

**DEPARTMENT OF BOTANY**

JULY	<input type="checkbox"/> Discussion and allotment of papers and timetable <input type="checkbox"/> Departmental Orientation • Interview and appointments of Adhoc faculty • Distribution of classes and syllabus to the newly appointed faculty
AUGUST	<input type="checkbox"/> Discussion of Syllabus covered • Curriculum plan submission <input type="checkbox"/> Review of results of previous year
SEPTEMBER	<input type="checkbox"/> Assignments for each paper <input type="checkbox"/> Discussion of Syllabus covered <input type="checkbox"/> Conduct a lecture on the day of annual departmental festival of Biochemical Society
OCTOBER	Discussion of Syllabus covered <input type="checkbox"/> Field excursion to Dehradun and Mussoorie (Uttarakhand) for final year students <input type="checkbox"/> Review of short attendance students <input type="checkbox"/> Conduct of house exam
NOVEMBER	<input type="checkbox"/> Record of internal assessments <input type="checkbox"/> Moderation of Internal assessments <input type="checkbox"/> Conduct of practical examination <input type="checkbox"/> Conduct of theory examinations <input type="checkbox"/> Parents-Teachers Interaction
DECEMBER	<input type="checkbox"/> Conduct of theory examinations <input type="checkbox"/> Discussion and allotment of papers, timetable and curriculum plan
JANUARY	<input type="checkbox"/> Review of result of previous semester <input type="checkbox"/> Beginning of classes <input type="checkbox"/> Discussion and allotment of papers and timetable <input type="checkbox"/> Curriculum plan submission
FEBRUARY	<input type="checkbox"/> Assignments for each paper <input type="checkbox"/> Society functions <input type="checkbox"/> Field excursion to Patanjali for students of botany and life sciences <input type="checkbox"/> Review of short attendance students

	<input type="checkbox"/> EVS field visit to Indira Paryavaran Bhawan
MARCH	<input type="checkbox"/> Assignments for each paper <input type="checkbox"/> Discussion of Syllabus covered <input type="checkbox"/> Conduct a lecture on 'Tissue Culture' for students of botany and life sciences
APRIL	<input type="checkbox"/> Discussion of Syllabus covered <input type="checkbox"/> Plan of final practical examinations
MAY-2020	<input type="checkbox"/> Record of internal assessments <input type="checkbox"/> Moderation of internal assessments <input type="checkbox"/> Conduct of final practical examinations
JUNE-2020	Assessment of progress of students and departmental activities
July 2020	<input type="checkbox"/> Plan the academic calendar for the next academic session <input type="checkbox"/> Discussion of timetable for the upcoming session of 2 <sup>nd</sup> and 3 <sup>rd</sup> year
August 2020	Conduct of theory (OBE) examinations <input type="checkbox"/> Evaluation of answer scripts <input type="checkbox"/> Beginning of classes of 2 <sup>nd</sup> and 3 <sup>rd</sup> year <input type="checkbox"/> distribution of papers and syllabus
September 2020	Evaluation of answer scripts <input type="checkbox"/> Preparation of college Information bulletin for admission of UG 1 <sup>st</sup> year <input type="checkbox"/> Discussion of syllabus covered. <input type="checkbox"/> Curriculum plan submission <input type="checkbox"/> Inauguration ceremony of Botanical Society 'AMARANTH' and Release of newsletter 'The Amaranth Times'
October 2020	Planning and assigning duties to conduct admissions of all courses of whole college for UG and PG 1 <sup>st</sup> year. <input type="checkbox"/> Meeting and discussion on guidelines to be followed for the admissions <input type="checkbox"/> Organization of inter college essay writing competition by the botanical society <input type="checkbox"/> Organization of a webinar on 'Wood Anatomy' by the botanical society

