**Curriculum plan (EvenSemester 2020-2021)**

**Teacher Name: Sonia Kamboj**

**Paper name: Finance for non-finance Executives**

**Class type: B.Com(H) Sem II Generic**

**Paper shared with: N/A**

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| **Unit to be taken** | **Month wise schedule to be followed** | **Tests/Assignments/ Revision/Presentations etc** |
| **UNIT –I: Introduction**  Meaning and importance of finance, time value of money (compounding and discounting), Risk and return, Alternative investment options, sources of long term financing and short term financing | April, 2021 | Presentations from Unit-I |
| **UNIT- II: Financial analysis and capital budgeting:**  Types of financial statements: meaning, significance and limitations, different types of ratios | May, 2021 | Test from Unit-II |
| **Unit II: Financial Analysis and Capital Budgeting:**  Capital Budgeting process and techniques  **Unit-III: Cost of Capital and Capital Structure:**  Concept of cost of capital and capital structure, cost of various sources of finance, weighted average cost of capital  Meaning and types of leverage | June, 2021 | Quiz and presentations from Unit-III |
| UNIT – IV: Dividend decisions and working capital  Types of dividends, dividend policies and factors affecting dividend policies, concept of working capital, its components, factors affecting working capital requirements, contemporary issues in finance  UNIT-V: Valuation of securities  Types of risks and returns, concept of valuation, equity valuation and analysis, portfolio analysis | July and August( Till 2nd August), 2021 | Quiz from Unit III and Unit IV |

**References**

1. **Dr. Vanita Tripathi, Fundamentals of Investment**
2. **Dr. R.P. Rustagi, Financial Management**
3. **Dr. Sunil Kumar, Finance for non-finance Executives**