## E-mail submission guidelines

1. Please ensure that students submits scripts via email only after 3+1+1 hour duration and must attach the portal submission failed snap shots (4-5 attempts), during the 3+1+1 hour duration.

2. Submission by both email and portal will not be accepted.

3. Please inform the students that email submission will cause delay in result declaration as it happened during OBE-I.

4. PWD students have been given alternate email ID so they shouldn't submit script to the Nodal officers.

5. Students should mention course name, paper code and roll no in subject line.

6. It may be noted that e-mails sent by the students prior to completion of 5 hours shall not be accepted and the same is required to be resent by the students after 5 hours along with 4-5 snap shots of failed submission at different time.

Please get the scripts sorted out every day and make folders subject wise (e.g. all the paper of English Department in one folder). For this purpose, Colleges may engage 2-3 staff members and payment will be made as per University rules.

Method of evaluation of such scripts will be communicated in due course of time.