**DEPARTMENT OF CHEMISTRY**

JULY	<input type="checkbox"/> Discussion & Allotment of Papers & Timetable (First week of July in every academic year), Curriculum Plan <input type="checkbox"/> Departmental Orientation
AUGUST	<input type="checkbox"/> Inauguration & Selection of Office bearers of the Chemical Society <input type="checkbox"/> Discussion of Syllabus covered <input type="checkbox"/> Review of Result
SEPTEMBER	<input type="checkbox"/> Assignment & Test for each paper <input type="checkbox"/> Discussion of Syllabus Covered
OCTOBER	<input type="checkbox"/> Assignment & Test for each paper <input type="checkbox"/> Discussion of Syllabus Covered <input type="checkbox"/> Chemical Society Festival
NOVEMBER	<input type="checkbox"/> Record of Internal Assessment <input type="checkbox"/> Moderation of Internal Assessment <input type="checkbox"/> Conduct of Practical Examinations
DECEMBER	<input type="checkbox"/> Discussion & Allotment of Papers & Timetable Curriculum Plan
JANUARY	<input type="checkbox"/> Discussion of Syllabus covered <input type="checkbox"/> Review of Result
FEBRUARY	<input type="checkbox"/> Assignment & Test for each paper <input type="checkbox"/> Discussion of Syllabus Covered
MARCH	<input type="checkbox"/> Assignment & Test for each paper <input type="checkbox"/> Discussion of Syllabus Covered
APRIL	<input type="checkbox"/> Record of Internal Assessment <input type="checkbox"/> Moderation of Internal Assessment <input type="checkbox"/> Conduct of Practical Examinations

## DEPARTMENT OF COMMERCE

Month	Academic Activity	Participants – Teacher-In-charge / Faculty Members / Students	Tentative Time – Day / Month
July	Participation in Admission 2019	All faculty members.	July 1 <sup>st</sup> to 31 <sup>st</sup> July
	Paper Distribution, Time Table Finalisation and Time Table Distribution	All faculty members.	Before 19 <sup>th</sup> July 2019
	Orientation of Commerce Dept.	All faculty members and Students	19 <sup>th</sup> July 2019
August	Mentor-Mentee List Finalisation	All faculty members and Students	1 <sup>st</sup> Week of August 2019
	1 <sup>st</sup> Week of August 2019	All faculty members	1 <sup>st</sup> week of August 2019
	Discussion for Plan of Department Activity	All faculty members	Last week of August 2019
	Participation in Department Research Project in the College	All faculty members	August 2019
September	Selection of Office Bearers of Commerce Society (CoMquer)	All faculty members and Students	Last Week of September 2019
	Home Exam Planning and scheduling	All faculty members	Last Week of September 2019
	Finance Workshop – For Finance Students	All faculty members, Convener of Workshop and Students	4 <sup>th</sup> Week of September 2019
October	Department Fest	All faculty members	In College Fest Week – 1 <sup>st</sup> October 2019
	Home Exam	All faculty members and Students	Second Week of October 2019 from 14 <sup>th</sup> October 2019
November	Practical Examination	All faculty members	4 <sup>th</sup> Week of Nov

		and Concerned Students	2019
December	Semester Examination	All faculty members	December 2019
	Plan for Even Semester Workload and Time Table	All faculty members	In 1 <sup>st</sup> / 2 <sup>nd</sup> Week of December 2019
January	Curriculum Plan and Faculty Profile for Even Sem.	All faculty members	1 <sup>st</sup> Week of Jan 2020
February	Workshop / Expert Lecture for Students	All faculty members, Convener and Students	1 <sup>st</sup> / 2 <sup>nd</sup> Week of February 2020
	Home Exam Planning and scheduling	All faculty members	Last Week of Feb 2020 / After Examination Dept Meeting
March	Home Examination	All faculty members	In 2 <sup>nd</sup> /3 <sup>rd</sup> Week of March 2020
April	Practical Examination	All faculty members and Students	Last Week of April 2020
May	Semester Examination	All faculty members	From May 2020
	Workload Assessment & Paper Distribution and Time Table	All faculty members	In 1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> Week of May 2020
June	Time Table 2020-21 and Admission 2020-21.	All faculty members	4 <sup>th</sup> Week of June 2020

