIP PROGRAM
11. ASC GROUP-ADVISORY STRATEGY CONSULTANCY
12. EDUNOM MEDIA
13. TRIEDGE SOLUTIONS
14. EUREKA FORBES,
15. HDFC BANK,

16. BAJAJ ALLIANZ,
17. FRR FOREX
18. OUTLOOK GROUP

CAREER COUNSELING ACTIVITIES = 6

- Sanskriti Foundation [NGO] organized a Workshop on Career Counselling and career guidance for competitive examinations.
- Career counselling seminar on “know how to become an IAS/IPS Officer”.
- Career counselling session about ‘How to crack MCA’ exams
- Skill Development, Kalindi College organized a talk on the theme “WOMEN ENTREPRENEURSHIP”.
- The Faculty is also involved in counselling the students and a schedule of their availability is provided on the website.
- A lecture cum workshop by Col. Aditya Budhiraja on ‘Emotional and Mental Health’.

No. of students benefitted

1651

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
18	640	20	No information available

5.8 Details of gender sensitization programmes

GENDER SENSITIZATION ACTIVITIES 2017-18 = 6

GENDER SENSITIZATION ACTIVITIES 2017-18

- An inspiring interaction with the Chairperson, Delhi Commission for Women, *Smt Swati Maliwal Jaihind* was organised on September 5th, 2017.
- A seminar with two of the most eminent speakers and socialist working to defy the social norms to bring a change was organised on November 6th, 2017.
- A seminar on ‘Politics and science’ how they co relate and influences the policy decisions was organised on November 8th, 2017.
- A interactive session with *Dr. Shivani Bhardwaj*, Project Director -SAFP (Sathi All For Partnerships, South Asia Regional Coordinator) was organised on February 1st, 2018.
- Women Development Committee Convener *Dr. Anita Tagore* also arranged for internship of students with Breakthrough-India during their **Winter Internship programme-2017 & Summer Internship Programme-2018**. As interns students have engaged in short film making on women’s security issue which was released on YouTube nationwide.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University Level

169

National Level

2

International Level

NIL

No. of students participated in cultural events

State/University Level

355

National Level

NIL

International Level

NIL

5.9.2 No. of medals /awards won by students in Sports, Games and other events**Sports /NCC:**

State/University Level

90

National Level

19

International Level

1

Cultural:

State/University Level

188

National Level

NIL

International Level

NIL

5.10 Scholarships and Financial Support

SCHOLARSHIP/FREE-SHIP	NUMBER OF STUDENTS	AMOUNT
Financial support from institution (By College)	42	Rs. 1,48,066/-
• FEE CONCESSION	140	Rs. 25,200/-
• FULL FEE CONCESSION	40	Rs. 2,29,685/-
Financial support from other sources	10	Rs. 1,16,049/-
• WORLD BROTHER HOOD		
• SNEH CHAYA FOUNDATION (TRUST)	10	Rs. 50,000/-
• ALL INDIA CONFEDERATION OF THE BLIND	3	Rs. 20,000/-
Financial support from government(Central/State)	NIL	NIL
• Special Scholarship Scheme of the Govt. of India,		
• Directorate of Higher Education		
Number of students who received International/ National recognitions (INDIAN COUNCIL FOR CULTURAL RELATIONS)	NIL	NIL

5.11 Student organised / initiatives

Fairs/Fest :	State/ University level	21	National level	NIL	International level	NIL
Exhibition :	State/ University level	NIL	National level	NIL	International level	NIL

5.12 No. of social initiatives undertaken by the students

14

Refer to criteria VII

5.13 Major grievances of students (if any) redressed: There are no major grievances. Only minor grievances like Water Problem, Cleanliness, College Canteen etc.

There were minor issues reported and resolved:

- Time table (Slots)
- Classroom
- Canteen (Sitting area)

Criterion – VI

6. Governance, Leadership and Management**6.1 State the Vision and Mission of the institution**

The College strives to provide education of the highest standards in a disciplined environment conducive to learning to enable students to excel in their chosen fields, both academically and professionally.

VISION- “ज्ञानं शीलं धर्मश्चैव भूषणं” i.e., “*The Real Ornaments are Knowledge, Modesty and Sense of Duty*”. The College is committed to inculcate these three virtues of human life in the students; who come from diverse socio-economic backgrounds of region, religion, caste, economic strata and academic performance etc.

