**Semester IV (CBCS)**

**B.A. (H) IInd Year (Political Science)**

**Dr.Sunita Meena**

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| |  | | --- | | **Name of Paper:**  **Legislative Practices and Procedures (skilled based)** | | |  | | --- | | **Allocation of lectures** | | |  | | --- | | **Month wise schedule followed by the department** | | |  | | --- | | **Tutorial/ Assignments**  **Presentation etc.** | |
| |  | | --- | | 1**.Powers and functions of people’s representative at different tiers of governance**  \*Members of Parliament, State legislative assemblies, functionaries of rural and urban local self - government from Zila Parishad, Municipal Corporation to Panchayat/ward. | | |  | | --- | | 6 lectures | | 1 Jan to 27 Feb 2021 |  |
| |  | | --- | | 2**. Supporting the legislative process**  How a bill becomes law, role of the Standing committee in reviewing a bill, legislative consultants, the framing of rules and regulations. | | |  | | --- | | 2 lectures | | 5March to 6 March 2021 | Assignment I |
| |  | | --- | | 3. **Supporting the Legislative Committees**  Types of committees, role of committees in reviewing government finances, policy, programmes, and legislation | | |  | | --- | | 6 lectures | | 12 March to 20 March |  |
| |  | | --- | | 4. **Reading the Budget Document**  Overview of Budget Process, Role of Parliament in reviewing the Union Budget, Railway Budget, Examination of Demands for Grants of Ministries, Working of Ministries. | | |  | | --- | | 6 lectures | | 22 March to 2 April | Assignment II |
| |  | | --- | | 5. **Support in media monitoring and communication**  Types of media and their significance for legislators; Basics of communication in print and electronic media. | | |  | | --- | | 4 lectures | | 5 April to 15 April 2021 |  |