**DEPARTMENT OF COMPUTER SCIENCE MONTH-2019-20**

JULY-2019	<ul style="list-style-type: none"> <li><input type="checkbox"/> Discussion regarding updation in Timetable</li> <li><input type="checkbox"/> Discussion about Curriculum Plan and New Guidelines</li> <li><input type="checkbox"/> Departmental Orientation.</li> <li><input type="checkbox"/> Assignment of Departmental Duties</li> <li><input type="checkbox"/> Discussion regarding the new books to be purchased for department in library.</li> <li><input type="checkbox"/> Departmental Society activity Poster making .</li> <li><input type="checkbox"/> Departmental Society Office Bearers selection</li> </ul>
AUGUST-2019	<ul style="list-style-type: none"> <li><input type="checkbox"/> Discussion regarding Remedial Classes</li> <li><input type="checkbox"/> Discussion regarding Mentoring Groups and records</li> <li><input type="checkbox"/> Submission of curriculum planner.</li> <li><input type="checkbox"/> Discussion regarding updation of new guidelines and syllabus.</li> <li><input type="checkbox"/> Skill development Workshop on Cyber Security / Ethical Hacking</li> <li><input type="checkbox"/> Discussion regarding Collaboration and startup</li> </ul>
SEPTEMBER-2019	<ul style="list-style-type: none"> <li><input type="checkbox"/> Discussion regarding Mid Sem Exams : teachers and papers information for date-sheet, Rules and paper submission.</li> <li><input type="checkbox"/> Discussion regarding departmental activity for skill Enhancement.</li> <li><input type="checkbox"/> Discussion regarding monthly Departmental Society activity.</li> <li><input type="checkbox"/> Discussion regarding mentoring records, weak students classes and innovative teaching methods employed.</li> <li><input type="checkbox"/> Discussion Regarding activities during Departmental Inter College Fest 2019-20 and duties Assigned.</li> </ul>
OCTOBER-2019	<ul style="list-style-type: none"> <li><input type="checkbox"/> Conduction of House Exams for each paper • Discussion of Syllabus Covered</li> <li><input type="checkbox"/> Discussion regarding Departmental activity</li> <li><input type="checkbox"/> Discussion regarding monthly Departmental Society activity: Carrier Counseling.</li> <li><input type="checkbox"/> Submission of Mid Sem marks.</li> <li><input type="checkbox"/> Non performing students groups and Schedule.</li> <li><input type="checkbox"/> Meeting with all Class representatives.</li> </ul>

	<input type="checkbox"/> Out station students record.
NOVEMBER-2019	Moderation of Internal Assessment <input type="checkbox"/> Mock classes for theory and practical <input type="checkbox"/> Conduct of Practical Examinations <input type="checkbox"/> Submission of short of attendance, Internal Assessment marks, mentoring record, non performing students record. Discussion regarding paper allocation for next semester and time table requirements. <input type="checkbox"/> Discussion regarding value added course.
JANUARY-2020	Discussion regarding updation in Timetable <input type="checkbox"/> Discussion about Curriculum Plan and New Guidelines <input type="checkbox"/> Assignment of Departmental Duties. <input type="checkbox"/> Departmental activity and society activity. <input type="checkbox"/> Discussion regarding the new books to be purchased for department in library. <input type="checkbox"/> Meeting with all Class representatives. <input type="checkbox"/> Value added course : implementation on approval
FEBRUARY-2020	Discussion regarding Mentoring Groups, innovative teaching methods and schedule of successive tests/assignment. <input type="checkbox"/> Submission of curriculum planner. <input type="checkbox"/> Discussion regarding updation of new guidelines and syllabus. <input type="checkbox"/> Submission of students Attendance. <input type="checkbox"/> Discussion regarding Departmental activity. <input type="checkbox"/> Result analysis of odd sem result 2019
MARCH-2020	Discussion regarding Mid Sem Exams : teachers and papers information for date-sheet, Rules and paper submission. <input type="checkbox"/> Discussion regarding mentoring records, weak students classes <input type="checkbox"/> Theory classes in online mode . Practical classes in online mode
APRIL-2020	Theory classes in online mode + assignments
May 2020	Departmental Activity- Webinar. Mock theory and practical <input type="checkbox"/> Conduct of College Practical exams - schedule preparation. <input type="checkbox"/> Conduct of Practical Examinations

June 2020	<p>Submission of short of attendance, Internal Assessment marks, mentoring record, non performing students record.</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Moderation of Internal Assessment</li><li><input type="checkbox"/> Discussion regarding paper allocation for next Session.</li><li><input type="checkbox"/> Planning for conduct of OBE of third year.</li></ul>
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**DEPARTMENT OF GEOGRAPHY**