MISSION-

- To maintain an inclusive teaching-learning environment.
- To promote community service and a sense of social responsibility.
- To provide skill-based knowledge and to blend tradition with modernity and professionalism with vocation.
- To inculcate ethical values and enable our students to fulfil their civic responsibilities.
- To promote environmental conservation for a sustainable future.

The Institution envisions the overall personality development of its students. It strives not only their academic excellence but also their social and emotional well-being. Kalindians are taught to focus on research and Innovation apart from Scholastic activities. The mission is to inculcate in them a desire to be self-reliant, develop an entrepreneurial mind set along with humility. The aim is to send back into society empowered young women who will contribute towards a better society.

6.2 Does the Institution has a management Information System

Yes, the college has a very robust Information System. Relevant information is also given to the staff and students via

- **Notice boards:** There are a number of notice boards all over the college.
- **Digital Display boards:** There is a digital display board at the entrance of the College's Administrative building that is used to flash important information as and how it is required.
- **E-mail Id at Kalindi domain:** The College administration has a Unique email domain at: kalindi.du.ac.in along with email id: kalindisampark.du@gmail.com, which routinely uses it to pass on important information to both teachers and non-teaching members. This facility greatly reduces the use of paper in the campus and is an important move towards digitalisation.
- **Bulk SMS facility:** At times the College administration communicates with staff members and students via a bulk SMS facility which ensures that the relevant information gets passed on to all staff members in a short span of time.
- **Student Management Software:** This software manages data concerning admissions,

attendance, timetable, compiled internal assessment, results etc.

- **Salaries, attendance, pension etc.** are fully automated and the systems are well connected.
- **Latest software to collect feedback** of all the stakeholders is under process.
- **The college is well connected with university portal** to manage Admission and Examination fee.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Various Faculty members from the College have contributed for Curriculum development whether it is restructuring the courses for FYUP or CBCS. (As per University Norms; Committee of Courses)
- Faculty members routinely attend Departmental meetings held in the University by the Parent Departments and Faculty Development Programmes for curriculum development /modifications. The college supports by providing duty leave for the same and all faculty members can avail this leave as and how it is required.
- The scope of curriculum prescribed by University is further strengthened by: Promoting research into associated and peripheral areas
- Organising talks, seminars, conferences, workshops. E-presentations by both experts and students, which explore the limits of prescribed syllabus and contribute to curriculum development.

6.3.2 Teaching and Learning

Refer to Criterion II

6.3.3 Examination and Evaluation

- The college has been Central Evaluation Centre (CEC) for B.Com. (P), Non Collegiate Women's Education Board (NCWEB) and School of Open Learning (SOL) courses since 2016-17. Evaluation is also carried out for the AECC and SEC courses within the College itself. A designated coordinator is appointed for each AECC and SEC evaluation. These coordinators oversee that proper disbursement and marking of the answer scripts and uploading of the marks on the University portal is carried out in the designated time frame. Infrastructural facility is provided to both centers and coordinators are appointed to ensure their smooth functioning.
- Every year one department is allotted the duty to conduct the semester end exams. Invigilation duties are given to all faculty members of the College. The required number of non-teaching staff members are also allotted duties to ensure smooth conduction of the theory exams. The Principal and Administrative Officer are available at all times to ensure that the process is carried out without any glitches.
- The Science/Commerce/Mathematics/Geography/B.Voc. Departments also conduct their practical examinations of various honours and programme courses running in the college as per university guidelines and in the designated time slot. Duties are given to each

faculty member of the Department as internal examiners, superintendent and invigilators. They are also appointed as external examiners in other colleges.

- The College also conducts the NCWEB and SOL examinations during the end of the II, IV and VI semesters; and also conducts various competitive examinations.

