

REIMBURSEMENT OF TUITION FEE

Form - 2
PARA - 25

Certified that the Child / Children mentioned below in respect to whom reimbursement of Tuition Fee is claimed is / are wholly dependent upon me :

Name of the Child	Date of Birth	School in which studying	Class in which studying	Monthly Tuition Fee actual payable	Tuition Fee actually paid from				Amount reimbursement claimed
					July 20	Dec. 20	March 20	June 20.....	
1	2	3	4	5	6	7	8	9	

2. Certified that the tuition fees indicating against the child / each of the children had actually been paid by me (cash receipt / Counter-foil if the bank credit vouchers to attached with the initial claim.)

3. Certified that:-

- i. My wife / husband is not Central Government servant.
- ii. My wife / husband is a Central Government servant but she / he will not claim reimbursement of tuition fees in respect of our child / children.

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iii. My wife/husband is employed with She / he is / is not entitled to reimbursement of tuition fees in respect of our child / children.

4. Certified that during the period covered by this claim, the child / children attended that school(s) regularly and did not absent himself/herself/themselves from the school (s) without proper leave for period of exceeding one month.
5. Certified that the child / children mentioned has have not been studying in the same class for more than two years.
6. Certified that I or my wife/husband have / has not claimed and will not claim the children's educational allowance in respect of the children mentioned above
7. Certified that my child / children in respect of whom reimbursement of tuition fee is claimed is / are studying in the school which is/are recognised school (s) not applicable to school run by the Central Government / State Government / Union Territory Administration / Municipal Corporation / Municipal Committee Panchayat Samiti / Zila Parishad).
8. In the event of any change in the particulars above which effect my eligibility for Reimbursement Tuition Fee. I undertake to intimate the same promptly and also refund excess payment, if any made.

(Signature of the Govt. Servant)

Name in Block Letters

Designation & Office

Date:-

(Strike out whatever is not applicable)
employer other than Central Government to mentioned.

ANNEXURE - I

.....
(NAME AND ADDRESS OF THE SCHOOL)

Certified that Shri/Miss

son/daughter of Mr./Mrs.

is a student of class since*

He/She is not in receipt of scholarships of Rs..... per

month from He/She has paid tuition fees @ Rs. per

month for the period from to as per details

given below:-

1. Tuition Fee @ Rs..... per month

2. @ Rs..... per month

3. @ Rs..... per month

4. @ Rs..... per month

.....
Total Rs.

It is also certified that

school is recognised by the Education authorities of State. (Not

applicable for Government Schools and should run by Municipal Corporation / Committee or

Schools run by Panchayat Samittee or Zila Parishad.

*(Date from which continuously studying in the same school/class.)

Principal/Head Master/
Head Mistress
(With Office Seal)

Dated :