JULY-2019	<ul style="list-style-type: none"> <li>• Orientation Programme</li> <li>• Allotment of Papers and Time Table</li> <li>• Preparation of Curriculum Plan</li> </ul>
AUGUST-2019	<ul style="list-style-type: none"> <li>• Submission of Curriculum Plan</li> <li>• Election of Student Union: 2nd Week</li> <li>• Discussion of Syllabus covered</li> <li>• Review of Results: 2nd, 4th and 6th Semester</li> </ul>
SEPTEMBER-2019	<ul style="list-style-type: none"> <li>• EVS Field Trip</li> <li>• Discussion of Syllabus covered</li> <li>• Parents-Teachers Interaction</li> <li>• Discussion of the Mid Sem Exam</li> </ul>
OCTOBER-2019	<ul style="list-style-type: none"> <li>• Conduct of House Exam</li> <li>• Annual Geo Fest “Resurgence”</li> <li>• Discussion of Syllabus covered</li> <li>• Review of Attendance</li> </ul>
NOVEMBER-2019	<ul style="list-style-type: none"> <li>• Record of Internal Assessment</li> <li>• Moderation of Internal Assessment</li> <li>• Meeting of Mentoring Committee</li> <li>• Mock classes for Practical</li> </ul>
DECEMBER – 2019	<ul style="list-style-type: none"> <li>• Discussion and Allotment of Papers and Time Table</li> <li>• Preparation of Curriculum Plan</li> </ul>
JANUARY-2020	<ul style="list-style-type: none"> <li>• Submission of Curriculum Plan</li> <li>• Discussion of Syllabus covered</li> <li>• Review of Results: 1st, 3rd and 5th Semester</li> </ul>
FEBRARUY-2020	<ul style="list-style-type: none"> <li>• Discussion of Syllabus covered</li> <li>• Parents-Teachers Interaction</li> <li>• EVS Field Trip</li> <li>• Discussion of Mid Sem Exam</li> </ul>
MARCH-2020	<ul style="list-style-type: none"> <li>• Conduct of House Exam</li> <li>• Study Trip of B.A. (Hons) IV Sem and VI Sem</li> <li>• Discussion regarding online classes</li> </ul>

	<ul style="list-style-type: none"><li>• Theory and practical classes in online mode</li></ul>
APRIL-2020	<ul style="list-style-type: none"><li>• Eco-Club Fest</li><li>• Theory and practical classes in online mode</li><li>• Online mock test</li></ul>
May- 2020	<ul style="list-style-type: none"><li>• Conduct of practical examination as per the Schedule prepared by the college</li></ul>
June- 2020	<ul style="list-style-type: none"><li>• Submission of short attendance</li><li>• Discussion of Internal Assessment</li><li>• Moderation of Internal Assessment</li><li>• Mentoring record</li><li>• Meeting for open book exam for 3<sup>rd</sup> year students</li></ul>

## DEPARTMENT OF HINDI

जुलाई 2019	<ul style="list-style-type: none"> <li>• समय सारणी</li> <li>• पाठ्यक्रम योजना</li> <li>• प्रश्नपत्र व समय सारणी वितरण</li> <li>• विभागीय प्रथम संबोधन</li> </ul>
अगस्त 2019	<ul style="list-style-type: none"> <li>• हिंदी साहित्य परिषद् के पदाधिकारियों का चुनाव</li> <li>• परीक्षा परिणाम की समीक्षा</li> </ul>
सितंबर 2019	<ul style="list-style-type: none"> <li>• हिंदी दिवस के अवसर पर एक दिवसीय संगोष्ठी का आयोजन</li> <li>• विशिष्ट व्याख्यान का आयोजन</li> <li>• पढाए गए पाठ्यक्रम पर चर्चा</li> <li>• रंगोली प्रतियोगिता का आयोजन</li> <li>• पोस्टर प्रतियोगिता का आयोजन</li> <li>• स्लोगन प्रतियोगिता का आयोजन</li> <li>• रचनात्मक प्रतियोगिता का आयोजन</li> </ul>
अक्टूबर 2019	<ul style="list-style-type: none"> <li>• अंतरमहाविद्यालयी वाद-विवाद प्रतियोगिता का आयोजन</li> <li>• छात्राओं की समस्याओं का समाधान</li> <li>• गृह परीक्षा</li> </ul>
नवंबर 2019	<ul style="list-style-type: none"> <li>• नाट्य प्रदर्शन का आयोजन</li> <li>• अभिभावक-शिक्षक बैठक</li> </ul>
दिसंबर 2019	<ul style="list-style-type: none"> <li>• परीक्षा एवं आकलन</li> </ul>
जनवरी 2020	<ul style="list-style-type: none"> <li>• समय सारणी</li> <li>• पाठ्यक्रम योजना</li> <li>• प्रश्नपत्र व समय सारणी वितरण</li> <li>• पाठ्यक्रम पर परिचर्चा</li> <li>• वर्तनी प्रतियोगिता का आयोजन</li> </ul>
फरवरी 2020	<ul style="list-style-type: none"> <li>• विज्ञापन लेखन प्रतियोगिता का आयोजन</li> <li>• वाद-विवाद प्रतियोगिता का आयोजन</li> <li>• स्वरचित कविता पाठ का आयोजन</li> <li>• शोध पत्र प्रस्तुतीकरण प्रतियोगिता का आयोजन</li> <li>• सूचनापट्ट सजावट प्रतियोगिता का आयोजन</li> </ul>
मार्च 2020	<ul style="list-style-type: none"> <li>• अंतरराष्ट्रीय व्याख्यानमाला का आयोजन</li> <li>• पढाए गए पाठ्यक्रम पर चर्चा</li> <li>• परिणाम की समीक्षा</li> </ul>
अप्रैल 2020	<ul style="list-style-type: none"> <li>• आंतरिक मूल्यांकन</li> <li>• पाठ्यक्रम की समीक्षा</li> <li>• ऑनलाइन एकल गायन प्रतियोगिता का आयोजन</li> </ul>
मई 2020	<ul style="list-style-type: none"> <li>• ऑनलाइन एकल अभिनय प्रतियोगिता का आयोजन</li> <li>• एक दिवसीय वेबिनार का आयोजन</li> <li>• ऑनलाइन एकल नृत्य प्रतियोगिता का आयोजन</li> <li>• ऑनलाइन मास्क निर्माण प्रतियोगिता का आयोजन</li> </ul>
जून 2020	<ul style="list-style-type: none"> <li>• परीक्षा एवं अवकाश</li> </ul>
जुलाई 2020	<ul style="list-style-type: none"> <li>• प्रश्नपत्र वितरण</li> </ul>