6.3.4 Research and Development

Refer to in Annexure IV.1 and IV.2

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The College Library has 78293 books, 1898 reference books and subscribe 75 journals and newspapers.
- The automation process of the library system has also been fully completed. All books in Library are bar coded and can be easily tracked through Online Public Access Catalogue (OPAC). All the academic journals can be accessed and obtained online via the university networking system.
- Barcoded cards have been issued to students and staff.
- All teachers and students have been provided separate login IDs to have access INFLIBNET e-journals within college campus.
- The library has collection of syllabi and earlier years University question papers.
- Periodic Review Visits and frequent checks of CCTV footage are conducted to ensure proper utilization of Library, ICT and physical infrastructure.
- Apart from the main college library, there exist departmental libraries, managed by the department itself for the ease of access to subject specific books by the students and teachers. Both students and teachers routinely donate books to these libraries.
- Initiatives have been started to make the College campus cashless. The accounts section has already stopped disbursing any payments in cash and mostly all payments are being done by NEFT.
- The college has undertaken steps to improve the existing infrastructure. The Sangam Parisar has been handed over to PWD for renovation and overhauling. Construction of the girls' hostel for North East students by PWD is in progress.
- Well-equipped laboratory for B.Voc. Web Designing has been added during the academic year.
- Instruments have been added in various departments from funding received for research projects. (Refer to Annexure IV.1 and IV.2)
- Laptops are provided to students and staff.

6.3.6 Human Resource Management

The College takes utmost care to manage its human resource efficiently and carefully. The roles, responsibilities, interests and rights of staff and students are respected and protected within the purview of the rules. In addition to remuneration, leaves and privileges; significance is given to welfare and development of staff and students. Following steps

have been taken to manage the human resource:

- All appointments are done after calculation of workload and strictly in accordance with UGC/University rules.
- Personal files and data are well recorded and maintained.
- Bio-metric attendance system ensures regularity and fair assessment of non-teaching staff.
- All leave rules as per the University on Delhi are followed.
- For up-gradation and training, duty leave is provided to respective teaching and non-teaching staff members (Refer to Criterion 2)
- The practice of work allocation among teaching and non-teaching is a regular practice that demonstrates multi-tasking competence of the staff. For effective functioning departments, administration, laboratories, events, festivals, etc. duties are disbursed among staff and students. There is usually a main organizing committee and the subcommittees report into the main organizing committee. This ensures that work is evenly distributed and carried out in an efficient manner.
- On open door policy to listen to grievances and problems of employees and students is followed and efforts are made to redress the same promptly.
- Periodic General Assemblies of students; and various Complaint Boxes affixed outside Principal's Room, Canteen and Library; provide platforms for ventilation of students' grievances that are redressed by Grievance Cell, Proctorial Board, ICC and other channels.
- Frequent meetings are held with different stakeholders for free flow of interaction.
- Several welfare schemes have been floated for teaching, non-teaching staff and the students (Refer to Criterion VI.4)
- Review Visits are conducted by the IQAC to ensure proper working of the system.
- The superannuation benefits are also provided promptly and regularly. All financial dues of retired teaching and non-teaching staff members are settled on their last working day
- College continues to provide medical reimbursement etc. as per University guidelines. (Details available in Accounts Section)

6.3.7 Faculty and Staff recruitment

- All recruitments are done as per the sanctioned strength and approval of the funding agency.
- The College strictly adheres to the University of Delhi guidelines for the making and implementation of the teaching and non-teaching roster and for calculation of the workload for each of the departments.

6.3.8 Industry Interaction / Collaboration

To expand the horizon, to extend facilities, to promote the research acumen, and to enhance the employability and job opportunities of the students, the College has extended interaction and collaboration with various institutions. For this purpose, following Memorandums of Understanding (MoU) were signed between the College and institutions/industries:

- **Department of Journalism:** Industry interactions are done through field experts from various organisations. There have been interactive sessions for students by Mr. Kumar Kunal (Aaj Tak), Mr. Rohit Vats (Hindustan Times), Mr. Tripathi (Telerad) and many more. The department is currently in the process of collaboration with media organisations by working on the modalities of the MoU.
- **The Placement & Career Counselling Committee:** This committee has organised interaction with industries to encourage placement and career counselling for students.
- **B.Voc:** M/s Dainik Jagran, Noida is industry partner for B.Voc. (Printing Technology) and M/s Sisoft Technology Pvt. Ltd. is industry partner for B.Voc (Web Designing).
- **NSS and IIT Delhi:** NSS unit of the College signed a Memorandum of Understanding (MoU) with IIT Delhi for the Indian Road Safety Campaign (IRSC), a National Project with the maxim to inculcate significant Road Safety and prohibit catastrophes on roads.
- **R.K. Films & Media Academy:** MoU signed with R K Films &Media Academy (RKFMA) for Add-on Courses on “Video Production” and “Photo Journalism”
- **Englitude Academics:** MoU signed with Englitude Academics for Add-on Course on Communication Skills & Personality Development.
- **IBSD – Kalindi College:** Kalindi College signed a Memorandum of understanding (MOU) with Institute of Bioresources and Sustainable Development, Imphal, Manipur, to set up an IBSD-Kalindi Centre for Women Entrepreneurship in North East at Kalindi College.
- **Kalindi College and Hero Solar Energy:** MoUs signed with Hero Solar Energy Pvt Ltd. for Solar Photovoltaic Power Plant for harnessing solar energy to fulfil the electricity needs of the College and to ultimately move towards self-sufficiency in power production.

6.3.9 Admission of Students

- Admissions of students are done as prescribed by the rules & regulations of the University of Delhi.
- Central and subcommittees for admissions comprising teaching and non-teaching staff and student volunteers ensure smooth admission process.
- Document verification by Forensic Expert was an added initiative during 2016-17 as per University recommendations
- Admission Grievance Redressal Committee is formed for each academic session to look into the grievances of students.

6.4 Welfare schemes for:

TEACHING	<ul style="list-style-type: none"> • Admissions of wards of Teachers as per applicable rules • Reimbursement of tuition fee of their children as per applicable rules • Reimbursement of medical bills • LTC & HTC Facility. • Various kinds of leaves –Earned Leave, Casual Leave, Sabbatical, Study Leave etc. are given to the faculty members. All records are available with the SPA. • Gymnasium facility: designated time slots are given for teaching staff to utilize the gym.
NON - TEACHING	<ul style="list-style-type: none"> • Reimbursement of tuition fee of their children • Reimbursement of medical bills • LTC & HTC Facility. • Festival Advance. • Admissions of wards of Non-Teaching staff as per applicable guidelines • Uniform expenses • Cycle Advance. • Two-wheeler advance • Gymnasium facility: designated time slots are given for non-teaching staff to utilize the gym
STUDENTS	<ul style="list-style-type: none"> • Full waiver of the College fee for needy students • Full waiver of the Tuition fee for needy students • Scholarships to deserving students. • Doctor is available thrice a week. In case of emergency they are escorted to nearby BLK Hospital. • Counsellor is available on alternate days. • Wheel-chair is available for differently abled. • Relaxation of attendance for participation in Sports/NCC/ various other intra/inter College/University/State/National/International level activities/events etc. as per University guidelines. • College Van can be used by students to participate in various events outside the College. • Mother Dairy kiosk for healthy alternatives • Gymnasium facility is available for students and time slots are

	<p>designated for them.</p> <ul style="list-style-type: none"> • Placement/Career Guidance. • Research Room/Student Cyber Centre. • Assistance for participating in the Sports/other Extra-Curricular Activities. • Provision of coaches for various sports activities
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6.5 Total corpus fund generated

INR 5, 15, 938/-

6.6 Whether annual financial audit has been done

YES

6.7 Whether Academic and Administrative Audit (AAA) has been done?

	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	N/A	N/A	Yes	Inter -Departmental
Administrative	Process Initiated			

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG/PG Programmes

- Kalindi College is a constituent College of the University of Delhi, hence results are declared centrally by the University of Delhi

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The College is a constituent College of the University of Delhi, therefore, process of examination is centrally controlled by the University.
- The College has taken the initiative of introducing Home Exams under CBCS. These are held twice a year during both semesters after the mid semester break. A week was earmarked by the College to conduct these exams and all departments conducted their house exams within the stipulated time period. The corrected answer scripts were given back to the students so as to help them identify their areas of weakness.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent Colleges?

- The College is a constituent College of the University of Delhi.

6.11 Activities and support from the Alumni Association

- The secretary of the Alumni Association, Ms. Salma Rehman, Assistant Professor, Department of Journalism, gave a presentation on 19th July 2017; orientation day to make the fresher students aware about Kalindi Alumni Association as well as various activities organized by the association throughout the year.
- The teacher-in-charge of each department were requested to depute a batch representative from the passing out batch (IIIrd year) of each course. These batch representatives will help to maintain a link between the alumnus and the college.
- Facebook page has been renewed so that more alumni can be associated and can contribute to the college.
- Meeting of Alumni association and Alumni committee was organized regularly to review the work progress of the association and to plan out the events throughout the year.
- Contributions by the Alumni were invited in the college; Alumni Ms. Nisha Khan, was invited as judge for Freshers' Party. Also, yoga counselling sessions have been volunteered and regularly conducted by our Alumni, Ms. Savita Chauhan.
- A talk on "Nutrition and Meditation for Healthy and Peaceful Lifestyle" was held on 31st Jan 2018. Two of our alumnae, Ms. Kirti Chug (dietician at Abbott, the global healthcare company and formerly dietician at B L Kapoor Super Speciality Hospital) and Ms. Savita Chauhan (Yoga Counsellor, Diploma in Naturopathy & Yoga from International Foundation of Natural Health & Yoga) gave the lectures.

6.12 Activities and support from the Parent – Teacher Association

- The Parents-Teachers-Students-Interface (PTSI) is very active and meetings are held every semester. These meetings aim to provide a platform to the Parents to interact on a one to one basis with their ward's teachers and discuss and suggest any changes that would improve the existing modalities of teaching and infrastructure.
- The Parents are invited for an interaction with the Principal and Staff on Orientation Day. This has been widely attended by parents
- Parents are welcomed during admissions and interact with staff and students' volunteers.
- Parents of all prize winners are invited on Annual Prize Distribution Function.
- Parents are requested to fill the Feedback forms which are analysed by the feedback committees so that appropriate action can be taken. (Refer to Criterion I)
- Last PTSI was held on 07.04.2018.

6.13 Development programmes for support staff

- National para-Teaching staff skill enhancement workshop organized by Shaheed Rajguru College of Applied Science for Women, University of Delhi from 15th to 21st December, 2017 – Mr. Rohtash, Laboratory Assistant, Department of Physics, Ms. Prakash Dassi - Laboratory Attendant, Department of Chemistry.
- e-Procurement training organized by Keshav Mahavidyalaya from 26th to 27th February, 2018 – Mr. Praveen Kr. Babloo – Sr. Assistant, Ms. Mamta Sachdeva- STA.

- Inter-College skill enhancement workshop for the Laboratory staff on 13th -14th March, 2018 organised by IQAC, Kalindi College and following 32 members of college laboratory staff attended the workshop:

DEPARTMENT	S. NO.	NAME OF STAFF
BOTANY	1.	Mr. Gaurav Bharty
	2.	Mr. Prabhakar Mishra
	3.	Mr. Yashpal Singh Yadav
	4.	Mr. Pawan Kumar
	5.	Mohd. Bilal
CHEMISTRY	1.	Mr. Ashok Kumar
	2.	Mr. Yashpal
	3.	Ms. Prakashshi Dass
	4.	Mr. Nitin Kumar
	5.	Mr. Bhuvan Chandra
	6.	Mr. Animesh Kumar
	7.	Mr. Avdhesh Kumar
COMPUTER SCIENCE	1.	Ms. Mamta Sachdeva
	2.	Mr. Shadab Salahuddin
	3.	Mr. Shish Kumar
	4.	Mr. Vinay Bhushan Kumar
PHYSICS	1.	Mr. Anand Singh Bisht
	2.	Mr. Rohtash
	3.	Mr. Anand Ram Arya
	4.	Mr. Rajesh Kumar
	5.	Mr. Deepak Kumar Arora
	6.	Mr. Rajender Kumar
	7.	Mr. Yashshvi Balgohar
	8.	Mr. Sunil
	9.	Mr. Rahul Lohera
ZOOLOGY	1.	Mr. Sunil
	2.	Mr. Anoop Singh
	3.	Mr. Dharamveer
	4.	Mr. Ashish Kumar
GEOGRAPHY	1.	Mr. Sonu Kumar
	2.	Mr. Rakesh
B-VOC	1.	Mr. Mayank

6.14 Initiatives taken by the institution to make the campus eco-friendly

The College is continuously making efforts to make the campus eco-friendly and in the process, promotes various initiatives like:-

- Paper recycling unit: there is a functional paper recycling unit near the College Canteen that is managed and run by the Eco Club of the College. This unit accumulates waste paper from various departments and recycles them to make recycled paper. Training is also provided to students in how to recycle waste paper. (Details in Annexure 7.4.1)
- Vermicompost plant: A vermicompost pit is present in the Herbal Garden that effectively uses organic plant waste to produce manure that is then used in the College gardens.