अगस्त2020	<ul style="list-style-type: none"><li>• समय सारणी</li><li>• पाठ्यक्रम योजना</li></ul>
सितंबर2020	<ul style="list-style-type: none"><li>• व्याख्यानमाला का आयोजन</li></ul>
अक्टूबर2020	<ul style="list-style-type: none"><li>• पाठ्यक्रम समाप्ति सूचना</li><li>• उपस्थिति विवरण</li><li>• मेंटरिंग रिपोर्ट</li></ul>

**DEPARTMENT OF HISTORY**

JULY-2019	
AUGUST-2019	A talk on 'JallianwalaBagh Massacre' on 14 <sup>th</sup> August 2019 by Dr. Rajesh Kumar Director (Journal, Publication & Library) ICHR
SEPTEMBER-2019	<ol style="list-style-type: none"> <li>1. A Talk on Archival Research Methods on 28<sup>th</sup> September 2019 by Former DG National Archives of India Dr. Shravan Kumar</li> <li>2. Paper Presentation by student on 28<sup>th</sup> September, 2019 (Topics : Ashoka, Gandhi and Lenin as well as contemporary issues like LGBT, Article 370 and Water crisis)</li> <li>3. Painting Competition on 28<sup>th</sup> September, 2019 (Concept of Slavery and concern of Environment)</li> <li>4. A slogan writing competition on ' Water Riots Next Threat To Humanity' 28<sup>th</sup> September, 2020</li> </ol>
OCTOBER-2019	Home Examination and Evaluation
NOVEMBER-2018	Internal Assessment
DECEMBER-2019	Final Semester Examination and Evaluation
JANUARY-2020	New Semester; Distribution of Time Table
FEBRUARY-2020	A Lecture on 'Why People Record and Reconstruct History' on 25 <sup>th</sup> February 2020. Prof. Eugenia Vanina ( Institute of Oriental Studies, Russian Academy of Sciences
MARCH-2020	Trip to National Museum was cancelled due to spread of Covid 19 in India.
APRIL-2020	A Webinar on 'History of Epidemics and Present Context on 24 <sup>th</sup> April, 2020 by Dr. Saurav Kumar Rai
MAY-2020	A Webinar on 'Japan Colonization: March First Movement and Growth of Korean Nationalism, 1 <sup>st</sup> May, 2020 by Dr. Rahul Raj.
JUNE-2020	International webinar on 'Role of Library in Archiving and Dissemination of Knowledge in Unprecedented', 10 <sup>th</sup> June, 2020 by Dr. James Onley and Dr. VipulDutta, Submission of Internal Assessment.
JULY- 2020	A webinar organized on "Women Health, Awareness & Remedies" on 20 <sup>th</sup> July,2020 by Dr. ArunaNarain