- Green Campus: the College strives towards a green campus. A number of initiatives are taken by the Eco Club to promote awareness among students.
- The College has signed an MoU for installing solar panels on campus so that we can shift to green energy sources.
- On the occasion of the “International Ozone Day” i.e. 16th September, students from our College also attended the celebrations and were educated about the importance of Ozone layer protection and its utility in maintaining the environment free of pollution.
- Energy efficient bulbs and tubes are in use in the College campus and students are constantly instructed to turn off lights and other electronic devices when not in use. There are notices in each classroom that instruct the students and staff to switch off lights and fans when the classes are over so as to save electricity.
- The installation of a central Reverse Osmosis plant has also been initiated during this academic session that will be functional in the next academic year. It will provide clean drinking water for all students and staff and discourage the buying of plastic water bottles in and around campus.
- The campus is a Tobacco Free Zone, there is no availability of tobacco products around the Campus and various campaigns are organized to create awareness about the drawbacks and health hazards of tobacco use.
- Notices for students before Diwali & Holi to not play with firecrackers and colors were displayed and an Anti-firecracker campaign programme was organized for awareness.

Criterion – VII**7. Innovation and Best Practices****7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

Institutional Repository has been created as archives for collecting, preserving, and disseminating digital copies of intellectual output of the college.

- **Research Projects (In-house):** The College created a Research Corpus and allocated seed money for research at undergraduate level. For each project, faculty members and students from every department were encouraged to submit their proposal. With due approval from the Governing Body of the College, these projects were finally allocated to various departments.
- **B.R. Ambedkar Study Center:** Commemorating the 52nd *Mahaparinirvan Diwas* of Babasahab, the Dr. B. R. Ambedkar Study Centre was inaugurated at College, on 6th December 2017. The Centre is committed towards preserving and propagating the vision and mission of Dr. Bhim Rao Ambedkar. A two-day National Seminar on “Dr. Ambedkar on Women’s Rights in India: Issues and Prospects” in collaboration with Dr. Ambedkar Chair in Social Justice, Indian Institute of Public Administration (IIPA), was organized by the Centre on 6th and 7th December, 2017.
- **Stakeholder Feedback:** The College has an established mechanism for obtaining feedback from all stakeholders including students, faculty, parents and alumni. In addition to the existing framework, the feedback from non-teaching staff was initiated in 2017-18,
- **Internship Fair:** On 27th February 2018, the Placement Cell organized its first ever mega event, The Internship Fair 2018 where 20 companies like Sharekhan, VQMS and NGOs like Youwecan, Upay were invited. More than 250 students including students from other DU colleges participated in the internship fair. The Internship Fair observed over 490 online and offline registrations by the enthusiastic students.
- **Girls Hostel:** The construction of North East Girls Hostel was initiated by Public Works Department. Expected to be completed by next academic session, it would provide additional infrastructure and facilities to outstation students in general and North-eastern students in particular.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Refer to Annexure 7.2

7.3 Give two Best Practices of the institution

I. Fostering Student Management and promoting research at Undergraduate Level

1. College has developed comprehensive software named “Student Management software” for online admission, preparation of time table, Student attendance and internal assessment. The Software is running smoothly in second year for above purposes.

2. For the first time ever, Kalindi College created a Research Corpus and allocated seed money for research at undergraduate level. For each project, faculty members and students from every department were encouraged to submit their proposal. With due approval from the Governing Body of the College, these projects were finally allocated to various departments.

(Refer to Annexure 7.3.1)

II. Community Outreach: Reinforcing Institutional Social Responsibility by developing feasible solutions for communities’ upliftment

1. Title of the Project: Project REHMAT

Project REHMAT aims to create a nation where a person does not die for a living. Manual scavengers remove human and animal excreta from streets and dry latrine, cleaning septic tanks, sewers and gutters across the nation. This inhuman occupation has been banned by the constitution for the past 13 years but it is still being practiced on a large scale. Are the sacrifices of these cleaning soldiers less than those at the borders? To protect these cleaning soldiers of our nation we came up with our project REHMAT. The vision of project REHMAT is to completely rehabilitate manual scavengers and making entrepreneurs in their community providing them a life of dignity.

(Refer to Annexure 7.3.2)

2. Title of the Project: Collaboration with Connecting Dreams Foundation (CDF)

Kalindi College collaborated with CDF in April 2017 and various projects have been undertaken. The first project was ‘**Dream Key Library**’ wherein a library was established in Khalsa School, R.K. Ashram Marg.

The second project was ‘**Kilkari**’, with an objective to make every child compatible enough to be able to read and write in slum cluster areas and tries to ensure hundred percent literacy rate.

The third project ‘**Masoom**’ was initiated with the objective of spending some time with the specially abled community and work towards their welfare and development.

(Refer to Annexure 7.3.3)

7.4 Contribution to environmental awareness / protection

- **Solar System:** The College has undertaken this project on the open roof top, in consultation with the Govt of NCT of Delhi. The project has been undertaken by Hero Solar Energy Pvt. Ltd, New Delhi, under the project name “61.75 KWp Grid Connected Solar Power Plant at Kalindi College”, which has been installed under IPGCL Scheme. The design, supply, installation, commissioning, operation and maintenance is being done by Hero Solar Energy Pvt Ltd.

The project is successfully generating 61 KWp in the college. The MoU has been signed for 25 Years. This has reduced the power consumption in the college to a great extent.

- **Maintaining Greenery in Campus:**

- Kalindi College has put in efforts to transform every untouched nook and corner into green areas through the myriad shades of colour of plants and flowers.
- College has been honoured by the **“Letter of appreciation for maintaining the maximum greenery in the college”** during the 60th Annual Flower Show organized by University of Delhi.
- Mr. Munna, gardener, Kalindi College, received **‘Best Mali of the college Award’** in the Flower Show.
- Among many new additions of various plant species in our herbal garden, few are native of Northeastern parts of India.
- The Garden Album titled **“Ode to the Plants we live with”** was released on 1st January, 2018 featuring beautiful photographs along with some interesting quotes and descriptive illustrations of all the gardens as well as green areas of the college.

- **The living wall; Vertical Garden Project:**

The vertical garden bottle system project is a helping steps towards awareness and restriction people for creating plastic waste. The vertical garden bottle system project used all the waste bottles to create vertical base to grow plant along the wall of buildings. The green vertical wall will increase the green surface area of the College and hence it will be a great initiative taken by the College to make the Campus eco-Friendly.

- **Enhancing students’ environmental awareness**

- **Visit to Mahatma Gandhi Institute of Combating Climate Change (MGICCC):**
 - ✓ The biochemical society organised Two day educational trip to Mahatma Gandhi Institute for Combating Climate Change to attend a workshop on climate change on 16th and 24th October 2017, for first, second and third year students of B.Sc. Life Science.
 - ✓ Prof. K.G. Sexana, from JNU on Basic Science of Climate Change and Challanges of climate Change, Delhi and Dr. J.P. Kesari, Associate Professor, DTU on Solar energy for Environmental Sustainability and development delivered informative lectures and hands-on training in the workshop conducted by Dr. Ravinder Palakurthy, Faculty and Director (Admin), MGICCC.
- **World Wetland Day and visit to Indira Paryavaran Bhawan:**