## DEPARTMENT OF JOURNALISM

JULY-2018	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Film Screening</b> – History of the Photographic Camera (Photography)</li> <li><input type="checkbox"/> <b>Film Screening</b> – The Transatlantic Cable (History of Media)</li> <li><input type="checkbox"/> <b>Film Screening</b> –Guru Dutt film to understand Bollywood films (Film Appreciation)</li> <li><input type="checkbox"/> <b>Discussion on Public relations and about its tools and working.</b> (Advertising and Public Relations).</li> </ul>
AUGUST-2018	<p><b>Workshop on Photography</b> by Vinesh Sharma</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Discussion and Screening</b> – Raj Kapoor the great artist of Indian cinema and film screenings.</li> <li><input type="checkbox"/> <b>Discussion</b> – Work of PR in the Print, Electronic and Other media. With Examples in class students. (Advertising and Public Relations)</li> <li><input type="checkbox"/> <b>Screenings</b> relevant to the paper Global Media &amp; Politics</li> <li><input type="checkbox"/> <b>Photography Exhibition</b> Visit at IHC &amp; A visit to a film festival</li> </ul>
SEPTEMBER-2018	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Film Screening &amp; 10 day workshop</b> on “Holistic development of media students</li> <li><input type="checkbox"/> <b>Discussion</b> - Feminist theory in cinema and Auteur theory. (film Appreciation) &amp; <b>Discussion and model of PR</b> campaign with the script of students. (Advertising and Public)</li> <li><input type="checkbox"/> <b>A visit to a radio station&amp; Guest Lecture</b> on Feature Writing</li> </ul>
OCTOBER-2018	<p><b>Photography Exhibition</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Presentation on Visual language of cinemas</b> and Discussion on German expression and French new wave. (Film Appreciation)</li> <li><input type="checkbox"/> <b>Presentation on social media and Script writing</b> of radio jingles and TV commercial.</li> <li><input type="checkbox"/> <b>Mock press conference:</b></li> </ul>

	<input type="checkbox"/> Various presentations will be organized on various issues of in depth learning <input type="checkbox"/> <b>Film Screening</b>
NOVEMBER-2018	<input type="checkbox"/> <b>Student Audio-Visual Production</b> <input type="checkbox"/> <b>Workshop on Editing Software - Photoshop</b> (Photography) <input type="checkbox"/> <b>Lighting/Studio-based photography Workshop</b> (Photography) <input type="checkbox"/> <b>Film Screening – (History of Media)</b>
DECEMBER-2018	
JANUARY-2019	<b>Film Screening – Nanook of the North and Other Documentaries.</b> (Documentary Production) <input type="checkbox"/> <b>Discussion on Article 19 1(a)</b> of freedom and expression of speech. <input type="checkbox"/> <b>Discussion of Dissertation Title</b> (Interest of students)
FEBRARUY-2019	<b>An analysis of rural newspaper</b> <input type="checkbox"/> <b>Explained Titles</b> and other steps of Research <input type="checkbox"/> <b>Film Screening – Roger and Me, Short Documentaries.</b> <input type="checkbox"/> <b>Lecture With Presentation and Screening of Discussion</b> on Sexual Harassment and women and advertisement and <b>Sec 67 of IT Act. IPC 292 also.</b> (Media, Ethics and The Law) <input type="checkbox"/> <b>Documentary Making workshop</b>
MARCH-2019	<b>Documentary Film Screening – 'The F Word' and Discussion with the Filmmaker – Ms. Saba Rehman</b> <input type="checkbox"/> A session on <b>'Me-too Movement</b> in Media' <input type="checkbox"/> Assignment on Ethical Issues and <b>discussion on Media self-Regulation. Culture and Media debates.</b> (Media, Ethics and The Law) <input type="checkbox"/> Discussion on Writing a script and <b>importance of Research in documentary.</b> (Documentary Production) <input type="checkbox"/> Chapterisation
APRIL-2019	<b>Film Screening – Before the Flood Fiction Documentary.</b>

	<ul style="list-style-type: none"><li><input type="checkbox"/> <b>Discussion on</b> case studies: <b>Muzaffarpur Riots</b>, Attack on civil liberties of individuals and social activists.</li><li><input type="checkbox"/> <b>Screenings relevant to the paper Photography</b></li><li><input type="checkbox"/> Conclusion &amp; submission ; and <b>Two day National seminar on “Dr. Ambdekar’s futuristic visions and Revolutionary actions”</b></li><li><input type="checkbox"/> <b>Screening cum competition of documentaries</b> produced by the students</li></ul>
MAY-2019	



**DEPARTMENT OF MATHEMATICS**

JULY-2019	<ul style="list-style-type: none"> <li>• Orientation Programme (19/7/2019)</li> <li>• Lab Inauguration (31/7/2019)</li> </ul>
AUGUST-2019	<ul style="list-style-type: none"> <li>• Innovative Clock (23/8/2019)</li> </ul>
SEPTEMBER-2019	--- ---
OCTOBER-2019	Math-e-Magic 18-19 (3/10/2019)
NOVEMBER-2019	--- ---
DECEMBER-2019	--- ---
JANUARY-2020	--- ---
FEBRARUY-2020	--- ---
MARCH-2020	--- ---
APRIL-2020	--- ---
MAY-2020	Webinar 1 (1/5/2020) Webinar 2 (5/5/2020)
June- 2020	--- ---
July- 2020	--- ---
August- 2020	--- ---
September- 2020	Webinar 3 (1/9/2020)
October- 2020	Paper Presentation competition (6/10/2020)