- ✓ Ist year Students of B.Sc. (Hons) Zoology and faculty members of the Department of Zoology visited office/residence of the Minister for Environment, Dr Harsh Vardhan On 2nd February 2018 to celebrate **World Wetland Day**.
- ✓ The ministry had organized an exhibition cum inauguration of the Dr Harsh Vardhan App by the Minister for Environment for initiating good green deeds.
- ✓ Students and faculties visited Ministry of Environment, Forest and Climate Change (MoEFCC), Indira Paryavaran Bhawan and explored different self-sustaining system of that building viz optimal use of solar panels, Geo thermal heat exchange system, terrace garden, automated robotic car parking system etc.
- **Visit to Biodiversity Park:** The Zoology Department organized two educational trips for First year students of B.Sc. (H) Zoology (60 students) and Physics (30 students) for Environmental studies (compulsory and qualifying) paper during academic session 2017- 2018. One day trip for B.Sc. (H) Zoology (60 students) and Physics (30 students) on 30th and 31st October 2017 respectively to Aravalli Biodiversity Park, Delhi.
- **World water day:** Eco-Club observed 'World Water Day' on 22nd March 2018 by organizing a lecture series on 'Water Treatment and Water Quality'. The Keynote speakers Prof. Haseena Hashia from Jamia Millia Islamia and Prof. S.C.Rai, from Department of Geography, Delhi University, delivered lectures on the theme "Sustainability issues of Water Resource". Also Dr. K. Lal Babu, Scientist from National Water Commission, Ministry of water resource delivered a lecture on "Impact of Climate Change on Water Resources".

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6. Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:-

- Large number of courses from all streams - sciences, technology, humanities, commerce and vocational;
- Located in the heart of city, close to Rajendra Palace Metro station and bus stand which connects it to all parts of Delhi and the neighbouring states;
- Eminent and experienced academicians and administrators as members of the Governing Body;
- Culturally diverse student community from Delhi as well as from other parts of India;
- Cordial and harmonious management and Staff relationship;
- Qualified, competent and research oriented faculty members;
- Green campus area ornamented with eight beautiful gardens;

- Teaching and learning integrated with curricular and co-curricular activities aiming at holistic development of students;
- Participatory and interactive learning techniques, continuous evaluation and identification of slow and advance learners;
- Continuous upgradation of laboratories and other infrastructural amenities;
- Add-on/Certificate skill based courses providing opportunities for vocational and professional growth.
- Extension activities and community outreach programmes;
- An active Internal Quality Assurance Cell (IQAC) engaged in the monitoring, augmentation and sustenance of the overall quality of the College.
- Major and minor research projects undertaken by the faculty and promotion of research at undergraduate level.
- Disabled friendly College campus;
- A robust feedback system involving all stake holders;
- Cashless transactions.

WEAKNESSES:-

- Inadequate teaching and research space;
- More than fifty years old school building continues to be main academic block, and the structure is not strong enough to support major extensions in the building (if undertaken);
- Paucity of reading space in Library;
- Due to ongoing construction of Girls Hostel, unavailability of sports ground for outdoor sports.
- Small Laboratories to accommodate large number of students;
- Densely populated surroundings pose traffic, parking and security related issues for girl students;
- Insufficient sitting area in canteen;
- Encroachment in college premises.

OPPORTUNITIES: -

- With completion of under-construction North-eastern Girls Hostel, the College would attract more number of students from other state/countries;
- Integrated Programs with industry-collaborations would be more beneficial;
- More Value Added Courses would provide additional professional opportunities;
- The consultancy service and entrepreneurial skill development programme can add to the financial resources of the institution and practical experience of faculty and students;
- The industry-academia collaboration will increase the job opportunities for the students;
- Alumnae association will enable student internships, placements and additional resources;
- Designing/ creation of e-content, subject related videos, animations and online courses, may supplement the conventional teaching methodology.
- Creation of extensive sports facilities in the College can provide opportunities for students to excel at national and international level.

- The Media Coverage and Social Media preference of various college activities can further enhance the popularity of the College.
- College can open more short term skill oriented courses which can provide early employment to the students.

THREATS & CHALLENGES:-

- Availability and generation of financial resources is often a constraint in the expansion of infrastructure and facilities.
- Limited research facilities and time constrains in the semester system.
- Coping with the requirements of advanced Library resources.
- Introduction of any new academic programme is restricted due to limited resources and infrastructure.
- The inadequate permanent faculty is a major constrain in running the academic practices smoothly;

Establishment of various government, grant-in-aid, autonomous colleges and deemed universities with Professional and Job oriented courses as well as advanced facilities and resources within the vicinity of the institution poses a challenge to the College to expand vertically as well as horizontally.

8. Plans of institution for next year

Refer to Annexure VIII

Name : Dr. Ruchi Tyagi

Signature of the Coordinator, IQAC

Name : Dr. (Ms.) Anula Maurya

Signature of the Chairperson, IQAC