**DEPARTMENT OF PHYSICS**

July	<ul style="list-style-type: none"> <li>• Orientation on 19<sup>th</sup> July 2019</li> <li>• Classes begin on 20<sup>th</sup> July, 2019</li> <li>• Departmental Meeting</li> </ul>
August	<ul style="list-style-type: none"> <li>• Result Compilation and Discussion</li> <li>• Submission of Curriculum Plans by teachers for their respective courses</li> <li>• Field visit to Electronic Materials and Devices Laboratory, Department of Physics, University of Delhi, organized by Physcom Society</li> <li>• Departmental Meeting</li> </ul>
September	<ul style="list-style-type: none"> <li>• Departmental Meeting</li> </ul>
October	<ul style="list-style-type: none"> <li>• ASTRODROID 2.0, held on 1<sup>st</sup> Oct 2019</li> <li>• House examination in 13<sup>th</sup> week</li> <li>• Internal Assessments and Assignments continue.</li> <li>• Mid Semester break from 7<sup>th</sup> –13<sup>th</sup> October</li> <li>• Departmental Meeting</li> </ul>
November	<ul style="list-style-type: none"> <li>• Submission of Composite attendance and Internal Assessments and Subsequent moderation of IA</li> <li>• Practical Examinations followed by Theory Examinations</li> <li>• Departmental Meeting</li> </ul>
December	<ul style="list-style-type: none"> <li>• Distribution of Time Tables for next semester</li> <li>• Departmental Meeting</li> </ul>
January	<ul style="list-style-type: none"> <li>• Classes begin on 1<sup>st</sup> Jan 2019</li> <li>• Departmental Meeting</li> <li>• Submission of Curriculum Plans by teachers for their respective courses</li> </ul>
February	<ul style="list-style-type: none"> <li>• Departmental Meeting</li> <li>• “Mission to Moon” held on 3<sup>rd</sup> February 2020, by Physcom Society</li> </ul>
March	<ul style="list-style-type: none"> <li>• Departmental Meeting</li> <li>• Mid Semester Break 9<sup>th</sup> March – 15<sup>th</sup> March 2019</li> <li>• Lockdown dues to Covid -19 Pandemic</li> </ul>

May	<ul style="list-style-type: none"><li>• Departmental Meeting</li><li>• National webinar on “<i>What is Light : Evolution of Quantum Theory</i>”, May 12, 2020</li><li>• National webinar on “<i>Science, Society and Exponential Change: Reimagining the Future</i>” May 13, 2020</li><li>• National webinar on “<i>An Introduction to measurement of Light</i>” May 13, 2020</li><li>• National webinar on “<i>Emerging Out a Winner in Lockdown</i>” May 14, 2020</li><li>• Practical Examination</li></ul>
June	<ul style="list-style-type: none"><li>• Practical Examination</li></ul>

**DEPARTMENT OF POLITICAL SCIENCE**

July 2019	<input type="checkbox"/> Department Orientation <input type="checkbox"/> Allotment of Papers and Timetable Distribution <input type="checkbox"/> Discussion on Mentor-mentee groups <input type="checkbox"/> Updated CV of all faculty members collected
August 2019	<input type="checkbox"/> Discussion and plan for activities of the Department for the academic year 2019-20. <input type="checkbox"/> Appointment of student office bearers of the Department of Political Science. <input type="checkbox"/> Result Analysis discussion 2018-19. <input type="checkbox"/> Submission of CurriculumPlans of individual papers
September 2019	<input type="checkbox"/> Inaugural Programme of the department <input type="checkbox"/> Felicitation of students who participated in Social outreach programme with Salam Balak Trust <input type="checkbox"/> Workshop on Health and Nutrition. <input type="checkbox"/> Discussion on Course progression and completion <input type="checkbox"/> Discussion on organising Department Festival andto decide a new name for Department Fest <input type="checkbox"/> Carrier counselling workshop by Unique Shiksha. <input type="checkbox"/> Discussion on Question paper setting and Duties for mid-semester Exams
October 2019	<input type="checkbox"/> Review of short attendance of students <input type="checkbox"/> Discussion on help to weak and intelligent students <input type="checkbox"/> “Dialectica”Inter-college Festival Department of Political Science 2019-20 <input type="checkbox"/> Carrier counselling workshop by GS score. <input type="checkbox"/> Collection of data for Semester exams November 2019
November 2019	<input type="checkbox"/> Odd Semester examination 2019
December 2019	<input type="checkbox"/> Faculty Discussion and allotment of papers
January 2020	<input type="checkbox"/> Timetable distribution for Even semester 2019-20 <input type="checkbox"/> Update CVs collected <input type="checkbox"/> Curriculum Plans submission <input type="checkbox"/> Celebrations of Republic Day and distribution of duties

	<input type="checkbox"/> Voters day Celebration
February 2020	<input type="checkbox"/> Assembly of Ist year students <input type="checkbox"/> Discussion on the activities of even semester <input type="checkbox"/> Discussion of Department Newsletter and Newsmagazine <input type="checkbox"/> Discussion on activities to be conducted in Even semester <input type="checkbox"/> Workshop on seed ball making supported and organized by “BHUMI” NGO
March 2020	<input type="checkbox"/> Assembly of IInd and IIIrd Year students <input type="checkbox"/> Discussion on Mid-Sem home exams preparations and question paper setting <input type="checkbox"/> Distribution of Home Exams duties <input type="checkbox"/> Discussion on syllabus covered by faculty members <input type="checkbox"/> Discussion on Short of Attendance of students
April 2020	<input type="checkbox"/> Academic audit preparation <input type="checkbox"/> Student feedback collection
May 2020	<input type="checkbox"/> Webinar on Strategic Relation Between India and Russia <input type="checkbox"/> National Webinar on Mindfulness and Stress Management: Living in the Times of COVID-19 <input type="checkbox"/> Internal Marks Moderation
June 2020	<input type="checkbox"/> Faculty Discussion and allotment of papers

**DEPARTMENT OF ZOOLOGY**

JULY-2019	<input type="checkbox"/> Discussion about the workloads <input type="checkbox"/> Allotment of paper and time table
AUGUST-2019	<input type="checkbox"/> Submission of curriculum plan <input type="checkbox"/> Reframing departmental committees <input type="checkbox"/> Selection of Zoological society Convenor <input type="checkbox"/> Election for student office bearers of Zoological society
SEPTEMBER-2019	<input type="checkbox"/> Result analysis <input type="checkbox"/> Organize a workshop on “The Foldscope” <input type="checkbox"/> Distribution of Assignment topics <input type="checkbox"/> Submission of house exam question papers
OCTOBER-2019	<input type="checkbox"/> Conduct of house examination <input type="checkbox"/> Compilation of internal assessment marks <input type="checkbox"/> Zoological society fest
NOVEMBER-2019	<input type="checkbox"/> Conduct of mock practical examination <input type="checkbox"/> Redistribution of internal examinership for practical examination <input type="checkbox"/> Conduct of final practical examination
DECEMBER-2019	<input type="checkbox"/> Paper distribution for next semester
JANUARY-2020	<input type="checkbox"/> Allotment of paper and time table <input type="checkbox"/> Submission of teacher’s Performa <input type="checkbox"/> Discussion about requirements for instruments <input type="checkbox"/> Submission of curriculum plan <input type="checkbox"/> Organize a workshop with NIESBUD
FEBRARUY-2020	<input type="checkbox"/> Campus Bird count <input type="checkbox"/> Submission of house examination question papers <input type="checkbox"/> Distribution of Assignment topics <input type="checkbox"/> Discussion about New lab space plans <input type="checkbox"/> Discussion about syllabus covered
MARCH-2020	<input type="checkbox"/> Start of online classes <input type="checkbox"/> Start submitting study materials for students in Kalindi College Portal
APRIL-2020	<input type="checkbox"/> Online classes

	<ul style="list-style-type: none"><li><input type="checkbox"/> Collection of Assignments through online platform like Google Classroom</li><li><input type="checkbox"/> Conduct of Online class test</li></ul>
MAY-2020	<ul style="list-style-type: none"><li><input type="checkbox"/> Compilation of internal assessment marks</li><li><input type="checkbox"/> Conduct of Final Online Practical Examination</li><li><input type="checkbox"/> Submission of Marks of Online Practical Examination</li><li><input type="checkbox"/> Organize National Webinar</li><li><input type="checkbox"/> Organize an International Webinar</li></ul>
June 2020	<ul style="list-style-type: none"><li><input type="checkbox"/> Organize an International Webinar with BBZ, Germany</li><li><input type="checkbox"/> Organize a National Webinar</li></ul>